

Minutes
January 25, 2023
UGRA Board of Directors Regular Meeting

Notice having been duly given, a Regular Meeting of the Upper Guadalupe River Authority Board of Directors was held at the Guadalupe Basin Natural Resources Center, 125 Lehmann Drive, Kerrville, Texas, at 3:03 pm on Wednesday, January 25, 2023. Diane McMahon, President; Bill Rector, Secretary; Austin Dickson; Dick Eastland; Mike Hughes; and Blake Smith were present and constituted a quorum. Also present were: Tara Bushnoe, General Manager; Tammy Thompson, Business Manager/Assistant General Manager; Nicole Shepherd, Environmental Laboratory Manager; Shelby Taber, Natural Resources Manager; Layng Guerriero, Upper Guadalupe River Center, Inc.; John Anderson, Upper Guadalupe River Center, Inc.; Peter Lewis, Peter Lewis Architect & Associates; and Eric Ede, Ede & Company, LLC.

President McMahon led Item II. Pledge of Allegiance.

President McMahon announced Item III. A public copy of the Board Book is available at the receptionist's desk and that copies of any items in the Board Book will be provided upon request.

President McMahon introduced Item IV. Visitors/Citizens forum. There were no comments from the audience.

President McMahon announced Item V. Public Participation. To facilitate the recording of the meeting, a visitor that has a question or wants to make a statement regarding an item

under discussion must first be recognized by the Presiding Officer, then proceed to the lectern and address the question or statement to the Board.

President McMahon introduced Item VI. A. Minutes of the Regular Meeting of November 16, 2022. President McMahon corrected the summary of the GBRT meeting included on page 5 of the board book to exclude the word “purchase.” General discussion followed. Director Rector moved to approve the Minutes of the Regular Meeting of November 16, 2022 as amended. Director Smith seconded the motion. There being no further discussion, President McMahon called for a vote. The Minutes of the Regular Meeting of November 16, 2022 were approved by a unanimous vote. President McMahon introduced Item VI. B. The Minutes of the Special Workshop Meeting of January 10, 2023. Director Smith moved that Item VI. B. The Minutes of the Special Workshop Meeting of January 10, 2023 be approved as presented. Director Rector seconded the motion. There being no discussion, President McMahon called for a vote. The Minutes of the Special Workshop Meeting of January 10, 2023 were approved by a unanimous vote. President McMahon introduced Item VI. C. Financial Report for the Month ended December 31, 2022. Ms. Bushnoe presented a summary of the financial report and highlighted various revenue and expense accounts. General discussion followed. Director Eastland moved that Item VI. C. Financial Report for the Month ended December 31, 2022 be approved as presented. Director Smith seconded the motion. There being no further discussion, President McMahon called for a vote. The Financial Report for the Month ended December 31, 2022, was approved by a unanimous vote. President McMahon introduced Item VI. D. Quarterly Investment Report for the Quarter Ended December 31, 2022. Ms. Bushnoe presented a summary of the Quarterly Investment Report to the Board. General discussion

followed. Director Dickson moved that Item VI. D. Quarterly Investment Report for the Quarter Ended December 31, 2022 be approved as presented. Director Rector seconded the motion. There being no further discussion, President McMahon called for a vote. The Quarterly Investment Report for the Quarter Ended December 31, 2022 was approved by a unanimous vote.

President McMahon introduced Item VII. Presentation of Fiscal Year 2022 Audit – Eric Ede, Ede & Company, LLC. Mr. Ede presented a summary of the Fiscal Year 2022 Audit to the Board. General discussion followed. Director Eastland moved to approve Resolution No. 2023-01 accepting and approving the Audited Financial Statements for the Fiscal Year Ended September 30, 2022, as presented. Director Hughes seconded the motion. There being no further discussion, President McMahon called for a vote. Resolution No. 2023-01 was approved by a unanimous vote.

President McMahon introduced Item VIII. Guadalupe River Center Presentation. Mr. Anderson presented an overview of the vision of the center. Mr. Guerriero presented the project concept to the Board and discussed a possible role for UGRA. Mr. Lewis presented design plans for the project. General discussion and questions from the Board followed. As this was a presentation only, no action was taken.

President McMahon introduced Item IX. Presentation and Discussion of Committee Reports. The following is a summary of the Committee Reports:

A. Executive Committee:

- President McMahon provided the following committee updates:
 - Met on January 17, 2023.
 - Reviewed items for the Board Agenda: Requested a review of workman’s comp insurance by the Human Resources Committee, and a

possible role for UGRA in a planned community mural focusing on water.

B. Human Resources Committee:

- Director Smith reported that the Committee did not meet since the last Board meeting.

C. Outreach and Education Committee:

- In Director Snow's absence, Ms. Bushnoe provided the following committee updates:
 - Met on January 12, 2023.
 - Deferred items to later in the Agenda.
 - The scholarship guidelines have been finalized.
 - A decision has been made on a theme for the 20th annual River Clean Up.
 - The Rainwater Catchment System Grant Program has also been launched.
- Ms. Bushnoe reported that the Rainwater Catchment Rebate Program funded six applications for reimbursement since the last Board meeting. Since the beginning of the program in March 2011, a total of 590 applications have been funded for \$39,606. To date in FY23 there have been 12 applications funded for \$3,568.

D. Watershed Stewardship Committee:

- In Director Bulkley's absence, Ms. Bushnoe provided the following committee updates:
 - Committee will meet on January 31, 2023 to consider implementation plan and finalize guidelines of the Water Resource Preservation Grant Program.
 - Considering implementation of changes to the Feral Hog Management Program regarding whether to allow processing facility documentation or only tails, for the bounty program.
- Ms. Bushnoe reported that the Water Enhancement through Brush Management Cost Share Program has not funded any applications for reimbursement since the last board meeting. Since the beginning of the program in January 2010, a total of 183 applications have been funded for \$578,141 and treated approximately 14,601 acres. To date in FY23 there have been two applications funded for a total of \$15,11.73 across 185 acres.

E. New Initiatives Committee:

- Director Rector provided the following committee updates:
 - Committee met to discuss potential new projects, including stormwater management of the hospital and Walmart's parking lots as opportunities to filter water before it reaches the Guadalupe River.

F. Habitat Conservation Plan Ad Hoc Committee:

- Director Smith provided the following committee updates:
 - Met on January 12, 2023.
 - Shared update on letter from UGRA and local stakeholders to GBRA.

G. Guadalupe-Blanco River Trust:

- President McMahon provided the following GBRT updates:
 - Met on November 17, 2022 to discuss internal and legal matters.
 - Met on January 24, 2023 to discuss possible new conservation easements projects.

H. Aggregate Production Operation Community Advisory Council:

- President McMahon provided the following committee updates:
 - The Advisory Council has not met since the last board meeting.
 - The next step is to finalize suggested best management practices documents.

President McMahon introduced Item X. Review and Approve Revisions to UGRA Mission Statement. Ms. Bushnoe presented the proposed UGRA Mission Statement to the Board. Director Smith moved to approve Resolution No. 2023-02 approving the Revised UGRA Mission Statement. Director Hughes seconded the motion. There being no discussion, President McMahon called for a vote. Resolution No. 2023-02 was approved by a unanimous vote.

President McMahon introduced Item XI. Review and Approve Revisions to UGRA Bylaws. Ms. Bushnoe presented the proposed revisions to the UGRA Bylaws. President McMahon suggested alternate wording in Section 3 of the Bylaws. General discussion followed. Director Smith moved to approve Resolution No. 2023-03 accepting and approving the Revised Bylaws as depicted in Attachment A with amendments. Director

Rector seconded the motion. There being no further discussion, President McMahon called for a vote. Resolution No. 2023-03 was approved by a unanimous vote.

President McMahon introduced Item XII. Review and Approve Revisions to UGRA Strategic Plan Goals, Action, and Tasks. Ms. Bushnoe presented a summary of the Revised UGRA Strategic Plan Goals, Actions and Tasks. Director Smith moved to approve Resolution No. 2023-04 approving the Revised UGRA Strategic Plan Goals, Actions, and Tasks as depicted in Attachment A. Director Dickson seconded the motion. There being no discussion, President McMahon called for a vote. Resolution No. 2023-04 was approved by a unanimous vote.

President McMahon introduced Item XIII. Review and Approve UGRA Social Media Program and Policy. Ms. Bushnoe presented an overview of the UGRA Social Media Program and Policy. General discussion followed. Director Hughes moved to approve Resolution No. 2023-05 approving the Upper Guadalupe River Authority Social Media Policy as depicted in Attachment A and authorizing Management to initiate a Social Media Program for UGRA. Director Dickson seconded the motion. There being no further discussion, President McMahon called for a vote. Resolution No. 2023-05 was approved by a unanimous vote.

President McMahon introduced Item XIV. Review and Approve FY23 Budget Amendments. Ms. Bushnoe presented proposed amendments to the FY23 budget to the Board. Director Hughes moved to approve Resolution No. 2023-06 accepting the Budget

Amendments as depicted in Attachment A. Director Eastland seconded the motion. There being no discussion, President McMahon called for a vote. Resolution No. 2023-06 was approved by a unanimous vote.

President McMahon introduced Item XV. Review and Approve UGRA Water Resources Preservation Grant Program Guidelines. Ms. Bushnoe presented a summary of the UGRA Water Resources Preservation Grant Program Guidelines. General discussion followed. Director Smith moved to approve Resolution No. 2023-07 approving the Water Resources Preservation Grant Program Guidelines as depicted in Attachment A, and to include additional minor changes finalized by the Watershed Stewardship Committee. Director Hughes seconded the motion. There being no further discussion, President McMahon called for a vote. Resolution No. 2023-07 was approved by a unanimous vote.

President McMahon introduced Item XVI. A. General Manager's Report. Ms. Bushnoe updated the Board on presentations and activities in which UGRA initiated or participated, investigations, staff training, follow up items from the January 10, 2023 Board Workshop, meetings, Hill Country Runs on Water mural project, Clean Rivers Program, Plateau Water Planning Group, and the Guadalupe Basin Flood Planning Group. President McMahon introduced Item XVI. B. Business Manager's Report. Ms. Thompson updated the Board on Business operations and the facility. President McMahon introduced Item XVI. C. Laboratory Manager's Report. Ms. Shepherd updated the Board on current laboratory operations and presented lab testing metrics. President McMahon introduced Item XVI.

D. Natural Resources Manager's Report. Ms. Taber updated the Board on the Year in Review publication and presented reports on rainfall and streamflow.

There being no further business, the meeting adjourned at 5:32 pm.

UPPER GUADALUPE RIVER AUTHORITY ATTEST:

Diane McMahon, President
Board of Directors

William R. Rector, Secretary
Board of Directors