

Minutes
April 1, 2020
UGRA Board of Directors Regular Meeting

Notice having been duly given, a Regular Meeting of the Upper Guadalupe River Authority Board of Directors was held at 3:01 pm on Wednesday, April 1, 2020, as a video conference in accordance with the Governor's emergency proclamation suspending certain provisions of the Texas Open Meetings Act effective March 16, 2020 in response to the COVID-19 virus. Members of the public were provided the option to view the meeting through a video conference weblink or to listen to the proceedings by using a dial in telephone number. Blake Smith, President; Diane McMahon, Vice-President; Aaron Bulkley, Secretary; Bill Rector, Treasurer (Joined 3:05); Lynda Ables; Gene Allen; Austin Dickson (Left 3:44); Mike Hughes; and Maggie Snow were present and constituted a quorum. Also present were: Raymond Buck, Jr., General Manager; Tammy Thompson, Assistant General Manager; Tara Bushnoe, Natural Resources Coordinator; and Stuart Barron, City of Kerrville.

President Smith announced he will forgo Item II. Pledge of Allegiance since a flag was not available.

President Smith announced that copies of any items in the Board Book will be provided upon request.

President Smith introduced Items IV. Citizen Communication and V. Public Participation. The posted Agenda outlined the process to register to provide public comment at the meeting. Members of the public who wanted to provide public comment were to register by 2:45 pm on April 1, 2020. At the start of the meeting, no requests to provide public comment had been received. Additionally, at the time these items were announced, no members of the public had

joined the meeting via video conference or telephone. Therefore, there were no comments or questions from the public.

President Smith introduced Item VI. A. Minutes of the Regular Meeting of January 22, 2020. Director Hughes moved to approve the Minutes of the Regular Meeting of January 22, 2020. Director McMahon seconded the motion. There being no discussion, President Smith called for a vote. The Minutes of the Regular Meeting of January 22, 2020 were approved by a unanimous vote. President Smith introduced Item VI. B. Financial Report for the Months Ended February 29, 2020. Mr. Buck, Jr. presented a summary of the February financial report and highlighted various revenue and expense accounts. Recommendations for mid-year budget amendments will be brought to the Board in May. Director Allen moved to approve the Financial Report for the Months Ended February 29, 2020. Director Snow seconded the motion. There being no discussion, President Smith called for a vote. The Financial Report for the Months Ended February 29, 2020 was approved by a unanimous vote.

President Smith introduced Item VII. Presentation and Discussion of Committee Reports. The following is a summary of the committee reports:

A. Executive Committee:

- President Smith provided the following committee updates:
 - Met and discussed items regarding the Board Meeting Agenda

B. Outreach and Education Committee:

- Director McMahon provided the following committee updates:
 - Met and discussed an overview of outreach programs for new committee members and items included on the Board Meeting Agenda
 - Highlights of recent outreach events for the Board
 - Educational boat tour update
 - President Smith gave an overview of the future educational boat tour committee that will be further discussed later in the Agenda

- Mr. Buck, Jr. reported that the Rainwater Catchment System Rebate Program received 5 additional applications since the last Board meeting and in FY20, a total of 14 applications have been funded for \$1,500.

C. Water Enhancement Program Committee:

- Director Rector provided the following committee updates:
 - K-9 selection is in progress
 - Mr. Buck, Jr. updated the Board on the K-9 site selection process and noted Agenda Item IX
 - Feral Hog management update
 - Director Bulkley presented an update on the Feral Hog Abatement Program to the Board
- Mr. Buck, Jr. reported that the Water Enhancement Cost Share Program received 6 additional applications since the last Board meeting and in FY20 a total of 15 applications have been funded for \$48,000 and treated approximately 756 acres. Also, since the total sum allocated for this program for FY20 has been met, we are currently holding 1 application for \$2,700 in the event additional funds are made available before the end of the Fiscal Year.

D. Water Source Development Committee:

- Director Bulkley provided the following committee updates:
 - Curtis Wheatcraft Quarry status update
- General discussion followed concerning the designated funds for the East Kerr Water Source Project and the future direction of the committee. President Smith requested that ideas be brought forth at the next Board meeting concerning uses for the designated funds.

E. Guadalupe-Blanco River Trust

- Director McMahan and Director Snow gave a report on the March GBRT board meeting

President Smith introduced Item VIII. Educational Video Proposal. Mr. Buck, Jr. presented an overview of the proposal to the Board and provided examples of how the video will be utilized. General discussion followed. Director Rector moved to approve Resolution No. 2020-05 authorizing a contract for video production with Aaron Yates of Texas Pro Sound & Video in the amount of \$6,000. Director Ables seconded the motion. There being no further discussion, President Smith called for a vote. Resolution No. 2020-05 was approved by a unanimous vote.

President Smith introduced Item IX. Task Order for Additional Professional Engineering and Consulting Services Regarding Water and Sediment Control Basin (K-9 site analysis). Mr. Buck, Jr. presented the task order to the Board. Director McMahon moved to approve Resolution No. 2020-06 authorizing a task order with Hewitt Engineering Inc. for site analysis in an amount not to exceed \$6,000. Director Snow seconded the motion. There being no discussion, President Smith called for a vote. Resolution No. 2020-06 was approved by a unanimous vote.

President Smith introduced Item X. Revisions to Rainwater Catchment System Cost Assistance Program. Ms. Bushnoe presented the O&E Committee recommended program changes to the Board. Director Bulkley moved to approve Resolution No. 2020-07 authorizing the Large Rainwater System Incentive Program for the remainder of FY20 as amended. Director Snow seconded the motion. There being no discussion, President Smith called for a vote. Resolution No. 2020-07 was approved by a unanimous vote.

President Smith introduced Item XI. Revisions to Rainwater Catchment System Rebate Program. Ms. Bushnoe presented the O&E Committee recommended program changes to the Board. Director Hughes moved to approve Resolution No. 2020-08 authorizing the modified Rainwater Catchment Rebate Program for the remainder of FY20 as amended. Director Allen seconded the motion. There being no discussion, President Smith called for a vote. Resolution No. 2020-08 was approved by a unanimous vote.

President Smith announced that Item XII. UGRA Streamflow and Springflow Monitoring Programs was removed from the Agenda.

President Smith introduced Item XIII. Educational Boat Tour Ad Hoc Committee Assignment and presented it to the Board. Director Rector suggested Director Hughes be the chair of the

committee. Director Hughes gave an overview of his recent meetings with the City of Kerrville and expressed his interest in being the chair of the committee. Directors McMahon, Ables, and Rector volunteered to serve on the committee with Director Hughes. President Smith appointed the following Directors to the Educational Boat Tour Ad Hoc Committee: Mike Hughes (Chair), Diane McMahon, Bill Rector, and Lynda Ables.

President Smith introduced Item XIV. General Manager's Report. Mr. Buck, Jr. updated the Board on additional outreach and education activities in which UGRA initiated or participated, investigations, staff training, and gave updates on future UGRA office operations.

President Smith introduced Item XV. Written Reports.

There being no further business, the meeting was adjourned at 3:47 pm.

UPPER GUADALUPE RIVER AUTHORITY

ATTEST:

Blake W. Smith, President
Board of Directors

Aaron Bulkley, Secretary
Board of Directors