

Minutes
August 26, 2020
UGRA Board of Directors Regular Meeting

Notice having been duly given, a Regular Meeting of the Upper Guadalupe River Authority Board of Directors was held at the Guadalupe Basin Natural Resources Center, 125 Lehmann Drive, Kerrville, Texas, at 3:00 pm on Wednesday, August 26, 2020, Blake Smith, President; Diane McMahon, Vice-President; Aaron Bulkley, Secretary; Bill Rector, Treasurer; Lynda Ables; Austin Dickson; Mike Hughes; and Maggie Snow were present and constituted a quorum. Also present were: Raymond Buck, Jr., General Manager; Tammy Thompson, Assistant General Manager; Tara Bushnoe, Natural Resources Coordinator; Nicole Shepherd, Environmental Lab Manager; and Ashlea Boyle, City of Kerrville.

President Smith led the Pledge of Allegiance.

President Smith announced that a public copy of the Board Book is available at the receptionist's desk and that copies of any items in the Board Book will be provided upon request.

President Smith introduced Item V. Visitors/Citizens forum. There were no comments from the audience.

President Smith introduced Item VI. A. Minutes of the Regular Meeting of May 27, 2020. Director McMahon moved to approve the Minutes of the Regular Meeting of May 27, 2020. Director Bulkley seconded the motion. There being no discussion, President Smith called for a vote. The Minutes of the Regular Meeting of May 27, 2020 were approved by a unanimous vote. President Smith introduced Item VI. B. Financial Report for the Months Ended July 31, 2020. Mr. Buck, Jr. presented a summary of the financial report and highlighted various revenue and expense

accounts. General discussion followed. Director Hughes moved to approve the Financial Report for the Months Ended July 31, 2020. Director Snow seconded the motion. There being no further discussion, President Smith called for a vote. The Financial Report for the Months Ended July 31, 2020 was approved by a unanimous vote. President Smith introduced Item VI. C. Quarterly Investment Report for Quarter Ended June 30, 2020. Mr. Buck, Jr. presented the investment report to the Board. General discussion followed. Director Ables moved to approve the Quarterly Investment Report for the Quarter Ended June 30, 2020. Director Rector seconded the motion. There being no further discussion, President Smith called for a vote. The Quarterly Investment Report for the Quarter Ended June 30, 2020 was approved by a unanimous vote.

President Smith introduced Item VII. Presentation and Discussion of Committee Reports. The following is a summary of the committee reports:

A. Executive Committee:

- President Smith provided the following committee updates:
 - Met and discussed items regarding the Board Meeting Agenda
 - Discussed investigations covered in GM Report

B. Outreach and Education Committee:

- Director McMahon provided the following committee updates:
 - Met and discussed staff reports on UGRA 2020 River Clean Up Reimagined; Theme for 2021 UGRA River Clean Up T-Shirt Contest; 2020 Summer Volunteer Study; Upcoming Workshops; Rainwater Catchment Rebate Program; Large Rainwater System Incentive Program; and, Riverside Nature Center's Contracted Programs for FY20.
 - Reviewed the draft FY21 budget items and potential new programs for Public Education account, 63570.03
 - General discussion followed
- Mr. Buck, Jr. reported that the rainwater catchment system rebate program funded 7 applications since the last board meeting. Since the beginning of the program in March 2011, a total of 496 applications have been funded for \$25,480. To date in FY20, a total of 27 applications have been funded for \$3,440. The total amount allocated for this program for FY20 has been spent and we are currently holding two applications for a total of \$380 until FY21.

C. Water Enhancement Program Committee:

- Director Rector provided the following committee updates:
 - K-9 design review and deferred discussion and action to Item VIII later in the Agenda
 - Feral Hog management update
 - Director Bulkley presented an update on the Feral Hog Abatement Program to the Board
 - Potential water impoundment and park area on Town Creek and deferred discussion and action to Item XI later in the Agenda
 - Reviewed the draft FY21 budget for Watershed Programs, account 63480.03
 - General discussion followed
- Mr. Buck, Jr. reported that the water enhancement through brush management cost share program did not fund any applications for reimbursement since the last board meeting. Since the beginning of the program in January 2010, a total of 139 applications have been funded for \$443,114 and treated approximately 12,090 acres. To date in FY20, 18 applications have been funded for \$58,314 and treated approximately 916 acres. The total amount allocated for this program for FY20 has been spent and we are currently holding 13 applications for a total of \$33,067 until FY21.

D. Water Source Development Committee:

- Director Bulkley provided the following committee updates:
 - Met and discussed park acquisitions
 - Discussed new rebate program for consideration in FY21
 - Discussed new committee name – Watershed Stewardship Committee
 - General discussion followed
 - The new committee name was approved

E. Educational Boat Tour Ad Hoc Committee

- Director Hughes provided the following committee updates:
 - Status update
 - Verified that the boat ramp area would be in the state right of way and that the driveway along Francisco Lemos is in the state right of way
 - Recapped some of the costs involved in the project
 - Recommendation to pause future work on this concept for now until the Board decides they want to move forward with a detailed cost estimate

President Smith introduced Item VIII. K-9 Design and Bid Specs for Advertising. Director Rector presented the details of the information to the Board. Director Rector moved to approve Resolution No. 2020-13 accepting the design and advertising specs for water and sediment control basin, K-9 on the MacDonald Ranch. Director Ables seconded the motion. There being no discussion, President Smith called for a vote. Resolution No. 2020-13 was approved by a unanimous vote.

President Smith introduced Item IX. Contract with Texas Municipal League for UGRA Employee Insurance. General discussion followed. Director McMahon moved to approve Resolution No. 2020-14 authorizing an employee insurance contract with TML, for Option 4, detailed on Attachment A with the caveat that staff investigate setting aside funds to cover the additional out of pocket expense. General discussion followed. Director Snow seconded the motion. There being no further discussion, President Smith called for a vote. Resolution No. 2020-14 was approved by a unanimous vote.

President Smith introduced Item X. FY20 Environmental Laboratory Budget Amendment. Mr. Buck, Jr. presented the details of the amendment to the Board. Director Hughes moved to approve Resolution No. 2020-15 approving the FY20 environmental laboratory budget amendments as depicted in the resolution. Director Bulkley seconded the motion. There being no discussion, President Smith called for a vote. Resolution No. 2020-15 was approved by a unanimous vote.

President Smith introduced Item XI. Potential Park Area and Impoundment on Town Creek. Director Rector presented the details of the potential project to the Board. Director Hughes made a motion to move forward to continue to research the project concept and discuss with the Kerrville City Manager. Director McMahon seconded the motion. Director Snow noted that she would like to see a project that more closely impacts the Guadalupe River. There being no further discussion, President Smith called for a vote. The motion was approved by a 7-1 vote with Director Snow voting “nay.”

President Smith announced Item XII. Proposed Fiscal Year 2021 Budget. Mr. Buck, Jr. presented the draft proposed budget to the Board by highlighting proposed revenue and expenses for FY21.

The draft proposed budget is presented as supporting information in determining the tax rate needed to fund the items in the budget. As this was a presentation only, no action was taken.

President Smith announced Item XIII. Proposal of Tax Rate for Tax Year 2020 (FY21) and Setting of a Public Hearing on Said Proposed Tax Rate. Mr. Buck, Jr. presented the proposed rate and dates of the public hearing to the Board. Director Snow moved to approve Resolution No. 2020-16 Approving the Proposed Tax Rate and Setting Date and Time for a Public Hearing. Director Bulkley seconded the motion. There being no discussion, President Smith called for a vote. Resolution No. 2020-16 was approved with Lynda Ables, Bill Rector, Aaron Bulkley, Blake Smith, Diane McMahon, Mike Hughes, Maggie Snow, and Austin Dickson voting “aye” and zero “nays.”

President Smith announced Item XIV. Officer Nomination for FY21 Officers. The consensus of the Board was to nominate the current slate of officers for another term. Therefore, President Smith did not appoint a nominating committee.

President Smith announced Item XV. Change UGRA September 2020 Board Meeting Date. General discussion followed. The September 2020 meeting of the UGRA Board of Directors will occur on September 23, 2020 at 3:00 pm as previously approved by the Board.

President Smith introduced Item XVI. General Manager’s Report. Mr. Buck, Jr. updated the Board on additional outreach and education activities in which UGRA initiated or participated, investigations, staff training, staff meetings, and the Healthy Creeks Initiative.

President Smith introduced Item XVII. Written Reports.

There being no further business, the meeting was adjourned at 4:34 pm.

UPPER GUADALUPE RIVER AUTHORITY

ATTEST:

Blake W. Smith, President
Board of Directors

Aaron Bulkley, Secretary
Board of Directors