

Minutes
March 22, 2023
UGRA Board of Directors Regular Meeting

Notice having been duly given, a Regular Meeting of the Upper Guadalupe River Authority Board of Directors was held at the Guadalupe Basin Natural Resources Center, 125 Lehmann Drive, Kerrville, Texas, at 3:00 pm on Wednesday, March 22, 2023. Diane McMahon, President; Aaron Bulkley, Vice-President; Bill Rector, Secretary; Maggie Snow, Treasurer; Austin Dickson; Dick Eastland; Mike Hughes; and Blake Smith were present and constituted a quorum. Also present were: Tara Bushnoe, General Manager; Nicole Shepherd, Environmental Laboratory Manager; Shelby Taber, Natural Resources Manager; Chris Hughes; Don Harris, Kerr County Commissioner Precinct 4; and Mike Morris, Kerr County Extension Agent.

President McMahon led Item II. Pledge of Allegiance.

President McMahon announced Item III. A public copy of the Board Book is available at the receptionist's desk and that copies of any items in the Board Book will be provided upon request.

President McMahon introduced Item IV. Visitors/Citizens forum. There were no comments from the audience.

President McMahon announced Item V. Public Participation. To facilitate the recording of the meeting, a visitor that has a question or wants to make a statement regarding an item under discussion must first be recognized by the Presiding Officer, then proceed to the lectern and address the question or statement to the Board.

President McMahon introduced Item VI. Recognize Retiring Director for Service to the Community – Mike Hughes. President McMahon presented Director Hughes with a framed photograph of the Guadalupe River and acknowledged his service to UGRA and our community during his 12 years on the UGRA Board.

President McMahon introduced Item VII. Introduce New Kerr County Extension Agent – Mike Morris. Commissioner Harris introduced Mr. Morris to the Board. Mr. Morris gave the Board a brief overview of his background and work experience. General discussion and questions from the Board followed. As this was a presentation only, no action was taken.

President McMahon introduced Item VIII. A. Minutes of the Regular Meeting of January 25, 2023. Director Smith moved to approve the Minutes of the Regular Meeting of January 25, 2023, as presented. Director Snow seconded the motion. There being no discussion, President McMahon called for a vote. The Minutes of the Regular Meeting of January 25, 2023 were approved by a unanimous vote. President McMahon introduced Item VIII. B. Financial Report for the Month ended February 28, 2023. Ms. Bushnoe presented a summary of the financial report and highlighted various revenue and expense accounts. Director Bulkley moved that Item VIII. B. Financial Report for the Month ended February 28, 2023 be approved as presented. Director Dickson seconded the motion. There being no discussion, President McMahon called for a vote. The Financial Report for the Month ended February 28, 2023 was approved by a unanimous vote.

President McMahon introduced Item IX. Presentation and Discussion of Committee Reports. The following is a summary of the committee reports:

A. Executive Committee:

- President McMahon provided the following committee updates:
 - Met on March 10, 2023.
 - Reviewed items for the Board Agenda: draft sunset bill and Guadalupe River Center project proposal.

B. Human Resources Committee:

- Director Smith provided the following committee updates:
 - The Committee has not met since the last Board meeting.
 - The Committee will meet towards the end of the fiscal year to reevaluate workman's comp insurance.

C. Outreach and Education Committee:

- Director Snow provided the following committee updates:
 - The Committee has not met since the last Board meeting.
 - Deferred to items later in the Board Agenda.
 - 4H Water Ambassador field trip will be held in Kerr County July 31, 2023.
 - One scholarship application has been received and the deadline has been extended to March 31, 2023.

- Ms. Bushnoe reported that the Rainwater Catchment Rebate Program funded seven applications since the last Board Meeting. Since the beginning of the program in March 2011, a total of 597 applications have been funded for \$40,000. To date in FY23, a total of 19 applications have been funded for \$6,100.

D. Watershed Stewardship Committee:

- Director Bulkley provided the following committee updates:
 - Met on February 10, 2023.
 - Presentation of the Feral Hog Management Program quarterly report.
 - The affidavit form has been updated to reflect the decision to continue to allow only tails for the bounty program.

- Ms. Bushnoe reported that the Water Enhancement through Brush Management Cost Share program funded four applications since the last Board Meeting. Since the beginning of the program in January 2010, a total of 187 applications have been funded for \$600,000 and treated approximately 15,073 acres. To

date in FY23, seven applications have been funded for \$38,800 and treated approximately 657 acres.

E. New Initiatives Committee:

- Director Rector provided the following committee updates:
 - Met with administration of Peterson Regional Medical Center on March 15, 2023, to discuss interest in stormwater runoff project.
 - Have met twice with The Upper Guadalupe River Center Board members to consider proposals for possible funding of the project.

F. Habitat Conservation Ad Hoc Committee:

- Director Smith provided the following committee updates:
 - Met February 9, 2023 for a stakeholder meeting with all interested parties.

G. Guadalupe – Blanco River Trust:

- President McMahon provided the following GBRT updates:
 - Met twice to discuss new potential properties for conservation easements, legal issues, and strategic plan workshop in Kerrville.
 - The workshop will be held in August and will include a presentation from UGRA as well as a tour of the EduScape.

H. Aggregate Production Operation Community Advisory Council:

- President McMahon provided the following committee updates:
 - Met March 15, 2023.
 - County Facilitator presented the most recent Best Management Practices document for the group's approval. The document will be updated as comments are received and incorporated.

President McMahon introduced Item X. Review and Approve Resolution Supporting the Development of the Upper Guadalupe River Center. Ms. Bushnoe presented a summary of the project and possibility of partnership in the future. Director Rector moved to approve Resolution No. 2023-08 Supporting the Development of the Upper Guadalupe River Center. Director Eastland seconded the motion. General discussion followed. There being no further discussion, President McMahon called for a vote. Resolution No. 2023-08 was approved by a unanimous vote.

President McMahon introduced Item XI. Review and Approve UGRA Fund Balance Policy. Ms. Bushnoe presented the proposed UGRA Fund Balance Policy. Director Smith moved to approve Resolution No. 2023-09 UGRA Fund Balance Policy as depicted in Attachment A of the resolution. Director Snow seconded the motion. General discussion followed. There being no further discussion, President McMahon called for a vote. Resolution No. 2023-09 was approved by a unanimous vote.

President McMahon introduced Item XII. UGRA Social Media Program Update. Ms. Bushnoe presented a brief update on the social media launch. Ms. Taber presented an overview of each of the launched social media accounts. To date, Facebook has a total of 134 followers and Instagram has a total of 77 followers. An update on the UGRA Social Media Program will also be presented during the May 24, 2023, UGRA Board meeting. General discussion followed. As this was a presentation only, no action was taken.

President McMahon introduced Item XIII. UGRA Streamflow and Spring Flow Monitoring Programs. Ms. Bushnoe presented a brief summary of the Streamflow and Spring Flow Monitoring Programs. Ms. Taber presented an overview of the data collection procedures, sample locations, and summarized spring flow data collected to date. General discussion followed. As this was a presentation only, no action was taken.

President McMahon introduced Item XIV. A. General Manager's Report. Ms. Bushnoe updated the Board on presentations and activities in which UGRA initiated or participated, investigations, staff training, meetings, Sunset bill, Plateau Water Planning Group, Guadalupe Basin Flood Planning Group, and Water of the United States rule. President

McMahon introduced Item XIV. B. Business Manager’s Report. In Ms. Thompson’s absence Ms. Bushnoe updated the Board on the maintenance position, recent maintenance and building tasks, and the revised building rental policy and application. President McMahon introduced Item XIV. C. Laboratory Manager’s Report. Ms. Shepherd updated the board on current laboratory operations and presented lab testing metrics. President McMahon introduced Item XIV. D. Natural Resources Manager’s Report. Ms. Taber presented the rainfall and streamflow reports to the Board.

There being no further business, the meeting adjourned at 4:44 pm.

UPPER GUADALUPE RIVER AUTHORITY

ATTEST:

Diane McMahon, President
Board of Directors

William R. Rector, Secretary
Board of Directors