

**Minutes**  
**May 25, 2022**  
**UGRA Board of Directors Regular Meeting**

Notice having been duly given, a Regular Meeting of the Upper Guadalupe River Authority Board of Directors was held at the Guadalupe Basin Natural Resources Center, 125 Lehmann Drive, Kerrville, Texas, at 3:00 pm on Wednesday, May 25, 2022, Diane McMahon, President; Aaron Bulkley, Vice-President; Bill Rector, Secretary; Maggie Snow, Treasurer; Austin Dickson; Mike Hughes; and Blake Smith were present and constituted a quorum. Also present were: Raymond Buck, Jr., General Manager; Tammy Thompson, Assistant General Manager; Tony Corbett, UGRA Legal Counsel; Tara Bushnoe, Natural Resources Manager; Nicole Shepherd, Environmental Lab Manager; Hunter Copeland, Maintenance Technician Specialist; and Dub Thomas, Kerr County.

President McMahon led Item II. Pledge of Allegiance.

President McMahon announced Item III. A public copy of the Board Book is available at the receptionist's desk and that copies of any items in the Board Book will be provided upon request.

President McMahon introduced Item IV. Visitors/Citizens forum. There were no comments from the audience.

President McMahon announced Item V. Public Participation. To facilitate the recording of the meeting, a visitor that has a question or wants to make a statement regarding an item under discussion must first be recognized by the Presiding Officer, then proceed to the lectern and address the question or statement to the Board.

President McMahon introduced Item VI. A. Minutes of the Regular Meeting of March 23, 2022. Director Rector moved to approve the Minutes of the Regular Meeting of March 23, 2022. Director Bulkley seconded the motion. There being no discussion, President McMahon called for a vote. The Minutes of the Regular Meeting of March 23, 2022 were approved by a unanimous vote. President McMahon introduced Item VI. B. Minutes of the Called Meeting of April 14, 2022. Director Smith moved to approve the Minutes of the Called Meeting of April 14, 2022. Director Dickson seconded the motion. There being no discussion, President McMahon called for a vote. The Minutes of the Called Meeting of April 14, 2022 were approved by a unanimous vote. President McMahon introduced Item VI. C. Financial Report for the Months Ended April 30, 2022. Mr. Buck, Jr. presented a summary of the financial report and highlighted various revenue and expense accounts. Director Hughes moved to approve the Financial Report for the Months Ended April 30, 2022. Director Snow seconded the motion. There being no discussion, President McMahon called for a vote. The Financial Report for the Months Ended April 30, 2022 was approved by a unanimous vote. VI. D. Quarterly Investment Report for Quarter Ended March 31, 2022. Mr. Buck, Jr. presented the investment report to the Board. Director Smith moved to approve the Quarterly Investment Report for the Quarter Ended March 31, 2022. Director Bulkley seconded the motion. There being no discussion, President McMahon called for a vote. The Quarterly Investment Report for the Quarter Ended March 31, 2022 was approved by a unanimous vote.

President McMahon introduced Item VII. Presentation and Discussion of Committee Reports. During this time, President McMahon also introduced new UGRA Maintenance Technician Specialist Hunter Copeland to the Board. The following is a summary of the committee reports:

A. Executive Committee:

- President McMahon provided the following committee updates:
  - Met on May 17, 2022.
  - Reviewed items for the Board Agenda.
  - Reported resignation of Lynda Ables from the Board.

B. Human Resources Committee:

- Director Smith deferred further discussion to Item XVI.

C. Public Outreach Committee:

- Director Smith provided the following committee updates:
  - Water conservation notice for streamside landowners has been drafted and will be distributed soon.
- Mr. Buck, Jr. reported that the Rainwater Catchment System Rebate Program funded six applications since the last Board Meeting. Since the beginning of the program in March 2011, a total of 561 applications have been funded for \$33,467. To date in FY22, a total of 24 applications have been funded for \$2,903.

D. Water Quality Committee:

- Director Rector provided the following committee updates:
  - Water and Sediment Control Basin May rainfall update.
  - Meeting with Peterson Health staff and discussion of stormwater runoff concerns on hospital campus.
- Mr. Buck, Jr. reported that the Water Enhancement through Brush Management Cost Share program funded five applications since the last Board Meeting. Since the beginning of the program in January 2010, a total of 177 applications have been funded for \$550,254 and treated approximately 14,197 acres. To date in FY22, ten applications have been funded for \$28,282 and treated approximately 529 acres.

E. Watershed Stewardship Committee:

- Director Bulkley provided the following committee updates:
  - Presentation of Feral Hog Management Program quarterly update.

F. Education Committee:

- Director Snow provided the following committee updates:
  - Did not meet since the last Board Meeting.
  - Staff gave numerous presentations since the last Board meeting.
  - The 19th Annual River Clean Up will be held on July 23rd at Flat Rock Park. Registration is underway. Opportunities to conduct a cleanup on your own will also be offered in the fall.
  - The art contest to select a design for the event t-shirt had 50 entries and the 1st, 2nd, and 3rd place designs have been selected.
    - Director Snow presented the designs to the Board.

- UGRA is going to organize a stop on the Texas 4-H Water Ambassadors Program summer field trip on August 1<sup>st</sup> which will include a meal compliments of Billy Snow.
- The 2022 Volunteer Summer Study is underway with 41 volunteers registered and they will begin sample collection on June 1st.
- The wildlife film “Deep in the Heart” is coming to the Kerrville Rio 10 Cinema on June 3rd. The production company Fin and Fur Films will host a Q&A session after the June 4th evening viewing and Ms. Bushnoe was invited to participate on the panel along with the producer and a local TPWD fisheries biologist. The film trailer was shown to the Board.
- We have received requests from two college students who would like to gain experience in the environmental science field to complete volunteer internship hours with UGRA this summer. Staff is in the process of developing a schedule of field and lab activities for them.

G. Guadalupe – Blanco River Trust:

- President McMahon provided the following GBRT updates:
  - Met on March 30, April 26, and May 11, 2022 via Zoom, and discussed existing or potential conservation easements and internal issues.

H. APO Advisory Council:

- President McMahon provided the following APO Advisory Council updates:
  - Ms. Bushnoe presented to the APO Council and is currently working with the APO consultant to develop best management practices for APOs which will include riparian area recommendations.

I. Ad Hoc Habitat Conservation Plan Committee:

- Director Smith provided the following committee updates:
  - The committee has not met since the last board meeting.
  - No response from local entities since the March meeting, but the committee will reach out to them again.
  - Guadalupe-Blanco River Authority will host a public information meeting at the end of June.

J. Appraisal Ad Hoc Committee:

- Director Rector deferred discussion to Item XV.

President McMahon introduced Item VIII. 2023 Kerr County Multi-Hazard Mitigation Plan. Mr. Thomas presented the plan to the Board and gave background information on the planning process. Director Smith moved to approve Resolution No. 2022-05 authorizing the approval of an Interlocal Agreement with Kerr County to fund \$3,800 toward the update to the 2023 Hazard Mitigation

Plan. Director Snow seconded the motion. There being no discussion, President McMahon called for a vote. Resolution No. 2022-05 was approved by a unanimous vote.

President McMahon introduced Item IX. Interlocal Agreement with Kerr County Regarding Guadalupe River Crossing Patrols. Ms. Bushnoe presented the interlocal agreement regarding Guadalupe River Crossing Patrols to the Board. Director Bulkley moved to approve Resolution No. 2022-06 authorizing an Interlocal Agreement with Kerr County Commissioners' Court for Guadalupe River Crossing Patrols in an amount not to exceed \$4,410. Director Rector seconded the motion. There being no discussion, President McMahon called for a vote. Resolution No. 2022-06 was approved by a unanimous vote.

President McMahon introduced Item X. Insurance Option for General Manager. Mr. Buck, Jr. presented the details of the insurance option to the Board. Director Smith made a motion to reimburse the General Manager for Medicare coverage for the period of April 1, 2022 – September 30, 2022 for a total of \$1,721.40 as presented in Table 1. Director Snow seconded the motion. There being no discussion, President McMahon called for a vote. The motion was approved by a unanimous vote.

President McMahon introduced Item XI. FY22 Budget Revisions. Mr. Buck, Jr. presented the budget revisions to the Board. Director Snow moved to approve Resolution No. 2022-07 accepting the budget amendments as presented in Attachment A. Director Hughes seconded the motion. There being no discussion, President McMahon called for a vote. Resolution No. 2022-07 was approved by a unanimous vote.

President McMahon introduced Item XII. Employee Recognition: Tara Bushnoe, 15 years. Mr. Buck, Jr. recognized Tara Bushnoe for 15 years of service at UGRA, and awarded her with a certificate of recognition and a token of appreciation.

President McMahon introduced Item XIII. General Manager's Report. Mr. Buck, Jr. updated the Board on presentations and activities in which UGRA initiated or participated, investigations, staff training, meetings, Plateau Water Planning Group, Guadalupe Basin Flood Planning Group, and Sunset.

President McMahon introduced Item XIV. Written Reports.

President McMahon introduced Item XV. Potential Real Estate Purchase and XVI. Employment Matters.

President McMahon called the meeting into Executive Session at 4:07 pm.

President McMahon reconvened the regular meeting at 5:44 pm.

There being no further business, the meeting was adjourned at 5:44 pm.

UPPER GUADALUPE RIVER AUTHORITY

ATTEST:

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Diane McMahon, President  
Board of Directors

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William R. Rector, Secretary  
Board of Directors