

**Minutes**  
**May 27, 2020**  
**UGRA Board of Directors Regular Meeting**

Notice having been duly given, a Regular Meeting of the Upper Guadalupe River Authority Board of Directors was held at the Guadalupe Basin Natural Resources Center, 125 Lehmann Drive, Kerrville, Texas, at 3:01 pm on Wednesday, May 27, 2020, Blake Smith, President; Diane McMahon, Vice-President; Aaron Bulkley, Secretary; Bill Rector, Treasurer; Lynda Ables; Austin Dickson; Mike Hughes; and Maggie Snow were present and constituted a quorum. Also present were: Raymond Buck, Jr., General Manager; Tammy Thompson, Assistant General Manager; Tara Bushnoe, Natural Resources Coordinator; John Hewitt, Hewitt Engineering Inc.; and Granger MacDonald.

President Smith announced that a public copy of the Board Book is available at the receptionist's desk and that copies of any items in the Board Book will be provided upon request.

President Smith introduced Item V. Visitors/Citizens forum. There were no comments from the audience.

President Smith introduced Item VI. A. Minutes of the Regular Meeting of April 1, 2020. Director McMahon moved to approve the Minutes of the Regular Meeting of April 1, 2020. Director Rector seconded the motion. There being no discussion, President Smith called for a vote. The Minutes of the Regular Meeting of April 1, 2020 were approved by a unanimous vote. President Smith introduced Item VI. B. Financial Report for the Months Ended April 30, 2020. Mr. Buck, Jr. presented a summary of the financial report and highlighted various revenue and expense accounts. General discussion followed. Director Ables moved to approve the Financial Report for the Months Ended April 30, 2020. Director Rector seconded the motion. There being no further

discussion, President Smith called for a vote. The Financial Report for the Months Ended April 30, 2020 was approved by a unanimous vote. President Smith introduced Item VI. C. Quarterly Investment Report for Quarter Ended March 31, 2020. Mr. Buck, Jr. presented the investment report to the Board. General discussion followed. Director Hughes moved to approve the Quarterly Investment Report for the Quarter Ended March 31, 2020. Director McMahon seconded the motion. There being no further discussion, President Smith called for a vote. The Quarterly Investment Report for the Quarter Ended March 31, 2020 was approved by a unanimous vote.

President Smith introduced Item VII. Presentation and Discussion of Committee Reports. The following is a summary of the committee reports:

A. Executive Committee:

- President Smith provided the following committee updates:
  - Met and discussed items regarding the Board Meeting Agenda

B. Outreach and Education Committee:

- Director McMahon provided the following committee updates:
  - Proposed revision to Public Education budget and deferred to Item XII later in the Agenda
  - River Clean Up t-shirt art contest
    - Ms. Bushnoe gave an update to the Board
- Mr. Buck, Jr. reported that the Rainwater Catchment Rebate Program received 6 additional applications since the last Board meeting and in FY20, a total of 20 applications have been funded for \$2,276.

C. Water Enhancement Program Committee:

- Director Rector provided the following committee updates:
  - K-9 selection progress and deferred to Item VIII later in the Agenda
  - Feral Hog management update
    - Director Bulkley presented an update on the Feral Hog Abatement Program to the Board
- Mr. Buck, Jr. reported that the Water Enhancement Cost Share Program received 2 additional applications since the last Board meeting and in FY20 a total of 15 applications have been funded for \$48,000 and treated approximately 756 acres. Also, since the total sum allocated for this program for FY20 has been met, we are currently holding 3 applications for \$10,141 pending approval of budget revisions proposed in Item XII.

D. Water Source Development Committee:

- Director Bulkley provided the following committee updates:
  - 05/11/20 Meeting Summary
    - discussed transitioning the focus of the committee to develop opportunities and incentives for watershed stewardship.
  - 05/27/20 Site visit to The Landing
    - Discussed possible opportunities for stormwater detention.
    - Committee plans to review the build out design to identify possibilities.
    - Mr. MacDonald commented that the 60 acres closest to the river is not part of the initial build out, but rather a long-term development plan.

E. Educational Boat Tour Ad Hoc Committee

- Director Hughes provided the following committee updates:
  - Status update
    - Renewed contacts made to date on boat safety, tour guide communications, and the easement along Francisco Lemos bridge.
    - Interest in the committee working together to develop a cost estimate.

President Smith introduced Item VIII. Site Selection and Landowner Agreement for K-9 Water and Sediment Control Basin. Mr. Buck, Jr. introduced an overview of the water and sediment control basins to the Board. Mr. Hewitt presented the details of the site and landowner agreement for K-9. The WEP Committee recommended that the Board consider authorizing a landowner agreement with owner of the MacDonald Ranch as a site for K-9 water and sediment control basin with a landowner participation amount of \$30,000. General discussion followed. Director Rector moved to approve Resolution No. 2020-09 authorizing execution of Landowner Agreement with the owner of the MacDonald Ranch for construction of a water and sediment control basin on a tributary of Johnson Creek on the MacDonald Ranch. Director Bulkley seconded the motion. There being no further discussion, President Smith called for a vote. Resolution No. 2020-09 was approved by a unanimous vote.

President Smith introduced Item IX. Task Order for Additional Professional Engineering and Consulting Services Regarding Water and Sediment Control Basins (K-9). Mr. Buck, Jr. presented

the task order to the Board. Director Rector moved to approve Resolution No. 2020-10 authorizing a Task Order with Hewitt Engineering, Inc. for the design of a water and sediment control basin on the Mac Donald Ranch in an amount of \$36,000. Director Ables seconded the motion. There being no discussion, President Smith called for a vote. Resolution No. 2020-10 was approved by a unanimous vote.

President Smith introduced Item X. Interlocal Agreement with Kerr County Regarding Guadalupe River Crossing Patrols. Mr. Buck, Jr. presented the interlocal agreement to the Board. Director Snow moved to approve Resolution No. 2020-11 authorizing an Interlocal Agreement with Kerr County Commissioners' Court for Guadalupe River Crossing Patrols in an amount not to exceed \$4,400. Director Dickson seconded the motion. There being no discussion, President Smith called for a vote. Resolution No. 2020-11 was approved by a unanimous vote.

President Smith introduced Item XI. Strategic Plan Status Update. Mr. Buck, Jr. presented the status update of the strategic plan to the Board. As this was a presentation only, no action was taken by the Board.

President Smith announced that Item XII. FY20 Budget Revisions. Mr. Buck, Jr. presented the budget revisions to the Board. Director Rector moved to approve Resolution No. 2020-12 accepting the budget amendments as presented in Attachment A. Director Bulkley seconded the motion. There being no discussion, President Smith called for a vote. Resolution No. 2020-12 was approved by a unanimous vote.

President Smith introduced Item XIII. General Manager's Report. Mr. Buck, Jr. updated the Board on additional outreach and education activities in which UGRA initiated or participated,

investigations, staff training, river corridor video, Healthy Creeks Initiative, and gave updates on UGRA office operations.

President Smith introduced Item XIV. Written Reports.

There being no further business, the meeting was adjourned at 4:12 pm.

UPPER GUADALUPE RIVER AUTHORITY

ATTEST:

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Blake W. Smith, President  
Board of Directors

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Aaron Bulkley, Secretary  
Board of Directors