

Minutes
September 25, 2019
UGRA Board of Directors Regular Meeting

Notice having been duly given, a Regular Meeting of the Upper Guadalupe River Authority Board of Directors was held at the Guadalupe Basin Natural Resources Center, 125 Lehmann Drive, Kerrville, Texas, at 3:00 pm on Wednesday, September 25, 2019. Ms. Thompson called roll. Bob Waller, President; Blake Smith, Vice-President; Aaron Bulkley; Mike Hughes; and Maggie Snow were present and constituted a quorum. Also present were: Raymond Buck, Jr., General Manager; Tammy Thompson, Assistant General Manager; Tara Bushnoe, Natural Resources Coordinator; Nicole Shepherd, Environmental Lab Manager; Travis Linscomb, Natural Resources Specialist; Don Harris, Kerr County Commissioner Precinct 4; Wayne Musgrove; Betty Musgrove; Clint Morris; and John Hewitt, Hewitt Engineering, Inc.

President Waller led the Pledge of Allegiance.

President Waller announced that a public copy of the Board Book is available at the receptionist's desk and that copies of any items in the Board Book will be provided upon request.

President Waller introduced Item IV. Visitors/Citizens forum. There were no comments from the audience.

President Waller announced to facilitate the recording of the meeting, a visitor that has a question or wants to make a statement regarding an item under discussion must first be recognized by the Presiding Officer, then proceed to the lectern and address the question or statement to the Board.

President Waller introduced Item VI. Director Recognition: Wayne Musgrove (resigned 06/17/19) recognized past UGRA Director Wayne Musgrove for his years of service on the UGRA Board of

Directors. Past Director Musgrove thanked the Board and expressed his gratitude for the making his time with the Board the “highlight of his life.”

President Waller introduced Item VII. Public Hearing on Proposed Tax Rate for Tax Year 2019 (FY20). President Waller convened the hearing at 3:06 pm. Mr. Buck, Jr. provided a summary of the justification for the proposed tax rate. There being no comments, President Waller closed the hearing at 3:08 pm.

President Waller introduced Item VIII. A. Minutes of the Regular Meeting of August 28, 2019. Director Smith moved to approve the Minutes of the Regular Meeting of August 28, 2019. Director Snow seconded the motion. There being no discussion, President Waller called for a vote. The Minutes of the Regular Meeting of August 28, 2019 were approved by a 5-0 vote. President Waller introduced Item VIII. B. Financial Report for the Month Ended August 31, 2019. Mr. Buck, Jr. highlighted various revenue and expense accounts. General discussion followed. Director Smith moved to approve the Financial Report for the Month Ended August 31, 2019. Director Hughes seconded the motion. There being no further discussion, President Waller called for a vote. The Financial Report for the Month Ended August 31, 2019 was approved by a 5-0 vote.

President Waller introduced Item IX. Presentation and Discussion of Committee Reports. The following is a summary of the committee reports:

A. Executive Committee:

- President Waller provided the following committee updates:
 - Met on September 17, 2019 to discuss items regarding the Board Meeting Agenda.

B. Human Resources Committee:

- Director Smith reported that the Human Resources Committee did not meet.

C. Outreach and Education Committee:

- Ms. Bushnoe provided the following committee updates:
 - The committee did not meet.
 - “Landscaping to Keep Our River Healthy” seminar was held on September 12th with 72 attendees. The majority of the post seminar survey responses were very positive.
 - Pending the approval of the FY20 budget later in the agenda, both the Riverside Nature Center Water Resource Educational Partnership and the UGRA 2nd Grade Science Day will be renewed for FY20. Annual summary reports of both of these programs were reviewed by the Outreach and Education Committee at the August meeting and are available to the board if requested.

- Mr. Buck, Jr. reported that the Rainwater Catchment System Rebate Program received 3 additional applications since the last Board meeting and in FY19, a total of 28 applications have been funded for \$1,592.

D. Water Enhancement Program Committee:

- Director Hughes provided the following committee updates:
 - The committee did not meet.
 - K-8 Contractor recommendation is later in Item XVI.
 - Feral Hog ILA is later in Item XVII.

- Mr. Buck, Jr. reported that the Water Enhancement Cost Share Program did not receive additional applications since the last Board meeting and in FY19 a total of 19 applications have been funded for \$45,000 and treated approximately 1,012 acres. Four applications for an additional \$7,985.95 are currently on hold due to insufficient funding for this program.

E. Water Source Development Committee:

- President Waller reported that the Water Source Development Committee did not meet.

President Waller introduced Item X. Presentation and Discussion of Activity Reports. Tara Bushnoe reported that the Guadalupe-Blanco River Trust did not have a regular meeting but did meet to hire a new executive director and development director. The Plateau Water Planning Group (PWPG) did not meet.

President Waller introduced Item XI. Adoption of Fiscal Year 2020 Budget. Mr. Buck, Jr. presented the details of the FY20 Budget to the Board. Director Smith moved to approve Resolution No. 2019-17 Adopting the Fiscal Year 2020 Budget. Director Bulkley seconded the

motion. There being no discussion, President Waller called for a vote. Resolution No. 2019-17 was approved by a 5-0 vote.

President Waller introduced Item XII. Adoption of Maintenance Tax Rate for the 2019 Tax Year (FY20). Mr. Buck, Jr. presented the tax rate to the Board. Director Hughes moved to approve Resolution No. 2019-18 Adopting a Maintenance Tax Rate for Tax Year 2019 (FY20). Director Smith seconded the motion. There being no discussion, President Waller called for a vote. Resolution No. 2019-18 was approved by a 5-0 vote.

President Waller introduced Item XIII. Water Enhancement Cost Share Program Extension (Brush Management). Ms. Bushnoe provided a summary of the proposed changes to the program guidelines to the Board including extending the program through FY20. Director Smith moved to approve Resolution No. 2019-19 authorizing the modified Water Enhancement Cost Share Program for FY20. Director Bulkley seconded the motion. There being no discussion, President Waller called for a vote. Resolution No. 2019-19 was approved by a 5-0 vote.

President Waller introduced Item XIV. Rainwater Catchment System Rebate Program Extension. Ms. Bushnoe provided a summary of the proposed changes to the program guidelines to the Board including extending the program through FY20 and the recommendation of the Outreach & Education Committee to increase the maximum rebate amount to \$200. Director Bulkley moved to approve Resolution No. 2019-20 authorizing the modified Rainwater Catchment System Rebate Program for FY20. Director Snow seconded the motion. There being no discussion, President Waller called for a vote. Resolution No. 2019-20 was approved by a 5-0 vote.

President Waller introduced Item XV. Rainwater Catchment System Cost Assistance Program. Ms. Bushnoe provided a summary of the proposed changes to the program guidelines to the Board

including extending the program through FY20. Director Smith moved to approve Resolution No. 2019-21 authorizing the Rainwater Catchment System Cost Assistance Program for FY20. Director Hughes seconded the motion. There being no discussion, President Waller called for a vote. Resolution No. 2019-21 was approved by a 5-0 vote.

President Waller introduced Item XVI. Contractor Selection for Constructing Water and Sediment Control Basin K-8 South Fork Ranch. Mr. Buck, Jr. presented the contractor bids. Mr. Hewitt presented his recommendation that UGRA accept the low bid from Edmund Jenschke Inc. in the amount of \$292,890. General discussion followed. Director Hughes moved to approve Resolution No. 2019-22 accepting John Hewitt's recommendation of Edmund Jenschke Inc. and authorizing staff to execute a contract for construction with same at the bid amount of \$292,890. Director Bulkley seconded the motion. There being no further discussion, President Waller called for a vote. Resolution No. 2019-22 was approved by a 5-0 vote.

President Waller introduced Item XVII. Interlocal Agreement (ILA) Between Kerr County and the Upper Guadalupe River Authority (UGRA) for Water Quality Protection through Feral Hog Management. Mr. Buck, Jr. presented the feral hog management agreement and gave an update to the Board. He also presented the proposed bounty for FY20 of \$12 that will consist of a contribution of \$10 from UGRA and \$2 from Kerr County for a total of \$12 per tail. Commissioner Harris mentioned that Kerr County applied for a new grant that would provide for additional bounty funds and support other feral hog management practices. He also mentioned that changes have been implemented to the bounty payment affidavit to provide greater detail regarding where and how the hogs were harvested. General discussion followed. Director Smith moved to approve Resolution No. 2019-23 authorizing the execution of the attached Interlocal Agreement Between Kerr County and UGRA for Water Quality Protection through Feral Hog Management. Director

Snow seconded the motion. There being no further discussion, President Waller called for a vote. Resolution No. 2019-23 was approved by a 5-0 vote.

President Waller introduced Item XVIII. Report of Nominating Committee and Election of FY20 Officers. Director Hughes reported that the Nominating Committee recommended the following slate of officers to serve from October 1, 2019 through September 30, 2020 to the Board: Blake Smith, President; Diane McMahon, Vice-President; Aaron Bulkley, Secretary; and Bill Rector, Treasurer. Director Snow moved to cease nominations and to approve the presented slate of Board Officers to serve from October 1, 2019 through September 30, 2020 as recommended by the Nominating Committee. Director Bulkley seconded the motion. There being no discussion, President Waller called for a vote. The motion to approve the slate of officers as presented by the Nominating Committee was approved by a 5-0 vote.

President Waller introduced Item XIX. General Manager's Report. Mr. Buck, Jr. updated the Board on outreach and education activities in which UGRA initiated or participated and the Healthy Creeks Initiative.

President Waller introduced Item XX. Written Reports.

President Waller introduced Item XXI. Director Recognition: Bob Waller (resignation 09/30/19). President-elect Smith recognized President Waller for his years of service and leadership on the UGRA Board of Directors. President Waller thanked the Board and said he has learned a great deal from his fellow Directors and the UGRA staff.

There being no further business, the meeting was adjourned at 4:03 pm.

UPPER GUADALUPE RIVER AUTHORITY

ATTEST:

Bob Waller, President
Board of Directors

Diane McMahon, Secretary
Board of Directors