

**Minutes**  
**November 17, 2021**  
**UGRA Board of Directors Regular Meeting**

Notice having been duly given, a Regular Meeting of the Upper Guadalupe River Authority Board of Directors was held at the Guadalupe Basin Natural Resources Center, 125 Lehmann Drive, Kerrville, Texas, at 3:00 pm on Wednesday, November 17, 2021, Diane McMahon, President; Aaron Bulkley, Vice-President; Bill Rector, Secretary; Maggie Snow, Treasurer; Lynda Ables; Austin Dickson; and Mike Hughes were present and constituted a quorum. Also present were: Raymond Buck, Jr., General Manager; Tammy Thompson, Assistant General Manager; Tara Bushnoe, Natural Resources Manager; and Nicole Shepherd, Environmental Lab Manager.

President McMahon led Item II. Pledge of Allegiance.

President McMahon announced that a public copy of the Board Book is available at the receptionist's desk and that copies of any items in the Board Book will be provided upon request.

President McMahon introduced Item IV. Visitors/Citizens forum. There were no comments from the audience.

President McMahon announced to facilitate the recording of the meeting, a visitor that has a question or wants to make a statement regarding an item under discussion must first be recognized by the Presiding Officer, then proceed to the lectern and address the question or statement to the Board.

President McMahon introduced Item VI. A. Minutes of the Regular Meeting of September 22, 2021. Director Snow moved to approve the Minutes of the Regular Meeting of September 22, 2021. Director Hughes seconded the motion. There being no discussion, President McMahon

called for a vote. The Minutes of the Regular Meeting of September 22, 2021 were approved by a unanimous vote. President McMahon introduced Item VI. B. Minutes of the Called Meeting of October 20, 2021. Director Rector moved to approve the Minutes of the Called Meeting of October 20, 2021 with the amendment to attach the final submitted comments from UGRA on the United States Fish and Wildlife Service's proposed rule to the Minutes. Director Bulkley seconded the motion. There being no further discussion, President McMahon called for a vote. The amended Minutes of the Called Meeting of October 20, 2021 were approved by a unanimous vote. President McMahon introduced Item VI. C. Financial Report for the Months Ended September 30, 2021. Mr. Buck, Jr. presented a summary of the financial report and highlighted various revenue and expense accounts. General discussion followed. Director Snow moved to approve the Financial Report for the Months Ended September 30, 2021. Director Hughes seconded the motion. There being no further discussion, President McMahon called for a vote. The Financial Report for the Months Ended September 30, 2021 was approved by a unanimous vote. President McMahon introduced Item VI. D. Financial Report for the Month Ended October 31, 2021 and noted that the report was not available at the time the Board Book was compiled. President McMahon introduced Item VI. E. Quarterly Investment Report for Quarter Ended September 30, 2021. Mr. Buck, Jr. presented the investment report to the Board. Director Ables moved to approve the Quarterly Investment Report for the Quarter Ended September 30, 2021. Director Dickson seconded the motion. There being no discussion, President McMahon called for a vote. The Quarterly Investment Report for the Quarter Ended September 30, 2021 was approved by a unanimous vote. President McMahon introduced Item VI. F. Setting 2022 Official Holidays. Mr. Buck, Jr. presented a summary of the 2022 holidays compared to other local entities. Ms. Thompson noted that the proposed schedule includes the same number of days off as in 2021. Director Hughes

moved to approve Resolution No. 2021-26 Setting 2022 Official Holidays. Director Bulkley seconded the motion. There being no discussion, President McMahon called for a vote. Resolution No. 2021-26 was approved by a unanimous vote. President McMahon introduced Item VI. G. Setting Dates and Times of Regular 2022 Board Meetings. General discussion followed. Director Bulkley moved to approve Resolution No. 2021-27 Setting Dates and Times of the Regular 2022 Board Meetings. Director Snow seconded the motion. There being no further discussion, President McMahon called for a vote. Resolution No. 2021-27 was approved by a unanimous vote.

President McMahon introduced Item VII. Presentation and Discussion of Committee Reports. The following is a summary of the committee reports:

A. Executive Committee:

- President McMahon provided the following committee updates:
  - Did not meet since the last Board Meeting.

B. Human Resources Committee:

- President McMahon provided the following committee updates:
  - Did not meet since the last Board Meeting.

C. Public Outreach Committee:

- President McMahon provided the following committee updates:
  - Did not meet since the last Board Meeting.
- Mr. Buck, Jr. reported that the Rainwater Catchment System Rebate Program funded six applications since the last Board Meeting. Since the beginning of the program in March 2011, a total of 543 applications have been funded for \$31,227. To date in FY22, a total of six applications have been funded for \$662.

D. Water Quality Committee:

- Director Rector provided the following committee updates:
  - Did not meet since the last Board Meeting.
- Mr. Buck, Jr. reported that the Water Enhancement through Brush Management Cost Share program funded one application since the last Board Meeting. Since the beginning of the program in January 2010, a total of 168 applications have been funded

for \$523,098 and treated approximately 13,681 acres. To date in FY22, one application has been funded for \$1,125 and treated approximately 14 acres.

E. Watershed Stewardship Committee:

- Director Bulkley provided the following committee updates:
  - Did not meet since the last Board Meeting.
  - Feral Hog Management Update
    - General discussion followed.

F. Education Committee:

- Director Snow provided the following committee updates:
  - Committee met on November 10, 2021.
    - Discussed the Ingram ISD PTECH program and potential partnerships with Ingram ISD administrative team members.
  - Item IX. will be further discussed later in the Agenda.

G. Guadalupe – Blanco River Trust:

- President McMahon and Director Snow provided the following GBRT updates:
  - GBRT met on November 10, 2021 for a regular meeting. In addition, they discussed that it is the 21<sup>st</sup> anniversary of the Trust and the next meeting is on February 9, 2022.

H. Ad Hoc Habitat Conservation Plan Committee:

- President McMahon shared Director Smith's notes on the committee's activities to date and that the committee is going to meet next in January.
- Mr. Buck, Jr. added that UGRA intends to engage an attorney and that some preliminary work will be done by the January meeting.
- General discussion followed.

President McMahon introduced Item VIII. Annual UGRA Administrative Policies Review. Mr. Buck, Jr. presented the details of the annual administrative policies review to the Board. Director Hughes moved to approve Resolution No. 2021-28 acknowledging review and acceptance of the Administrative Policies as amended and dated November 17, 2021. Director Ables seconded the motion. There being no discussion, President McMahon called for a vote. Resolution No. 2021-28 was approved by a unanimous vote.

President McMahon introduced Item IX. UGRA Water Professionals Scholarship Program Guidelines. Director Snow presented the draft guidelines developed to date and an overview of

the status of the potential program to the Board. General discussion followed. No action was taken.

President McMahon introduced Item X. Employee Recognition; Ben Braeutigam, 5 years. Mr. Buck, Jr. and Ms. Shepherd recognized Mr. Braeutigam for 5 years of employment and presented him with a certificate of recognition and a token of appreciation.

President McMahon introduced Item XI. FY22 Committee Assignments and announced that there are no changes to the existing committee assignments except for the addition of Director Dickson to the Education Committee.

President McMahon introduced Item XII. General Manager's Report. Mr. Buck, Jr. updated the Board on additional presentations and activities in which UGRA initiated or participated, the Healthy Creeks Initiative, annual River Clean Up recap, staff training, meetings, PWPG, and GBFPG.

President McMahon introduced Item XIII. Written Reports.

There being no further business, the meeting was adjourned at 4:12 pm.

UPPER GUADALUPE RIVER AUTHORITY

ATTEST:

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Diane McMahon, President  
Board of Directors

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William R. Rector, Secretary  
Board of Directors