

MINUTES
Plateau Water Planning Group
Regular Meeting – Kerrville, Texas
March 10, 2011 at 10:00 A.M.

Notice having been duly given, a Regular Meeting of the Plateau Water Planning Group (PWPG) was held on Thursday, March 10, 2011, beginning at 10:00 a.m. at the Upper Guadalupe River Authority - classroom, 125 Lehmann Drive, Ste. 100, Kerrville, Kerr County, Texas. Present at the meeting were: Ray Buck, Kerr County; Perry Bushong, Edwards Real Conservation District; Howard Jackson, City of Ingram; David Jeffery, Bandera County River Authority Groundwater District; Lee Sweeten, Counties; Connie Townsend, Texas Water Development Board; Gene Williams, Kerr County; Feather Wilson, Bandera County; Jonathan Letz, Kerr County; Jody Grinstead, Diane McMahon, John Ashworth; Joel Pigg, Real-Edwards; Homer Stevens, Bandera County; Charles Wiedenfeld, representing utilities; Stuart Barron, City of Kerrville and Tully Shahan, Kinney County

I. Call to Order, Roll Call, Certification of Quorum in Compliance with Texas Open Meetings Law.
Roll call was taken. Mr. Letz noted that a quorum was present and called the meeting to order.

II. Public Comments.
Perry Bushong introduced Joel Pigg as the new General Manager for Real-Edwards Conservation and Reclamation District.

III. Approval of Minutes.
Motion by Lee Sweeten to approve the minutes from the August 20, 2010, meeting; second by Howard Jackson. The motion passed by a unanimous vote.

IV. Reports.

a. Report from Chair - Jonathan Letz.

Mr. Letz spoke briefly regarding the Bank Statements. All entities other than Kinney County and the City of Del Rio have submitted their Assessment fees for the new 5 year planning cycle. The balance in the account as of February 28, 2011 is \$29,397.78

Mr. Letz informed the Group that Mr. Sweeten had changed positions, and was now a County Commissioner; but his status as a PWPG member had not changed.

b. Report from Secretary - Ronnie Pace.

Mr. Pace was not present

c. Report from Political Entity – Ray Buck.

Mr. Buck stated that they are in the process of closing out the former contract with TWDB and were getting ready to submit an application for a new grant.

d. Report from Liaisons.

Connie Townsend spoke briefly regarding the two Notices that would be talked about at today's meeting and the notification process for those notices. She also stated that the Grant Application is due to the TWDB no later than April 8, 2011. She informed the Group that there are no stringent deadlines regarding the RFQ, but the contract had to be in place no later than August 31, 2011.

Ms. Townsend briefly talked about the GMA9 meeting that was held on March 7, 2010 and asked if the Group was interested in having items placed on future agenda's which would allow the GCD's to give updates to the Group.

The Group discussed, at length, the interaction between PWPG and the GMA's in the past and agreed that more communication between the entities was needed. They spoke about the possibility of having joint workshops with the various groups and funding options; agreeing that most of the problems stemmed from the Legislation that had been written. It was agreed that Agenda's for future meetings would include reports from GMA representatives; some of which included Gene Williams, David Jeffery, Feather Wilson, Tully Shahan and Lee Sweeten.

e. Report from TWDB.

Given under the "Report from Liaisons".

V. Consider, discuss and approve invoices.

Motion by Lee Sweeten to approve invoices from LBG-Guyton in the following amounts: \$8,306.46 (7/1/2010 to 7/31/2010); \$10,301.57 (8/1/2010 through 8/31/2010); \$7,354.55 (9/1/2010 through 9/30/2010); 3,436.84 (10/1/2010 through 10/30/2010); \$7,141.21 (11/1/2010 through 11/30/2010) and \$9,282.00 (Printing Region J Plan); second by Charlie Wiedenfeld. The motion passed by a unanimous vote.

VI. Consider, discuss and take possible action to authorize the Region J Political Subdivision (UGRA) to submit a Grant Application to TWDB on behalf of Region J for funding for the fourth round of regional water planning.

Ray Buck informed the Group that the Grant Application had been prepared and was ready to be submitted to TWDB. A brief discussion ensued regarding the Application. Connie Townsend stated that the TWDB meeting to consider the applications had been changed from May 19, 2011 to June 22, 2011. **Motion by Lee Sweeten to authorize UGRA to submit a Grant Application to TWDB on behalf of Region J for funding for the fourth round of regional water planning; second by Howard Jackson, The motion passed by a unanimous vote.**

VII. Consider, discuss and take possible action to authorize the PWPG Administrative Assistant to Post Notice of Application. Motion by Howard Jackson to authorize the PWPG Administrative Assistant to Post Notice of Application; second by Charles Wiedenfeld. The motion passed by a unanimous vote.

VIII. Consider, discuss and take possible action to set the date(s) and time (s) for public meeting(s) to receive public input on issues that should be addressed or provisions that should be included in the regional or state water plan for the fourth cycle of regional water planning. It was stated for the record that these meetings were Public Meetings and a quorum was not necessary, but customarily at least one Member has been present to open and close the meeting. Ms. Townsend suggested that presentations by those individuals that responded to the RFQ's could be done on the same time as one of the Public Meetings. Jonathan Letz stated that he would like to wait and see how many RFQ's are received prior to determining how they will be reviewed, as he is fairly certain we will not receive many based on the cost of work to be done and the limited amount of funds the Group will receive to pay for consultant fees. **Motion by Lee Sweeten to set a Public Meeting for May 25th in Del Rio at 1:00 PM and May 26th in Kerrville at 1:00 PM; second by Howard Jackson. The motion passed by a unanimous vote.**

IX. Consider, discuss and take possible action to authorize PWPG Administrative Assistant to Post Notice of Public Meeting(s) to receive input on regional or state water plan for the fourth cycle of regional water planning. Motion by Howard Jackson to authorize PWPG Administrative Assistant to Post Notice of Public Meeting(s) to receive input on regional or state water plan for the fourth cycle of regional water planning; second by Lee Sweeten. The motion passed by a unanimous vote.

X Review timeline for Grant Application. The Group reviewed and discussed the Timeline that had been prepared. **Motion by Lee Sweeten to approve the Timeline for Grant Application; second by Howard Jackson. The motion passed by a unanimous vote.**

- XI. Consider, discuss and approve the Request for Qualifications for the Region J Technical Consultant for the 4th cycle of planning and authorize the Region J Political Subdivision (UGRA) to post the RFQ**
The Group conferred regarding the RFQ. Ray Buck assured the Group that the RFQ would be posted on or before April 1, 2011. It was agreed that the RFQ must be posted on the Secretary of State website, the PWPG's website, TWDB's website and the Kerrville Daily Times. Applicants would have until May 1, 2011, to submit their qualifications for consideration. **Motion by Charles Wiedenfeld to approve the Request for Qualifications for the Region J Technical Consultant for the 4th cycle of planning and authorize the Region J Political Subdivision (UGRA) to post the RFQ; second by Howard Jackson. The motion passed by a unanimous vote.**
- XII. Set Next Meeting.** Public Meetings have already been set for May 25th and May 26th (see Item VIII) therefore no action was taken on this item.
- XIII. Adjournment**