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## Plateau Water Planning Group

### Minutes

#### 4<sup>th</sup> Planning Cycle

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The following pages contain minutes from the meetings of the Plateau Water Planning Group (Regional Water Planning Group J) during the 4th Planning Cycle 2011 – 2016.

Meetings held on the following dates are included:

March 10, 2011	Regular Meeting
May 25, 2011	Public Meeting
May 26, 2011	Regular Meeting
May 26, 2011	Public Meeting
August 11, 2011	Regular Meeting
November 10, 2011	Regular Meeting
August 30, 2012	Regular Meeting
November 15, 2012	Regular Meeting
June 20, 2013	Regular Meeting
December 5, 2013	Regular Meeting
February 20, 2014	Regular Meeting
May 22, 2014	Public Meeting
May 22, 2014	Regular Meeting
August 21, 2014	Regular Meeting
November 13, 2014	Regular Meeting
February 19, 2015	Regular Meeting
April 8, 2015	Regular Meeting
May 21, 2015	Public Meeting
July 23, 2015	Public Hearing
July 23, 2015	Regular Meeting
October 29, 2015	Regular Meeting
April 14, 2016	Public Meeting
April 14, 2016	Regular Meeting

**MINUTES**  
**Plateau Water Planning Group**  
**Regular Meeting – Kerrville, Texas**  
**March 10, 2011 at 10:00 A.M.**

Notice having been duly given, a Regular Meeting of the Plateau Water Planning Group (PWPG) was held on Thursday, March 10, 2011, beginning at 10:00 a.m. at the Upper Guadalupe River Authority - classroom, 125 Lehmann Drive, Ste. 100, Kerrville, Kerr County, Texas. Present at the meeting were: Ray Buck, Kerr County; Perry Bushong, Edwards Real Conservation District; Howard Jackson, City of Ingram; David Jeffery, Bandera County River Authority Groundwater District; Lee Sweeten, Counties; Connie Townsend, Texas Water Development Board; Gene Williams, Kerr County; Feather Wilson, Bandera County; Jonathan Letz, Kerr County; Jody Grinstead, Diane McMahon, John Ashworth; Joel Pigg, Real-Edwards; Homer Stevens, Bandera County; Charles Wiedenfeld, representing utilities; Stuart Barron, City of Kerrville and Tully Shahan, Kinney County

**I. Call to Order, Roll Call, Certification of Quorum in Compliance with Texas Open Meetings Law.**  
Roll call was taken. Mr. Letz noted that a quorum was present and called the meeting to order.

**II. Public Comments.**  
Perry Bushong introduced Joel Pigg as the new General Manager for Real-Edwards Conservation and Reclamation District.

**III. Approval of Minutes.**  
**Motion by Lee Sweeten to approve the minutes from the August 20, 2010, meeting; second by Howard Jackson. The motion passed by a unanimous vote.**

**IV. Reports.**

**a. Report from Chair - Jonathan Letz.**

Mr. Letz spoke briefly regarding the Bank Statements. All entities other than Kinney County and the City of Del Rio have submitted their Assessment fees for the new 5 year planning cycle. The balance in the account as of February 28, 2011 is \$29,397.78

Mr. Letz informed the Group that Mr. Sweeten had changed positions, and was now a County Commissioner; but his status as a PWPG member had not changed.

**b. Report from Secretary - Ronnie Pace.**

Mr. Pace was not present

**c. Report from Political Entity – Ray Buck.**

Mr. Buck stated that they are in the process of closing out the former contract with TWDB and were getting ready to submit an application for a new grant.

**d. Report from Liaisons.**

Connie Townsend spoke briefly regarding the two Notices that would be talked about at today's meeting and the notification process for those notices. She also stated that the Grant Application is due to the TWDB no later than April 8, 2011. She informed the Group that there are no stringent deadlines regarding the RFQ, but the contract had to be in place no later than August 31, 2011.

Ms. Townsend briefly talked about the GMA9 meeting that was held on March 7, 2010 and asked if the Group was interested in having items placed on future agenda's which would allow the GCD's to give updates to the Group.

The Group discussed, at length, the interaction between PWPG and the GMA's in the past and agreed that more communication between the entities was needed. They spoke about the possibility of having joint workshops with the various groups and funding options; agreeing that most of the problems stemmed from the Legislation that had been written. It was agreed that Agenda's for future meetings would include reports from GMA representatives; some of which included Gene Williams, David Jeffery, Feather Wilson, Tully Shahan and Lee Sweeten.

**e. Report from TWDB.**

Given under the "Report from Liaisons".

**V. Consider, discuss and approve invoices.**

**Motion by Lee Sweeten to approve invoices from LBG-Guyton in the following amounts: \$8,306.46 (7/1/2010 to 7/31/2010); \$10,301.57 (8/1/2010 through 8/31/2010); \$7,354.55 (9/1/2010 through 9/30/2010); 3,436.84 (10/1/2010 through 10/30/2010); \$7,141.21 (11/1/2010 through 11/30/2010) and \$9,282.00 (Printing Region J Plan); second by Charlie Wiedenfeld. The motion passed by a unanimous vote.**

**VI. Consider, discuss and take possible action to authorize the Region J Political Subdivision (UGRA) to submit a Grant Application to TWDB on behalf of Region J for funding for the fourth round of regional water planning.**

Ray Buck informed the Group that the Grant Application had been prepared and was ready to be submitted to TWDB. A brief discussion ensued regarding the Application. Connie Townsend stated that the TWDB meeting to consider the applications had been changed from May 19, 2011 to June 22, 2011. **Motion by Lee Sweeten to authorize UGRA to submit a Grant Application to TWDB on behalf of Region J for funding for the fourth round of regional water planning; second by Howard Jackson, The motion passed by a unanimous vote.**

**VII. Consider, discuss and take possible action to authorize the PWPG Administrative Assistant to Post Notice of Application. Motion by Howard Jackson to authorize the PWPG Administrative Assistant to Post Notice of Application; second by Charles Wiedenfeld. The motion passed by a unanimous vote.**

**VIII. Consider, discuss and take possible action to set the date(s) and time (s) for public meeting(s) to receive public input on issues that should be addressed or provisions that should be included in the regional or state water plan for the fourth cycle of regional water planning. It was stated for the record that these meetings were Public Meetings and a quorum was not necessary, but customarily at least one Member has been present to open and close the meeting. Ms. Townsend suggested that presentations by those individuals that responded to the RFQ's could be done on the same time as one of the Public Meetings. Jonathan Letz stated that he would like to wait and see how many RFQ's are received prior to determining how they will be reviewed, as he is fairly certain we will not receive many based on the cost of work to be done and the limited amount of funds the Group will receive to pay for consultant fees. **Motion by Lee Sweeten to set a Public Meeting for May 25<sup>th</sup> in Del Rio at 1:00 PM and May 26<sup>th</sup> in Kerrville at 1:00 PM; second by Howard Jackson. The motion passed by a unanimous vote.****

**IX. Consider, discuss and take possible action to authorize PWPG Administrative Assistant to Post Notice of Public Meeting(s) to receive input on regional or state water plan for the fourth cycle of regional water planning. Motion by Howard Jackson to authorize PWPG Administrative Assistant to Post Notice of Public Meeting(s) to receive input on regional or state water plan for the fourth cycle of regional water planning; second by Lee Sweeten. The motion passed by a unanimous vote.**

**X. Review timeline for Grant Application. The Group reviewed and discussed the Timeline that had been prepared. **Motion by Lee Sweeten to approve the Timeline for Grant Application; second by Howard Jackson. The motion passed by a unanimous vote.****

- XI. Consider, discuss and approve the Request for Qualifications for the Region J Technical Consultant for the 4<sup>th</sup> cycle of planning and authorize the Region J Political Subdivision (UGRA) to post the RFQ**  
The Group conferred regarding the RFQ. Ray Buck assured the Group that the RFQ would be posted on or before April 1, 2011. It was agreed that the RFQ must be posted on the Secretary of State website, the PWPG's website, TWDB's website and the Kerrville Daily Times. Applicants would have until May 1, 2011, to submit their qualifications for consideration. **Motion by Charles Wiedenfeld to approve the Request for Qualifications for the Region J Technical Consultant for the 4<sup>th</sup> cycle of planning and authorize the Region J Political Subdivision (UGRA) to post the RFQ; second by Howard Jackson. The motion passed by a unanimous vote.**
- XII. Set Next Meeting.** Public Meetings have already been set for May 25<sup>th</sup> and May 26<sup>th</sup> (see Item VIII) therefore no action was taken on this item.
- XIII. Adjournment**

**Minutes**  
**Plateau Water Planning Group**  
**Public Meeting – Del Rio, Texas**  
**May 25, 2011 at 1:00 P.M.**

Notice having been duly given, the Plateau Water Planning Group (PWPG) held a Public Meeting to receive public input on issues that should be addressed or provisions that should be included in the regional or state water plan for the fourth cycle of regional water planning at The Bank and Trust Board Room, 1200 Veterans Blvd., Del Rio, Texas, at 1:00 PM on May 25, 2011. Present at the meeting were: Jerry Simpton, Val Verde County; Otila Gonzalez, Val Verde County; Thomas Qualia, Del Rio County ; Ken Carver, Kinney County; Mitchell Lomas, City of Del Rio; Connie Townsend, TWDB; Roberto Fernandez, City of Del Rio; Roger Sanchez, City of Del Rio; Alvano Arreola, City of Del Rio; Robert Eads, City of Del Rio; Diana Ward, Public; 5 other members of the public that did not sign the sign-in sheet.

**No public comments were taken at the meeting.**

**Meeting Adjourned**

**Minutes**  
**Plateau Water Planning Group**  
**Public Meeting – Kerrville, Texas**  
**May 26, 2011 at 1:00 P.M.**

Notice having been duly given, the Plateau Water Planning Group (PWPG) held a Public Meeting to receive public input on issues that should be addressed or provisions that should be included in the regional or state water plan for the fourth cycle of regional water planning on Thursday on May 26<sup>th</sup> at the Upper Guadalupe River Authority (UGRA), 125 Lehmann Drive, Suite 100, Kerrville, TX, 78028. Present at the meeting were: Ray Buck, Kerr County; Howard Jackson, City of Ingram; Lee Sweeten, Counties; Connie Townsend, Texas Water Development Board; Gene Williams, Kerr County; Feather Wilson, Bandera County; Jonathan Letz, Kerr County; Jody Grinstead, Diane Ward, John Ashworth; Joel Pigg, Real-Edwards; Charles Wiedenfeld, representing utilities; Stuart Barron, City of Kerrville; Jerry Simpton, Val Verde County; Otila Gonzalez, Val Verde County; Thomas Qualia, Del Rio County ; Ken Carver, Kinney County; Roland Trees; Zach Davis, Kinney County and Mary Ellen Summerlin.

**No public comments were taken at the meeting.**

**Meeting Adjourned**

**Minutes  
Plateau Water Planning Group  
Regular Meeting – Kerrville, Texas  
May 26, 2011 at 1:00 P.M.**

Notice having been duly given, the Plateau Water Planning Group (PWPG) conducted a Regular Meeting on Thursday on May 26<sup>th</sup> at the Upper Guadalupe River Authority (UGRA), 125 Lehmann Drive, Suite 100, Kerrville, TX, 78028. Present at the meeting were: Ray Buck, Kerr County; Howard Jackson, City of Ingram; Lee Sweeten, Counties; Connie Townsend, Texas Water Development Board; Gene Williams, Kerr County; Feather Wilson, Bandera County; Jonathan Letz, Kerr County; Jody Grinstead, Diane Ward; John Ashworth; Joel Pigg, Real-Edwards; Charles Wiedenfeld, representing utilities; Stuart Barron, City of Kerrville; Jerry Simpton, Val Verde County; Otila Gonzalez, Val Verde County; Thomas Qualia, Del Rio County ; Ken Carver, Kinney County; Roland Trees; Zach Davis, Kinney County and Mary Ellen Summerlin.

- I. **Call to Order, Roll Call, Certification of Quorum in Compliance with Texas Open Meetings Law.**  
Roll call was taken. Mr. Letz noted that a quorum was present and called the meeting to order.
- II. **Public Comments.**  
No public comments were given.
- III. **Approval of Minutes.**  
**Motion by Lee Sweeten to approve the minutes from the March 10, 2011, meeting; second by Howard Jackson. The motion passed by a unanimous vote.**
- IV. **Reports.**
  - a. **Report from Chair - Jonathan Letz.**  
Mr. Letz stated there would be some changes to the Board, and those changes would be discussed later in the meeting.
  - b. **Report from Secretary - Ronnie Pace.**  
Mr. Pace was not present
  - c. **Report from Political Entity – Ray Buck.**  
Mr. Buck stated the previous contract had been completed and they were ready to start working on the new contract.
  - d. **Report from Liaisons.**  
No reports were given.
  - e. **Report from TWDB.**  
Connie Townsend gave an update on the Chairs' Conference call that was held on May 25, 2011 and reviewed the handouts she supplied to the Group. A long discussion ensued regarding funding, how the water plans had been done in the past and how the plans would be done in the future.
- V. **Consider, discuss and approve invoices.**  
**Motion by Zach Davis to approve travel reimbursement for Lee Sweeten, Tully Shahan and Perry Bushong for the March meeting; as well as reimbursement to UGRA for the cost of making additional CD copies of the 2011 Water Plans; second by Feather Wilson. The motion passed by a unanimous vote.**
- VI. **Consider, discuss and take appropriate action for establishing the selection process of RFQ's received for the 4<sup>th</sup> Regional Water Planning Cycle**  
**Motion by Lee Sweeten to give the Executive Committee authority to interview and select the consulting firm for the next planning cycle; second by Howard Jackson. The motion passed by a unanimous vote.**

- VII. Consider, discuss and take possible action to authorize the Region J Political Subdivision (UGRA) to negotiate and execute the Region J Fourth Cycle Regional Water Planning Contract on behalf of the Plateau Water Planning Group.  
Motion by Lee Sweeten to authorize UGRA to execute the contract for the 4<sup>th</sup> Regional Water Planning Cycle once the consulting firm has been hired; second by Howard Jackson. The motion passed by a unanimous vote.
- VIII. Consider, discuss and take possible action to authorize the PWPG Officers/Executive Committee to approve any simple changes to the above mentioned contract.  
No action was taken.
- IX. Set Next Meeting  
The next meeting is set for Thursday, August 11, 2011, at 11:00 AM in Brackettville
- X. Adjournment



**Minutes  
Plateau Water Planning Group  
Regular Meeting – Brackettville, Texas  
August 11, 2011 at 11:00 A.M.**

Notice having been duly given, the Plateau Water Planning Group (PWPG) conducted a Regular Meeting on Thursday, August 11, 2011 at the Slator Memorial Hall, 210 James Street, Brackettville, TX. Present at the meeting were: Ray Buck, Kerr County; Howard Jackson, City of Ingram; Lee Sweeten, Counties; Connie Townsend, Texas Water Development Board; Feather Wilson, Bandera County; Jonathan Letz, Kerr County; Jody Grinstead; John Ashworth; Joel Pigg, Real-Edwards; Charles Wiedenfeld, representing utilities; Stuart Barron, City of Kerrville; Jerry Simpton, Val Verde County; Otila Gonzalez, Val Verde County; Thomas Qualia, Del Rio County; Ken Carver, Kinney County; Roland Trees, Real-Edwards; Zack Davis, Kinney County; Tully Shahan, Kinney County; David Jeffery, Bandera County; Grant Jackson, Naismith Engineering; Lynda Conlin; Souli Shankin, Edwards County Judge; Otilia Gonzalez, Val Verde County; Scott McWilliams;

- I. **Call to Order, Roll Call, Certification of Quorum in Compliance with Texas Open Meetings Law.**  
Roll call was taken. Mr. Letz noted that a quorum was present and called the meeting to order.
  
- II. **Public Comments.**  
Mr. Sweeten stated that he knew the Group was aware of the drought and he believes that information really needs to be pushed out into the public. The public needs to be made aware that this is probably the worst drought ever.
  
- III. **Approval of Minutes.**  
**Motion by Lee Sweeten to approve the minutes from the May 25, 2011 Public Meeting in Del Rio; the Public Meeting held on May 26, 2011, in Kerrville and the Regular meeting held on May 26, 2011, in Kerrville; second by Howard Jackson. The motion passed by a unanimous vote.**
  
- IV. **Reports.**
  - a. **Report from Chair - Jonathan Letz.**  
Mr. Letz informed the Group that the ending balance in the bank account for July was \$27,985.73. It was noted that Kinney County and the City of Del Rio still had not submitted their assessments fees to the PWPG.
  - b. **Report from Secretary - Ronnie Pace.**  
Mr. Pace was not present. No report was given
  - c. **Report from Political Entity – Ray Buck.**  
No report was given.
  - d. **Report from Liaisons.**  
No report was given.
  - e. **Report from TWDB.**  
No report was given.
  
- V. **Consider, discuss and approve invoices.**  
**Motion by Ray Buck to approve mileage reimbursement for Thomas Qualia, Otilia Gonzalez and Lee Sweeten as well as transcript reimbursement for the May 26<sup>th</sup> meeting transcripts; second by Jerry Simpton. The motion passed by a unanimous vote.**

**VI. Consider, discuss and take appropriate action to appoint new members to the PWPG to replace members Perry Bushong and Kent Lowery**

Mr. Letz stated one nomination, for Roland Trees, was received for Perry Bushong's replacement; and he was expecting a formal nomination for Ken Carver to replace Kent Lowery. **Motion by Lee Sweeten to appoint both Roland Trees and Ken Carver to the PWPG; second by Howard Jackson. The motion passed by a unanimous vote.**

**VII. Consider, discuss and take appropriate action to choose technical consultant for the 4<sup>th</sup> Regional Water Planning Cycle.**

Mr. Letz informed the Group that the Executive Committee, which consisted of Ray Buck, Ronnie Pace, Jerry Simpton and himself, interviewed the two entities that submitted applications. Those being LBG Guyton and Naismith. He said the main criteria the Executive Committee considered was the lack of budget the Group has to work with and the amount of work that had to be done for the Scope of Work. Mr. Letz said the Executive Committee was very impressed with Naismith's presentation. Naismith reviewed some of the problems the PWPG has been having with the seasonal demand issues and stated they had done a lot of work in the region. Mr. Letz said the Executive Committee's recommendation is to stay with LBG Guyton as the lead consultant and use Naismith as the consulting engineering firm.

Mr. Ashworth thanked the Group for their vote of confidence and briefly reviewed the contract amounts. He suggested that the Group meet with the Water Development Board and express their concerns about the budget to see if something can be worked out in terms of how to best utilize the contracted funds to address the areas that the Group believes are most important to this region and at the same time meet the contract and scope of work.

Mr. Jackson highlighted some of the things that Naismith can assist with. He stated they have a tremendous amount of experience with the TWDB; that they have done numerous projects with them are very a familiar with their processes. He believes Naismith can bring some good things to the project that will effectively get the Group some strategies that can be implemented for the benefit of the region.

Mr Jackson shared some of the information they have regarding the population numbers and seasonal demand. He stated that it's often difficult to get information regarding specific population numbers. Most of those numbers come from the census or from various projections of the Texas State Data Center; but currently there really is no good mechanism in the population planning process to look at these transient populations. He briefly spoke regarding various ways to account for transient populations.

**Motion by Lee Sweeten accept the recommendation of the Executive Committee and use LBG Guyton as the lead consultant and use Naismith as the consulting engineering firm; second by Howard Jackson. The motion passed by a unanimous vote.**

**VIII. Consider, discuss and take appropriate action to authorize the Executive Committee and Political Subdivision to negotiate final contract with technical consultant for the 4<sup>th</sup> Regional Water Planning Cycle in accordance with the proposed Scope of Work and budget.**

**Motion by Lee Sweeten to authorize the Political Subdivision to negotiate the contract, with the approval of the Executive Committee, with the technical consultant for the 4<sup>th</sup> Regional Water Planning Cycle; second by Tully Shahan. The motion passed by a unanimous vote.**

A brief discussion ensued regarding the budget the Planning Group has been given for the contract. It was agreed that as much money as the Water Development Board would allow needed to be shifted to help determine accurate demand numbers. Mr Buck stated that the way it is currently divided up there's not enough money in any task to fully address that task; so the Planning Group needs to prioritize the tasks. Mr. Letz agreed that the first task is figuring out how much money the Planning Group has for each task. He suggested that maybe some of the funds from the administrative account could be used to supplement the money the Planning Group gets from the Water Development Board. Mr. Ashworth suggested that he get together with Naismith and together they would come up with a plan on how address the Water Development Board regarding the demand issue. He stated the Board will want specific reasons on why the money is needed and how it will be used. He stated they would develop a plan and get back to the Group with their recommendations.

**IX. Consider, discuss and take appropriate action to authorize the Political Subdivision to execute the final contract with technical consultant for the 4<sup>th</sup> Regional Water Planning Cycle and forward same to TWDB.**

**Motion by Howard Jackson to authorize the Political Subdivision to execute the final contract with the Water Development Board; second by David Jeffery. The motion passed by a unanimous vote.**

**X. Consider, discuss and take appropriate action concerning requirements imposed by SB660 concerning PWPG membership.** Mr. Letz stated that he believes the requirements of SB660 are that each GMA that is covered by the PWPG region shall appoint a voting member, to the Regional Planning Group. For the PWPG those would include GMA's 7, 9 and 10. Ms. Townsend stated they also have to have GCDs that exists. If the GMA is part of the region, but there aren't any GCD's then the GMA would not have a member. A brief discussion ensued regarding the Group membership. It was stated that it would be up to the GMA to appoint a member to represent them in the Group. Mr. Letz stated that nothing needed to be done until the GMAs nominate someone. Ms. Townsend stated that because it has to be when GCDs exist in the overlap, the member has to come from the GCDs in the overlap; they can't have somebody from a completely different area come in and be the GMA representative for this region. She also stated there was no time limit. The GMA's could appoint someone tomorrow or a year from now. She went on to say that each person can only represent one entity at a time; if a person is representing water districts here, they can't represent water districts in their GMA. Also the PWPG members cannot represent two GMAs. The Group can either increase the number of members it has, or reshuffle the existing members, once designations have been received from the GMA's.

**XI. Set Next Meeting**

The next meeting was set for October 20, 2011, at 10:00 AM in Real County, TX.

**XII. Adjournment**

**Minutes**  
**Plateau Water Planning Group**  
**Regular Meeting – Camp Wood, Texas**  
**November 10, 2011 – 10:00 A.M.**

Notice having been duly given, the Plateau Water Planning Group (PWPG) conducted a Regular Meeting on Thursday, November 10, 2011 beginning at 10:00 a.m. at the First Baptist Church, 813 South Nueces Street, Camp Wood, Real County, Texas. Present at the meeting were: Ray Buck, Kerr County; Howard Jackson, City of Ingram; Lee Sweeten, Counties; Feather Wilson, Bandera County; Jonathan Letz, Kerr County; Joel Pigg, Real-Edwards; Charles Wiedenfeld, Kerr County; Stuart Barron, Kerr County; Jerry Simpton, Val Verde County; Otila Gonzalez, Val Verde County; Thomas Qualia, Del Rio County; Ken Carver, Kinney County; Zack Davis, Kinney County; David Jeffery, Bandera County; Gene Williams, Kerr County; Connie Townsend, Texas Water Development Board; Gary Garrett, Texas Parks and Wildlife; Scott McWilliams, The Nature Conservancy; Jody Grinstead; John Ashworth, LBG-Guyton & Assoc.; Tom Brown, Naismith Engineering.

**I. Call to Order, Roll Call, Certification of Quorum in Compliance with Texas Open Meetings Law.**

**II. Public Comments.**

**III. Approval of Minutes.**

**Motion by Lee Sweeten to approve the August 11, 2011 minutes; second by Howard Jackson. The motion passed by a unanimous vote.**

**IV. Reports.**

**a. Report from Chair - Jonathan Letz.**

Mr. Letz stated that Assessment fees for the City of Del Rio and Kinney County still had not been received. New invoices had been prepared and given to Jerry Simpton (City of Del Rio) Ken Carver (Kinney County) for follow up.

**b. Report from Secretary - Ronnie Pace.**

Ronnie Pace was not present at the meeting. Mr. Letz reviewed the bank statements and account balance with the Group.

**c. Report from Political Entity – Ray Buck.**

Mr. Buck stated that the contracts with TWDB had been executed and Region J had received their first advance for the new 2012-2016 regional water planning cycle.

**d. Report from Liaisons.**

No reports were given.

**e. Report from TWDB.**

Ms. Townsend had the following updates:

- The Texas Water Board Development meeting was this morning and they were set to address any public comments and/or problems with the State Water Plan. She believed the Board would approve the Plan.

- The passage of State Proposition 2, which was a constitutional amendment that gives the Water Development Board additional bonding authority to continue funding water-related infrastructure projects.

- The new 2011 TWDB Water Use Survey process is going to be accelerated in an effort to accommodate requests from several regions to use this data in the 4<sup>th</sup> cycle of planning. Surveys will be going out mid-December with a submittal date of 3-1-12.

- The new 4<sup>th</sup> cycle contracts are starting and staffs are finishing up reviews of the sub-contracts; the UGRA/primary consultant and the primary-to-secondary consultants.

- The Water Development Board has started the rules revision process for the rules related to Regional Water Planning (31TAC 355, 357, & 358). They are trying to streamline things and make the rules easier to understand and utilize. There will be a Chairs conference call on December 8<sup>th</sup> to talk about the process and receive comments from the Regional Planning Groups.

- The Board will be very open-minded regarding the non-municipal projection numbers if the planning groups have adjustments they would like to make.

**f. Report from GMA representatives**

No reports were given.

**V. Consider, discuss and approve invoices.**

**Motion by Ray Buck to approve a transcript reimbursement fee for Jody Grinstead and mileage reimbursement payments for Lee Sweeten and Jonathan Letz; second by Howard Jackson. The motion passed by unanimous vote.**

**VI. Consider, discuss and take appropriate action to designate PWPG membership terms.**

Mr. Letz informed the Group that our membership records were still not complete, and that Jody had been working on them, but was not able to determine when some individuals officially became members of the Group. A brief discussion ensued regarding the best way to remedy the situation. It was agreed that all terms would be 5 years and terms would begin on January 1<sup>st</sup>. Vacancy notices would be published for each position, then Mr. Letz would nominate all current members to remain as members in the Group. The initial nominations would be split amongst the members, with half of them serving two-year terms and half of them serving five-year terms. It was agreed this would be the cleanest way to fix the issue and would not violate the by-laws which state each member will serve until their successors are appointed. **Motion by Charlie Wiedenfeld to allow the Chair to nominate all current members remain voting members in the PWPG and names will be drawn out of a hat as to whether they serve for two-year terms or five-year terms; second by Jerry Simpton. The motion passed by a unanimous vote.**

**VII. Announcement that we will elect officers at next meeting for 2 year terms.**

Mr. Letz announced that our Officers would be elected at the next meeting, and the Officers held their positions for two-year terms.

**VIII. Consider, discuss and take appropriate action to announce vacancy of Ken Carver, Kinney County**

**Groundwater District.** The KCGCD vacancy was announced. The vacancy will be posted properly and filled at the next meeting. Mr. Carver stated the vacancy would be filled by Melony Talamantes. GMA 10 sent a letter 10-7-11 appointing Ken Carver as the new "GMA" interest category planning group voting member for Region J.

**IX. Consider, discuss and take appropriate action on appointments from GMA's to PWPG pursuant to SB660.**

The Group briefly discusses the GMA nominations that would be made: GMA-10 will be represented by Ken Carver; GMA-7 will be represented by Joel Pigg and GMA-9 will be represented by David Jeffery. It was agreed that those appointments would formally acknowledged at the next PWPG meeting

**X. Consider, discuss and take appropriate action to review upcoming planning procedures, schedule and activities.**

Mr. Ashworth informed the Group that they have gone through the interim process of contracting and budgeting negotiations and this month the planning work begins. He reviewed the Water Development Boards "Estimated Working Schedule" and stated that due to the way the funding came down, we are only budgeted for the first two years of this process at this point. He briefly explained the process to the Group. Ms. Townsend reviewed the Summarized Methodologies for the non-municipal demand projections. A brief discussion ensued regarding the water volume/demand numbers. The Group then went on to discuss the mining numbers, irrigation numbers, Senate Bill 332 and supply vs. demand numbers. Mr. Ashworth continued speaking about the time frame with which the various tasks needed to be completed.

**XI. Presentation and discussion of the Kinney County Groundwater Model.**

Mr. Hutchison gave a presentation on the Kinney County Groundwater Model as part of the desired future conditions process and the group discussed model parameters and assumptions. It was stated that the TWDB Modeled Available Groundwater (MAG) reports would be a good place to start looking at raw data that was used to develop the MAGs.

**XII. Consider, discuss and take appropriate action on draft of Non-Municipal Water Demand Projections supplied by TWDB.**

Mr. Ashworth suggested that the Group identify items/demand numbers that were extremely important to the Group, and have the consultants work on those. The consultants would then go to the TWDB and get the hard data those numbers are based on. They would then get that information to the Group so they can start commenting immediately on whether there is better data, and whether or not they have access to it. He stated they needed to establish a quick process in order to get it done. He went on to address how they would present those numbers to the Board.

The Group discussed using peak year demands for both livestock and municipal numbers. A discussion ensued regarding the decrease in demand numbers from the last plan.

The Group conferred regarding the limited funds they were given to complete the work that needs to be done. It was agreed that Mr. Letz would send a letter to the TWDB addressing the following issues: 1) why the numbers had changed over the same planning horizon from the ones that were just adopted by the State Water Development Board; 2) there is no funding available for us to change the numbers and start over again; 3) since the shale oil and gas blaze is expanding rapidly into our region, we anticipate drilling, how do we account for that under mining?

The Group discussed the large impact mining would have on the demand numbers and that they would needed guidance from the TWDB on how to handle those numbers.

**XIII. Information and Discussion**

Nothing was discussed.

**XIV. Set Next Meeting**

No meeting was set.

**XV. Adjournment**

Meeting was adjourned.

**Minutes**  
**Plateau Water Planning Group**  
**Regular Meeting – Del Rio, Texas**  
**August 30, 2012 – 10:00 A.M.**

Notice having been duly given, the Plateau Water Planning Group (PWPG) conducted a Regular Meeting on Thursday, August 30, 2012, beginning at 10:00 a.m. at The Bank and Trust, 1200 Veterans Blvd, Del Rio, Val Verde County, Texas. Present at the meeting were: Ray Buck, Kerr County; Howard Jackson, Kerr County; Lee Sweeten, Edwards County; Feather Wilson, Bandera County; Jonathan Letz, Kerr County; Charles Wiedenfeld, Kerr County; Stuart Barron, Kerr County; Jerry Simpton, Val Verde County; Otila Gonzalez, Val Verde County; Thomas Qualia, Val Verde County; Ken Carver, Kinney County; David Jeffery, Bandera County; Gene Williams, Kerr County; Melony Talamantes, Kinney County; Homer Stevens, Bandera County; Tully Shahan, Kinney County; Connie Townsend, Texas Water Development Board; Gary Garrett, Texas Parks and Wildlife; Jody Grinstead; John Ashworth, LBG-Guyton & Assoc.; Tom Brown, Naismith Engineering; Glenda Williams, Shouli Shanklin, Edwards County Judge.

**I. Call to Order, Roll Call, Certification of Quorum in Compliance with Texas Open Meetings Law.**

**II. Public Comments.**

No public comments.

**III. Approval of Minutes.**

**Motion by Lee Sweeten to approve the November 10, 2011, minutes; second by Howard Jackson. The motion passed by a unanimous vote.**

**IV. Reports.**

**a. Report from Chair - Jonathan Letz.**

Mr. Letz stated that Assessment Fess for the City of Del Rio and Kinney County still had not been received.

**b. Report from Secretary - Ronnie Pace.**

Mr. Pace was not present at the meeting.

**c. Report from Political Entity – Ray Buck.**

No report was given.

**d. Report from Liaisons.**

No reports were given.

**e. Report from TWDB.**

Ms. Townsend had the following updates:

- The groundwater estimates for the MAGs for Region J had been prepared and distributed to the members. She stated that the MAG's for the Edwards-Trinity Plateau were still considered draft numbers; they had been redone and sent to the GMA 7, but TWDB have not received them back.

- At our next meeting John Ashworth will show a comparison between the MAGs presented and the previous groundwater availabilities

- At our next meeting she will have a map showing the relevant and non-relevant areas for the DFC's and the MAG's.

- At our next meeting she will have a PowerPoint presentation showing the changes, the revisions, the rules for 357 Regional Water Planning, and what that means for the plan.

- Population projections from the Texas State Data Center should be available by the end of the September. Once TWDB gets those projections it will take three months to do the breakdown of the projections and all the water demand breakdowns. Planning Groups should have them by the end of December.

- As the non-municipal projections come in TWDB staff will try to take them to our Board by category; with all 16 regions together. The process will take several months.

- There was a Chairs' Conference Call in August which allowed the Chairs and the TWDB staff to talk about the status of issues. The called mentioned how the Legislature has become an important topic; they have been discussing water management strategies in the Planning Groups. They seem to be leaning heavily towards desal, freshwater desal in ASRs. Ms. Townsend mentioned that Caroline (TWDB??) would like suggestions (from Planning Groups??) on how to better document the water management strategies that the Planning

Groups are coming up with to show their reasonableness and to better document how things are prioritized. She stated that comments like "What is the priority of these projects?" are being made and it needs to be understood that it shouldn't be looked at in terms of itemizing things from 1 through 10; the priority is the need. And the strategy becomes important when the need comes up.

- A brief discussion ensued regarding transient populations, water demand numbers, per capita water use, non-municipal water use, DFC's and MAG's .

**f. Report from GMA representatives**

Mr. Jeffery stated that some of the districts in GMA 9 have hired Bill Hutchison to evaluate their monitoring wells. Mr. Carver stated GMA 10 was having discussion over Kinney County's DFC's.

**V. Consider, discuss and take appropriate action to approve invoices.**

Motion by Howard Jackson to approve the following invoices: LBG-Guyton - \$95.40, LBG-Guyton - \$1,144.80, LBG-Guyton - \$3,633.09, LBG-Guyton - \$190.80, LBG-Guyton - \$1,335.60, and Jody Grinstead (transcript reimbursement) - \$292.00; second by Lee Sweeten. The motion passed by a unanimous vote.

**VI. Consider, discuss and take appropriate action to accept resignation of David Jeffery and Ken Carver from Water Districts.**

Motion by Lee Sweeten to accept the resignations of David Jeffery and Ken Carver; second by Howard Jackson. The motion passed by a unanimous vote.

**VII. Acknowledge appointments of GMA Representatives.**

The Group acknowledged that appointments of David Jeffery as the GMA 9 representative, Joel Pigg as the GMA 7 representative and Ken Carver as the GMA 10 representative.

**VIII. Consider, discuss and take appropriate action to appoint Melony Talamantes to replace Ken Carver – Water Districts (Kinney County).**

Motion by Ray Buck to appoint Melony Talamantes to represent Water Districts (Kinney County); second by Ken Carver. The motion passed by a unanimous vote.

**IX. Consider, discuss and take appropriate action to appoint vacancy for David Jeffery – Water Districts (Bandera County).**

Motion by Lee Sweeten to appoint David Mauk to represent Water Districts (Bandera County); second by Howard Jackson. The motion passed by a unanimous vote.

**X. Consider, discuss and take appropriate action to appoint/confirm liaisons for adjacent Regions: E, F, K, L and M.**

Motion by Howard Jackson to appoint Otila Gonzales as the Region E Liaison, Charlie Wiedenfeld as the Region L Liaison, Zach Davis as the Region M Liaison, Lee Sweeten as the Region F Liaison and Feather Wilson as the Region K Liaison; second by Ray Buck. The motion passed by a unanimous vote.

**XI. Consider, discuss and take appropriate action to re-appoint Board Members and designate terms.**

Motion by Less Sweeten to designate the following Board Member terms:

Terms to expire 12/31/13: Zack Davis, Tully Shahan, Ronnie Pace, Otila Gonzalez, Mitch Lomas, Jerry Simpton, Homer Stevens, Roland Trees and Howard Jackson.

Terms to expire 12/31/16: Lee Sweeten, Stuart Barron, Feather Wilson, Thomas Qualia, Ray Buck, Jonathan Letz, Gene Williams, David Mauk, Melony Talamantes and Charlie Wiedenfeld.

Second by Howard Jackson. The motion passed by a unanimous vote.

It was agreed that if a member resigns then the person that replaces that member will serve their unexpired term.

**XII. Consider, discuss and take appropriate action to appoint Officers.**

Motion by Lee Sweeten to appoint Jonathan Letz as Chair, Jerry Simpton as Vice Chair, and Gene Williams as Secretary; second by Howard Jackson. The motion passed by a unanimous vote.

**XIII. Consider, discuss and take appropriate action on UGRA request for authorization to respond to Request for Regional Water Planning Grant Applications (RFA) [applications due to TWDB by October 4, 2012].**



Mr. Buck stated that the UGRA Board has authorized UGRA, serving as political entity, to make the application to the TWDB, but that UGRA also needed authorization from the Planning Group. Mr. Ashworth explained that for this planning period the funds have been divided into two budgets; a minimal upfront budget to do what is currently being done, then the Group will be given a larger budget for the remainder (that budget has already set at \$252,779.00). He stated that the scope of work is predetermined; TWDB has already set it out with very precise terms to ensure that everything that is mandated in the plan gets accomplished. Being that the scope and budget have already been provided, UGRA will simply to take the form, fill in the blanks, and download the scope into it. Funds can be moved to different areas during the negotiation process and up to 35% of any one task can be moved to another task. **Motion by Ken Carver to authorize the UGRA to submit the Regional Water Planning Grant for Region J (not to exceed \$252,779.00); second by Howard Jackson. The motion passed by a unanimous vote.**

**XIV. Consider, discuss and take appropriate action on UGRA request for authorization to post Public Notice of Intent to Apply for Regional Water Planning funds by approximately September 6, 2012.**

**Motion by Lee Sweeten to allow UGRA to post Public Notice of Intent to Apply for Regional Water Planning funds; second by Howard Jackson. The motion passed by a unanimous vote.**

**XV. Consider, discuss and take appropriate action on UGRA request for authorization to negotiate and execute forthcoming amendment to existing regional water planning contract.**

**Motion by Jerry Simpton to authorize the UGRA to negotiate and execute the amendment to existing regional water planning contract; second by Howard Jackson. The motion passed by a unanimous vote.**

**XVI. Consider, discuss and take appropriate action on request for approval of Non-Municipal Water Demand Adjustments.**

Mr. Ashworth discussed the information he provided (handout) dealing with non-municipal water demand revisions. He noted that the new projected, non-municipal water demands are lower than they had been previously. He stated that the TWDB spent significant time and effort to come up with the numbers and that the draft numbers, in most cases, are probably a little bit better than what they've been in the past.

He pointed out that that in Edwards County they have lowered the mining number even after the Planning Group had requested a higher number, and had documented it last time. He suggested going back to the TWDB to request that they retain the numbers used in the 2011 Plan for mining in Edwards County

In Kinney County the irrigation number is drastically lower than what we had projected the last time (down from the 12,000 range to 2,500). He and Ken Carver were working to obtain a more accurate number. Ken stated that permits for irrigation use in Kinney County are up around 60,000 - 70,000. Ken and his staff are currently working on monitoring the number of the irrigation wells and coming up with a more accurate water use estimate. Mr. Ashworth suggested that the Group ask the TWDB to retain the 2011 Plan numbers, at least for the time being, until further analysis is done in Kinney County. A brief discussion ensued regarding the permitted wells in Kinney County.

Mr. Ashworth stated the TWDB would like to have the numbers by the middle of September to take their October Board meeting. There will still be time to negotiate the numbers after the October meeting. Ms. Townsend stated that the TWDB staff is trying to take the entire category for all 16 regions to the Board; which is turning out to be a slow process. She stated that if the 4-5 week delay would allow the Group to obtain the numbers they are interested in using, then the Group was welcome to do that. The discussion continued regarding the Kinney County wells.

A lengthy discussion ensued regarding County Other Demand and the use/meaning of the term Per Capita water use.

Ms. Townsend stated that in the past the TWDB staff prepared the numbers, presented them to the Board, and the Board approved them. After approved they were given to the Planning Group to look at, then the Planning Group had to request revisions. The difference this time is that before the staff takes the numbers to the Board to get approval they are giving the Planning Groups draft numbers and the Planning Groups can ask for adjustments, prior to the numbers getting approved as the final numbers by the Board.

Ms. Townsend continued by saying that during the negotiation process the Group can define their priorities, and determine what tasks they want to spend more money on. She cautioned that with the current budget climate,

the total amount of the contract will not increase, but how the Group proportions those funds is completely up to the Group. There are minimum requirements that must be met, but once those are completed everything else can be prioritized by the Group.

A brief discussion ensued regarding the Mining numbers in Edwards County.

**Motion by Lee Sweeten to approve the proposed non-municipal water demand revisions, with the agreement that updated Kinney County Irrigation numbers will be sent in at a later date; second by Stuart Barron. The motion passed by a unanimous vote.**

**XVII Consider, discuss and take appropriate action on discussion and request for public comment on a proposed process to identify and select potentially feasible water management strategies (Task 4B).**

Mr. Ashworth discussed the information he provided (handout) dealing with water management strategies. He stated that the process is divided into two segments. Once the demand and supply analysis has been completed and we identify which water use entities are going to be short of water, we can develop strategies for them.

Prior to doing the detailed analysis he suggested doing a brainstorming process to determine what the Group thinks would be logical strategies for these entities. That process will give us a standard of what we will be looking for; the up-front analysis to determine if we actually want to physically list this as a potentially feasible strategy. Mr. Ashworth reminded the Group that they were not voting on this as the final strategy, it was merely a recommendation in the plan; a list of potential strategies. The funding to do this is in our current budget. The funding to do the detailed analysis will come in the budget we are applying for.

Mr. Ashworth said the Group can start looking at individual entities and what is going on in those communities; projects that they are currently doing or currently planning to do. This is especially important now that we are looking at severe drought times

Mr Letz briefly addressed a feasibility water project that is being worked on that involves two different regions, as well as Kerr County, Kendall County, UGRA, GBRA, Cow Creek Groundwater Conservation District and Kendall County WCID.

A brief discussion ensued regarding other strategies that might be included in the plan.

Mr. Buck stated that UGRA had visited with Representative Larson and Representative Hilderbran regarding the potential of the Legislative session revising or attempting to revise the requirement to treat water – drinking water standards - whether it's recharge or putting water in the ASR. The statute simply says that you can't inject water of a lesser quality. There may be some opportunity there to take water and put it in the aquifer; that river water is actually better than the aquifer.

**Motion by Howard Jackson to approve the 2016 Plateau Region Water Plan Scope of Work; second by Lee Sweeten. The motion passed by a unanimous vote.**

**XVIII Information and Discussion.**

A brief discussion ensued regarding current drought conditions vs. the drought of record. Mr. Ashworth suggested that some of the budget might be used to take an up-front look at the current drought and possibly modify the plan such that it reflects the severity of this drought

Mr. Simpton discussed the Supreme Court decision on the Edwards and Chapter 36, giving the water districts power to try to regulate groundwater districts. He inquired as to whether or not the Water Development Board is coming up with any recommended management processes for Water Districts to use in the future, to address the mandate from the Supreme Court. Mr. Letz stated that he believed water would definitely be a large talking point for the Legislature the next session

Mr. Barron distributed population projections for the City of Kerrville to the Group.

Ms. Townsend stated that the TWDB Board would consider applications for funding at its October 17th Board Meeting. Once approval is given contract negotiations can begin. The funds will be available the same day the contract is executed.

Ms. Townsend stated that the TWDB is hoping to get the municipal land numbers from the State Data Center in September. Once those number are received the TWDB will need three months to review them, and they should be available to the Planning Groups by the end of December.

**XIX. Set Next Meeting.**

The next meeting was set tentatively for November 15, 2012, with an alternate date of November 8, 2012.

**XX Adjourment.**

**Minutes**  
**Plateau Water Planning Group**  
**Regular Meeting – Bandera, Texas**  
**November 15, 2012 – 10:00 A.M.**

Notice having been duly given, the Plateau Water Planning Group (PWPG) conducted a Regular Meeting on Thursday, November 15, 2012, beginning at 10:00 a.m. at the Bandera County River Authority and Groundwater District, 440 FM 3240, Bandera, Bandera County, Texas. Present at the meeting were: Ray Buck, Kerr County; Howard Jackson, Kerr County; Feather Wilson, Bandera County; Jonathan Letz, Kerr County; Charles Wiedenfeld, Kerr County; Stuart Barron, Kerr County; Jerry Simpton, Val Verde County; Otila Gonzalez, Val Verde County; Gene Williams, Kerr County; Homer Stevens, Bandera County; Tully Shahan, Kinney County; David Mauk, Bandera County; Joel Pigg, Real-Edwards County; Connie Townsend, Texas Water Development Board; Jody Grinstead; John Ashworth, LBG-Guyton & Assoc.; Tom Brown, Naismith Engineering; Diane McMahon; Mike Mecke; Ernie DeWinnie; Don Sloan.

**I. Call to Order, Roll Call, Certification of Quorum in Compliance with Texas Open Meetings Law.**

**II. Public Comments.**

No public comments were made

**III. Approval of Minutes.**

**Motion by Howard Jackson to approve the August 30, 2012 minutes; second by Otila Gonzalez. The motion passed by a unanimous vote.**

**IV. Reports.**

**a. Report from Chair - Jonathan Letz.**

Mr. Letz informed the group that there are seven governmental entities (Kerr County, Kendall County, Headwaters, Cow Creek, GBRA, UGRA, and the Kendall County Water Improvement District) that have entered into a MOU to work together on a regional water plan for eastern Kerr County and western Kendall County. He stated the entities were in the process of applying for a \$200,000 regional water planning grant (Kerr County is the applicant) to do a regional study to determine what can be done to help capture area surface water. He stated the plan would definitely impact Region J's water plan, as well as Region L's water plan. TWDB requires that whatever is done under this \$200,000 grant cannot be in conflict with something that's already been studied under another group (Region J or Region L). Mr. Letz reviewed possible studies that might be requested with the grant (ASR potential/how Kerr County can get water from Canyon Lake/various surface reservoirs along the river etc.). He informed the Group that Tetra Tech was working on the application for Kerr County.

Mr. Letz briefly discussed the fact that the entire City of Comfort was put into flood plain under the last FEMA maps

Mr. Letz briefly reviewed the Bank Statements for August, September and October

**b. Report from Secretary – Gene Williams.**

Mr. Williams informed the Group that he had signed 4 checks, and those checks have been provided as back-up material to the members.

**c. Report from Political Entity – Ray Buck.**

Mr. Buck stated that the Group had been approved, and received, the grant for the next round of planning.

**d. Report from Liaisons.**

Mr. Wilson stated that he had forwarded all Region K information that he had to the Board Members previously, via Email.

Mr. Wiedenfeld stated that he had made contact with Region L and was now on their email list to receive information. He stated the information he had received thus far confirmed that their group was doing things similar to what Region J is doing.

**e. Report from TWDB.**

Ms. Townsend stated she would give her update under Agenda Item 8

**f. Report from GMA representatives**

Mr. Mauk stated GMA-9 was working with Bill Hutchison on the monitor well programs and that more information would be known closer January.

**V. Consider, discuss and take appropriate action to approve invoices.**

**Motion by Howard Jackson to approve the following invoices: LBG-Guyton - \$4,945.01, LBG-Guyton - \$572.40, Jonathan Letz (Mileage Reimbursement) - \$210.41, Kerrville Postmaster (postage) - \$ 45.00 and Jody Grinstead (Transcript Reimbursement) -\$206.00; second by Tully Shahan. The motion passed by a unanimous vote.**

**VI. Review MAG-derived groundwater availability verses 2011 regional plan groundwater availabilities.**

Mr. Ashworth reviewed various maps with the Group. A brief discussion ensued regarding the MAG numbers for Bandera and Kerr counties. The Group briefly discussed the meaning of draw-down and drought of record conditions. Ms. Townsend stated that the plans were based on drought or record conditions. The Group talked about DFC's and readdressed the MAG numbers. The Kinney County model was briefly discussed. Discussion ensued regarding WAM's. Mr. Ashworth stated that the next time they will be developing some strategies based on reuse; that they would be visiting with each community and looking to see which ones are currently using reuse and which ones may potentially have the ability to do that.

**VII. Consider and discuss potentially feasible water management strategies.**

Mr. Ashworth discussed two handouts: one of them was developed at the last planning session (to develop potentially feasible strategies); and another handout of current list of strategies out of the 2011 Plan. He informed the Group that they needed to decide which items they want to keep in the plan and to start looking at these entities to see what other strategies the Group might want to start considering.

Mr. Ashworth stated that he and Tom Brown would be visiting each community and talking to them about various topics including:

- Their reuse program or capability
- How the drought has impacted them
- Did they have to go to drought trigger conditions; if so, did it work
- How close were they to being out of water
- What else do they need to be doing
- Assuming they are almost out of water, do they have back-up plans

He stated there was not enough funding to hit every item, so things would need to be done according to a priority tier. The first one being entities that we have to develop strategies for (the entities that, when we compare the supply and demand, that within that 50-year period they don't show that they

have enough water supply to meet that demand). That would be the highest tier. The second tier will be the rest of the communities that don't fit that, but that are still listed – communities that are actually in the Water Development Board's database as being communities that we have to plan for.

The Group briefly discussed reuse again. The Group discussed fracking and hydrofracking.

### **VIII. TWDB Update Power Point Presentation**

Ms. Townsend reminded everyone that the RFA went out on August 3<sup>rd</sup> (authorization was given at the last meeting). The TWDB Board authorized contract negotiation and execution at their October 17th meeting and currently they are looking at contract amendments. The Region J contract amendment should be coming out next week to the political sub for execution (the deadline for execution is January 17).

Ms. Townsend demonstrated how to navigate thru the Texas State Data Center website to determine:

- county level water projections
- various migration scenarios (1.0 – full migration / .5 migration / and 0 migration)

A brief discussion ensued regarding populations for Bandera and Kerr counties.

Ms. Townsend stated the State Data Center has provided projections through 2050; but projections are needed through 2060 and 2070 as well. The State Data Center plans to prepare extended projections, but no firm timeline has been set for those projections. If those projections are not done in time to be used with the regional water planning, then the TWDB Board will need to prepare calculations for doing those projections. .

Mr. Letz stated that the projections would have a big impact on the strategies used by the Group. Mr. Ashworth asked if these numbers would be used to create the new municipal water plans. Ms. Townsend said they would, and TWDB would have the mid-level water demands available by mid-February. Mr. Ashworth agreed that it would have a big impact on which communities are going to show deficits. If the population numbers are significantly less than last plans, there is going to be a whole lot less water demand, so there would be less need to create the strategies. He stated they may spend more time developing known strategies and using them for entities that are showing up short.

Mr. Pace pointed out that the Group's numbers are consistently almost double of those numbers provided by the State Data Center. Ms. Townsend stated that when looking at the state populations, the numbers are extremely good through all of the projections for the different decades. However, when you start breaking up that state number into smaller components, it gets more difficult to predict what's going to happen in a very small area versus what's going to happen in the state.

Ms. Townsend reviewed a handout that listed all of the MAGs broken down by river basin.

Ms. Townsend briefly discussed the Chair's Conference Call which took place on November 8<sup>th</sup>. The Water Development Board decided to make a change; instead of taking categories of non-municipal numbers to the Board for approval, they now want to take it all together as one package. The next Chair's Conference Call is scheduled for February.

Ms. Townsend stated the next training module for the consultants, for the database for this round, is going to be done in January or February.

Ms. Townsend informed the Group that water was going to be a very high priority at the next Legislative Session beginning in January

Ms. Townsend demonstrated how to navigate through the Texas Water Development website to obtain information on each of the Water Planning Groups.

**IX. Information and Discussion.**

The Group briefly discussed when and where the next meeting would be held.

**X. Set Next Meeting.**

Next meeting would be held sometime after March 2013.

**XI. Adjournment.**

**Minutes**  
**Plateau Water Planning Group**  
**Regular Meeting – Kerrville, Texas**  
**June 20, 2013 at 1:30 P.M.**

Notice having been duly given, the Plateau Water Planning Group (PWPG) conducted a Regular Meeting on Thursday, June 20, 2013, beginning at 1:30 P.M. at the Upper Guadalupe River Authority (UGRA), 125 Lehman Drive, Kerrville, Kerr County, Texas. Present at the meeting were: Ray Buck, Kerr County; Jonathan Letz, Kerr County; Charles Wiedenfeld, Kerr County; Stuart Barron, Kerr County; Otila Gonzalez, Val Verde County; Peggy Sue Postell, Kinney County; David Jeffery, Bandera County; Gene Williams, Kerr County; Rene Villareal, Kinney County; Homer Stevens, Bandera County; Tully Shahan, Kinney County; Roland “Tooter” Trees, Real County; Joel Pigg, Real County; Connie Townsend, Texas Water Development; John Ashworth, LBG-Guyton & Assoc.; Tom Brown, Naismith Engineering; Greg Stanton; Mark Null; Ernie DeWinne; Tyson Broad; Jeff Bennett; Mike Mecke; Michael Redman; Kayla Rohrbach and Jody Grinstead

**I. Call to Order, Roll Call, Certification of Quorum in Compliance with Texas Open Meetings Law.**

**II. Public Comments.**

**III. Approval of Minutes from November 15, 2012 meeting  
**Motion made by Tooter Trees to approve the November 15, 2012, minutes; second by Ray Buck.**  
**The motion passed by a unanimous vote.****

**IV. Reports.**

**a. Report from Chair - Jonathan Letz.**

Mr. Letz informed the group about the Regional Water Facilities Grant between TWDB and a consortium of other governmental entities including Kerr County, UGRA, Guadalupe Blanco River Authority, Cow Creek from Kendall County, Kendall WCID. The grant is going to be used to look at the regional water possibilities for Western Kendall County and eastern Kerr County. The grant has been awarded with an approximate amount of \$69,400.

Mr. Letz spoke briefly regarding the bank statements. The balance as of May 31 is \$26,115.05.

**b. Report from Secretary – Gene Williams.**

No report given.

**c. Report from Political Entity – Ray Buck.**

No report given.

**d. Report from Liaisons.**

No report given.

**e. Report from TWDB.**

No report given.

**f. Report from GMA representatives**

No report given.

**V. Consider, discuss and take appropriate action to approve invoices.**

**Motion by Charlie Wiedenfeld to approve the following invoice:**

**Reimbursement for Otila Gonzalez (travel 11/15/12 meeting) - \$158.24**

**Transcript Reimbursement for Jody Grinstead (11/15/12 meeting) - \$216.00**

**\*Publication fees for the RFA – Bandera Bulletin - \$128.00**

**\*Publication fees for the RFA – Del Rio News-Herald - \$203.83**

**\*Reimbursed from UGRA account**



**LBG-Guyton Invoice (4/1/13 – 4/30/13) - \$1,144.80**

**LBG-Guyton Invoice (3/31/13) - \$3,405.90**

**Second by Tully Shahan. The motion passed by a unanimous vote**

**VI. Consider, discuss and take appropriate action to announce vacancy in the “Water District Interest, Kinney County, Texas”.**

Mr. Letz informed the Group that the vacancy would be posted appropriately and then filled at the next meeting.

**VII. Review and discuss recent state water legislation.**

John Ashworth reviewed his handout entitled “Water Bills Enacted by the 83<sup>rd</sup> Texas Legislature” which briefly outlined:

State Joint Resolution No. 1 – creates a State Water Implementation Fund of Texas

House Bill No. 1025 - appropriates \$2,000,000,000 to the State Water Implementation Fund of Texas

House Bill No. 4 - provides the detailed analysis of how that fund is going to be operated

Senate Bill No. 589 - designates river segments within the boundary of Region L as being of unique ecological value (Nueces River/Frio River/Sabinal River/San Marco River and Comal River)

Connie Townsend briefly discussed how House Bill No. 4 will change the way the Texas Water Development Board is organized. The Board currently has six part-time board members and it is going to have three full-time commissioners. They will also be changing the Executive Administrator of the agency.

Ms. Townsend stated that the Legislature created a fund called the State Water Implementation Fund for Texas (SWIFT) which will be used to help fund the Regional Water Plans. The state will be taking \$2 billion out of the “rainy day fund” and putting it into this fund in order to offer more economical loans for those who want to sponsor the water projects that the Groups recommend. Ms. Townsend went on to discuss the SWIFT in more detail.

**VIII. Review and discuss ongoing planning process and schedule.**

Mr. Ashworth briefly discussed the schedule:

September 1, 2013 - The population and demand projections numbers will be submitted to the Texas Water Development Board.

December 31, 2013 - The water supply availability information (discussed in Chapter 3) regarding surface water and ground water supplies, reuse supplies, how much water there is out there to be accessed and how much water is available via infrastructure that is in place right now by all of our entities must be in place.

January 31, 2014 - The identification of potentially feasible strategies must be in place.

May 1, 2014 - The technical memorandum must be completed; which will identify which entities we recognize as currently not having enough water to meet their 50 year water needs.

May 1, 2015 - The Draft Plan is due.

November 2, 2015 – The final Adopted Plan is due.

Mr. Ashworth said the consultants would be visiting with the entities and identifying projects that are being planned.

Ms. Townsend stated that the Group might need to meet again to identify wholesale water providers and the list of buyers and sellers. She informed the Group that the wholesale water providers (WWPs) is something that has always been done, but one of the new requirements is to actually identify buyers and sellers. That information will be due at end of August. The Board meets September 19<sup>th</sup> to consider the adoption all the projections.

**IX. Review, discuss, and take appropriate action on draft population, municipal water demand, and non-municipal water demand projections.**

Mr. Ashworth stated there are 3 categories the Group needed to discuss and voted on: non-municipal water demand projections, population projections and municipal water demand projections. Mr. Ashworth reviewed his handout entitled “Plateau Region Non-Municipal Water Demand Projections”. The Group briefly discussed the Kinney County numbers.

**Motion by Tully Shahan to average the numbers that were in the 2012 plan with those projected for 2017 for Kinney County and submit those numbers; second by Otila Gonzalez. There was an amendment to the motion that if those numbers are rejected then representatives from Kinney County are authorized to approve an adjustment to that number; second to the amendment by Charlie Wiedenfeld. The motion passed by a unanimous vote.**

**Motion by Ray Buck to leave the Edwards County Mining number at the same level as it was in 2012 plan (89) and to increase Val Verde County to the new numbers shown on the “Plateau Region Non-Municipal Water Demand Projections” document (190); second by Charlie Wiedenfeld. The motion passed by a unanimous vote.**

The Group briefly discussed the Livestock numbers as well as the hog and wildlife populations in the various counties.

**Motion by Joel Pigg to accept the revised Livestock numbers listed on the “Plateau Region Non-Municipal Water Demand Projections” document; second by Otila Gonzales. The motion passed by a unanimous vote.**

Mr. Ashworth discussed his handout entitled “Region J – Draft Population Comparison (2016 vs. 2011)”. He informed the Group that the Water Development Board’s population numbers are based on the 2010 census and it would take a high level of argument to get them to change any numbers. They are the official numbers that will eventually go into the state water plan. The Group has the option to have alternative tables in the plan if they wish. The State will not change the numbers, but the Group can document what it thinks the population numbers should be.

A brief discussion ensued regarding the population projections for the City of Ingram and the City of Kerrville. Mr. Ashworth informed the Group that the total population of the counties and the regions will not change. If population is changed for one entity, it must be added or subtracted from another entity in the region to balance it out. The Group discussed the large transient populations in the various counties.

**Motion by Stuart Barron to add an alternative table for City of Kerrville, City of Ingram and Loma Vista (all in Kerr County); second by Tooter Trees. The motion passed by a unanimous vote.**

Discussion ensued regarding per capita water usage and conservation efforts. Ms. Townsend reminded the Group that while there is not a lot of ability to affect population count they can affect the water demand that goes with that via transient populations and per capita water usage.

**X. Report by Tom Brown on preliminary survey of municipal water supply needs and concerns. Based on this report and other local knowledge, consider and discuss potentially feasible water management strategies.**

Mr. Brown reported that he visited with municipal water supplier, retail and wholesale water suppliers and discussed usage and some of the issues that they're facing. He found that all of the utilities are facing aging infrastructure, particularly the small towns. Unaccounted for water in all of the small systems was pretty significant; it ranged from 15% to 55%. Larger utilities had developed capital improvement plans for addressing water needs and addressing unaccounted for water and water supply. He stated that the common issue for all the utilities is that they are facing major financial constraints.

It was noted that almost all of the utilities using groundwater had significant drops in their well levels over the past five years. A county-wide analysis of rainfall for the region was done and they discovered that in 2006 and 2012 there has been less precipitation than there was during the drought of record; which was particularly true in Kerr County, Real County and Edwards County.

All utilities he spoke to are actively using and implementing their conservation drought management plans. Other items discussed with the utilities were on the supply side (leak detection programs) and water re-use as a substitute for potable water in irrigation and mining.

Mr. Brown found that about half the communities are doing some sort of public education and have identified partners to work with (other utilities, schools, media etc.) regarding conservation.

He stated that the next step is to speak to the private utilities.

Mr. Ashworth informed the Group that he will be presenting the preliminary list of potentially feasible strategies at the next meeting. It will be a basic list that states the name of the strategy and what it's about; but there will not be any analysis. The Group will not be adopting these strategies for the plan; just putting together our list of preliminary potentially feasible strategies. Once the strategies have been adopted they will need to be prioritized.

**XI. Consider, discuss and take appropriate action on GMA 10 appointment of Peggy Sue Postell to replace Ken Carver as the GMA 10 representative for the Plateau Water Planning Group. (pursuant to SB660).**

Mr. Letz informed the Group that a letter was received by GMA 10 appointing Peggy Sue Postell to replace Ken Carver as the GMA 10 representative for the Plateau Water Planning Group. No action required.

**XII. Presentation by Connie Townsend – Revised Regional Water Planning Requirements**

Ms. Townsend summarized the planning requirements that came out of the 2012 Rule Revision Process. She stated the basic planning requirements are: it's a plan to meet the drought of record, with a 50 year planning horizon which is broken down in 5 year cycles and has the traditional six categories of water use. These plans assist in responding to the onset of droughts as well as helping to develop water supplies prior to drought events.

The rules that relate to regional water planning were revised in a public process in 2012. There are three sections of the rules that were revised that apply to regional water planning: 355 (where all the funding for the water planning process comes from), 357 (where all of the nuts and bolts of how to develop the plans comes from), and 358 (the state water planning rules which also apply to the regional water planning process).

There were four types of rule changes that were made:

- 1) New rules that were for statutory requirements;
- 2) New requirements from other state agency feedback (TCEQ, TDEM and Army Corps of Engineers);
- 3) Reorganized rules to help make the rules follow the process;
- 4) Elevated and emphasized existing requirements to help provide clarification during the process.

The planning group members will be asked to make decisions on some new information later on in the planning cycle. Depending on the particular rule change, the planning groups will be required to report additional existing information in the plans to collect, analyze and consider additional information and then to make additional recommendations.

There will be 11 Chapters in the plan, including 2 new Chapters (7 and 11). Ms. Townsend addressed those Chapters that have been affected by the rule revision process. There are two new chapters – 7 and 11. Ms. Townsend briefly discussed some of the Chapters.

Chapter 1 - will give the Groups the ability to report other relevant droughts of record. The drought of the 50s was a statewide drought. However, if you look at more localized areas, there could be a river basin or even a sub basin that has a different drought of record that affects the water supplies in that area that is not the same as the drought of record for this whole state for the 50s. This Chapter will allow for those nuances to be recorded.

Chapter 3 - deals with existing water supplies. Ms. Townsend briefly discussed process of establishing the DFCs. She stated that the Group would be in charge of specifying what the groundwater availability would be for the aquifers that did not have MAG's established. She went on to explain that there are 16 Regional Water Planning Group areas that cover the state of Texas, but the management areas are done by aquifer and GCD boundaries where the regional water planning areas are done by political and river basin boundaries. Ms. Townsend briefly discussed DFC's and MAG's

Chapter 4 - has a secondary needs analysis of water needs; this additional reporting requirement came out of the U.S. Army Corps of Engineers coordination. In the revised rules there will be a secondary needs analysis at the WUG level that is going to consider conservation and reuse in that needs analysis; it will determine how much water is left after applying reuse and conservation methods. The TWDB is going to do the math calculation and supply it to the Planning Groups as a cost saving mechanism.

Chapter 5 - deals with potentially feasible, evaluated and recommended water management strategies. There is a list of new requirements that include:

- 1) TCEQ Environmental Flow Standards. Not all basins have had environmental flow standards established so water management strategies have to be evaluated on the TCEQ Environmental Flow Standards being in place. .
- 2) Potentially applicable Best Management Practices. This deals with the process of evaluating conversation water management strategies.
- 3) Conservation sub-chapter. This sub-chapter will contain all the conservation information; so it is in one place and easy to find. It is reorganizing the content that's always been there; no new data or new work required.
- 4) Management Supply Factor. This is another reporting requirement that came out of the coordination with the Army Corps of Engineers. This calculation provides an estimate of the relative amount of supply that would be available to each water user if all of the recommended water management strategies were

put into place. It's a math calculation that will be done for each WUG in each decade.

- 5) Other - the concept of overdrafts of groundwater availability will not be allowed this time; brackish and all groundwater supplies must fall within the MAG.
- 6) All supplies being shown from water management strategies must be available in the middle of a drought of record. This means that there is no term permits that would be allowed that could cut off during a drought of record. This has already been the case throughout this planning; now it is just given more prominence in the plans. This time the Water Development Board developed a customizable spreadsheet based costing tool that the planning groups and their consultants will use when developing the water management strategy cost estimate.

A brief discussion ensued regarding water management strategies having to be confirmed during a Drought of Record.

Chapter Seven is a new chapter that will aggregate all of the previous related requirements plus a few new ones. This chapter was motivated by the TCEQ and TDEM providing input on the rules based on their actual experiences that occurred during the 2011 drought. At that time they encountered a number of water systems that were in danger of running out of water, and they lacked implementation of DFCs (which are the drought contingency plans). There was a lack of information on local options for water in emergency situations and there was poor local coordination. This chapter deals with avoiding those in the future. The Group will be collecting, analyzing and considering additional information and making some additional recommendations. This will help the other state agencies utilize what the Planning Groups have prepared.

Chapter Eleven - is a new chapter that deals with implementation aspects and comparisons to previous plans. There will be sponsor surveys that look at the progress that has been made on strategies since the 2011 plan and there will be comparisons from the last plan to this plan.

Ms. Townsend informed the Group that the TWDB is trying to streamline things to help make them more cost effective and allow for more consistency across the various Regions. The new TWDB database has more functionality than the previous ones and will help the Group work more effectively with less costly.

A brief discussion ensued regarding the Drought of Record and if 2011 could be considered the new Drought of Record and the TCEQ's Drought Contingency Plan.

**XIII. Information and Discussion**

No action

**XIV. Set Next Meeting**

No action

**XV. Adjournment**

**MINUTES**  
**Plateau Water Planning Group**  
**Regular Meeting – Leakey, Texas**  
**December 5, 2013 at 1:30 P.M.**

Notice is hereby given, the Plateau Water Planning Group (PWPG) conducted a Regular Meeting on Thursday, December 5, 2013, beginning at 1:30 P.M. at the Nutrition Center, 446 Ranch Road 337, Leakey, Real County, Texas. Present at the meeting were: Ray Buck, Kerr County; Jonathan Letz, Kerr County; Charles Wiedenfeld, Kerr County; Otila Gonzalez, Val Verde County; Peggy Sue Postell, Kinney County; David Jeffery, Bandera County; Gene Williams, Kerr County; Rene Villareal, Kinney County; Tully Shahan, Kinney County; Roland “Tooter” Trees, Real County; Joel Pigg, Real County; Jerry Simpton, Val Verde County; Zack Davis, Kinney County; David Mauk, Bandera County; Feather Wilson, Bandera County; Scott Loveland, Kerr County; Mitch Lomas, Val Verde County; Connie Townsend, Texas Water Development; John Ashworth, LBG-Guyton & Assoc.; Tom Brown, Naismith Engineering; Tyson Broad; Michael Redman; Kayla Rohrbach; Judy Alvis; Alex Pineda, Val Verde County; Sky Lewey; Phyllis Varnon, Texas Department of Agriculture and Jody Grinstead

**I. Call to Order, Roll Call, Certification of Quorum in Compliance with Texas Open Meetings Law.**

**II. Public Comments.**

No public comments were made.

**III. Approval of Minutes from June 20, 2013 meeting**

**Motion made by Joel Pigg to approve the June 20, 2013, minutes; second by Tooter Trees. The motion passed by a unanimous vote.**

**IV. Reports.**

**a. Report from Chair - Jonathan Letz.**

Mr. Letz spoke briefly regarding the bank statements. The balance as of October 2013 is \$26,116.88.

Mr. Letz introduced the new Department of Agriculture liaison, Phyllis Varnon, to the Group.

**b. Report from Secretary – Gene Williams.**

No report given.

**c. Report from Political Entity – Ray Buck.**

No report given.

**d. Report from Liaisons.**

Charlie Wiedenfeld gave an update on Region L. Feather Wilson gave an update on Region K and the work he is doing with them.

**e. Report from TWDB.**

Connie Townsend stated that the TWDB had approved the population and demand protections in September. The staff then took those projections, performed the basin splits and sent them out to the consultants to review. TWDB started uploading the split data into DB 17 on the 22nd. She briefly spoke regarding wholesale water providers.

Ms. Townsend informed the Group that, with regards to HB4, stakeholder committee prioritization uniform standard process started in mid-September and finished on November 25<sup>th</sup>. The TWDB Board meets today and should be approving the standards that the committee submitted as well as approving the additional funds that will be added to the contracts which will be needed to do the prioritization work.

The Group will now work on developing and submitting their scopes of work for all the Task 4D water management strategy evaluations; which can be done anytime from November last year to February 2014. Contract negotiations will be done in March 2014.

A brief discussion ensued regarding Proposition 6 funding.

**f. Report from GMA representatives**

David Jeffery gave an update on GMA 9.

Peggy Postell gave an update on GMA10.

David Jeffery gave an update on GMA7.

**V. Consider, discuss and take appropriate action to approve invoices.**

**Motion by Jerry Simpton to approve the following invoices:**

**LBG-Guyton (7/1/13 – 7/31/13) - \$4,009.99**

**LBG-Guyton (8/1/13 – 8/31/13) - \$5,754.22**

**LBG-Guyton (9/1/13 – 9/30/13) - \$3,625.20**

**Reimbursement to Jody Grinstead for Transcripts - \$330.00**

**Reimbursement to Jonathan Letz for Regional Chair Meeting - \$335.28**

**Second by Zack Davis. The motion passed by a unanimous vote.**

**VI. Consider, discuss and take appropriate action to fill the vacancy in “Water District Interest, Kinney County, Texas”.**

**Motion by Joel Pigg to appoint René Villareal to fill the “Water District Interest, Kinney County” vacancy; second by Tully Shahan. The motion passed by a unanimous vote.**

**VII. Consider, discuss and take appropriate action to re-appoint Members and Officers whose terms expire on 12/31/13.**

**Motion by Charlie Wiedenfeld to re-appoint those members whose terms expire on 12/31/13 (Zach Davis, Tully Shahan, Ronnie Pace, Otila Gonzales, Mitchell Lomas, Jerry Simpton, Homer Stevens, Roland Trees and Howard Jackson) for additional 5 year terms; second by Feather Wilson. The motion passed by a unanimous vote.**

**Motion by Tooter Trees to re-appoint the Officers (Jonathan Letz, Chair; Jerry Simpton, Vice Chair and Gene Williams, Secretary) for additional 2 year terms; second by Charlie Wiedenfeld. The motion passed by a unanimous vote.**

**VIII. Update and discussion on HB4 and its ramifications for regional water planning.**

Mr. Letz explained that the November 5, 2013, election allocated new funding for water project construction projects; and House Bill 4 requires the Regional Planning Groups prioritize each of their projects. He stated that the guidance from the Legislature was very broad.

The Legislature created a new three-person Board to oversee the Texas Water Development Board. That new Board believes the intent of the Legislature was that there would be one master list that would include all of the projects statewide (1 to 3,038). Each Group will make a list of the projects in their region, then all lists will be combined at the state level. TWDB will require the Groups to use uniform standards (same formula) with which to rate their projects without any subjectivity. The 16 Chairs were instructed to develop the prioritization process that each of the regions will use. The Legislature stated that there would be 5 items/minimum criteria that needed be used in the formula:

- 1) Decade in which the project will be needed;
- 2) Feasibility of the project, including the availability of water rights for purposes of the project and the hydrological and scientific practicality of the project;
- 3) Viability of the project including whether the project is a comprehensive solution with a measurable outcome;
- 4) Sustainability of the project taken into consideration the life of the project;
- 5) Cost effectiveness of the project taking into account consideration they expect the unit cost of water to be supplied by the project.

Projects will be weighted based on the following:

- 40% of the total weight would be decade of need;
- 10% for feasibility;
- 25% for project viability;
- 15% for sustainability;
- 10% for cost-effectiveness.

Mr. Letz stated it was very important that the process allowed the projects to be weighed without subjectivity. The Chairs have submitted their recommended process to the TWDB; now the TWDB will review it and make any changes they see fit. It is likely that TWDB will request input from the public and from the planning groups also.

The prioritization is being done in order to determine what projects will be available for the low interest loans (not grant funding). Projects will also fall into categories (category, rural, agricultural, conservation, regional). Regional projects score higher than standalone projects. The TWDB will set aside funds to for each of the various categories.

#### **IX. Review, discuss, and take appropriate action on water supply source and WUG (infrastructure, etc.) supply availability.**

John Ashworth gave a brief update on the current drought conditions in the Region J area's as well as throughout the state; and discussed his handout entitled "U.S. Drought Monitor". A brief discussion ensued regarding drought conditions.

Mr. Ashworth discussed his handout packet entitled "Water Supply Availability" and stated the handout contained a list of the final demand numbers. These demand numbers are for projections through 2070. The Group discussed the various demand numbers in detail.

Mr. Ashworth discussed his handout entitled "Water Source Availability". The Group discussed the various number listed on the handout. It was agreed that the numbers would be finalized at the next meeting. Mr. Letz stated that anyone who had concerns with numbers listed for their county should get together with Mr. Ashworth so he can review those numbers again. If Mr. Ashworth does not hear from anyone he will assume the numbers are fine. Mr. Ashworth stated that the GMA numbers cannot be changed by the GMA non-relevant numbers can be negotiated or reassessed.

Mr. Ashworth discussed his handout entitled "Water User Group Water Supply Capacity(a)". He stated these were not mandated numbers, they were developed by group consultants. He explained that the water supply availability number represented the ability of the water user group to produce water, at the present time, under drought of record conditions. This number will be compared to the demands to see whether or not an entity can or cannot produce enough water to meet future demands. He described the methodology used to determine the numbers listed on the handout. They Group discussed, county by county, any issues they had with regards to the numbers listed. Mr. Letz asked if



there was a way to designate different areas for the user groups. Because population numbers are spread out over the whole county, and that isn't how counties have to deal with it; populations are concentrated in certain areas, not spread out over the whole county. The Group briefly discussed CDP's (census designated place). Ms. Townsend suggested that Mr. Letz speak with Kevin Kluge at TWDB to see if CDP's were an option for any of the counties in Region J. Mr. Letz suggested that anyone that has a question regarding the number listed get together with Mr. Ashworth and this item would be placed on the next agenda again.

**X. Review, discuss, and take appropriate action on potentially feasible water management strategies.**

Mr. Ashworth reviewed his handout packet entitled "Potentially Feasible Water Management Strategies". The first document lists the process that was agreed upon earlier in the year to identify and select potentially feasible water management strategies to be evaluated for the 2016 regional water plan. The second document is the Water Development Board's municipal water loss report; which shows that some entities have been reporting water loss. Mr. Ashworth informed the Group that the Water Development Board wants the Regions to emphasize water loss as one of the strategy objectives; not to create more water loss but to solve the problem. The final page in the packet contains Potentially Feasible Water Management Strategies for Region J that Mr. Ashworth and Mr. Brown have compiled after visiting with the cities and talking to water managers. Mr. Ashworth stated this was a very critical part of the plan; planning is done basically to identify what WUG's need help and to provide recommendations of how to solve those issues. The Group must get all of the potentially feasible water management strategies onto a table. Once the table is adopted by the Group, the consultants will do a through analysis of the information, so that a scope of work for funding can be listed for each individual strategy. The Group briefly discussed using a desal strategy for Bandera County. Mr. Letz suggested that some of the strategies used should be more specific than those that have been used in the past. Mr. Wiedenfeld suggested a strategy for "water treatment" be used which would encompass desal as well as other types of treatment. The Group briefly discussed listing brackish water and cedar treatment for Kinney County. It was agreed that conservation brush should be added (Ash Juniper) for Bandera, Kerr, Edwards, Real, Kinney and Val Verde Counties. The Group went on to discuss each county in detail.

**XI. Review ongoing planning process and schedule.**

John Ashworth reviewed the deadlines the Group is working with:

April 1, 2014	Task 3 (Water Supply Numbers) due into the Water Development Board
May 1, 2014	Task 4B (Potentially Feasible Strategies due.
June 1, 2014	Draft Prioritization of 2011 Plan Strategies
August 1, 2014	Technical memorandum due (done by consultants)
September 1, 2014	Final Prioritization of 2011 Plan Strategies
May 1, 2015	Initial Prepared Plan (IPP) due
November 1, 2015	Final Plan is due

**XII. Presentation by Connie Townsend – Revised Regional Water Planning Requirements, Part II [New Chapter 7: Drought Response Information, Activities, & Recommendations; and, new Chapter 11: Implementation & Comparison to Previous Plan]**

Time did not allow for the presentation to be given.

**XIII. Consider approval for the political subdivision to execute TWDB/UGRA Contract Amendment #3, which will increase contract "committed funds" to equal total study costs, revise Task 4A & Task 4C SOW, and extend Technical Memorandum submittal deadline by 3 months.**

Ms. Townsend explained that the contract amendment is being done based on the TWDB being behind in the creation of their database, thus the task force technical memorandum that had a date of May 1, 2014 had to be extended out three months to August 1, 2014. Additionally since the reports will be provided by the TWDB database, funds from 4C are now going to be available to put into task 4A, for needs analysis in case the Group would like to do some preliminary needs analyses outside of the database. **Motion by Charlie Wiedenfeld to approve contract amendment #3 as submitted by the Water Development Board and authorize the political subdivision to execute same; second by David Jeffery. The motion passed by a unanimous vote.**

**XIV. Review and discuss Proposition 6 and how the Region will be represented throughout this process**

This item was combined with Item XIII.

**XV. Information and Discussion**

Jerry Simpton gave an update on groundwater activity in Val Verde County with regards to RFP's that were issued to contractors to provide them with water from sources other than the Edwards Aquifer. Nine proposals were received and have since been narrowed down to three: Dimmit County Kinney, Val Verde County with Val Verde Water and Lee County around Bastrop. A final decision is expected by the first of the year..

**XVI. Set Next Meeting**

No action taken.

**XVII. Adjournment**

**Minutes**  
**Plateau Water Planning Group**  
**Regular Meeting – Kerrville, Texas**  
**February 20, 2014 at 11:00 A.M.**

Notice having been duly given, the Plateau Water Planning Group (PWPG) conducted a Regular Meeting on Thursday, February 20, 2014, beginning at 11:00 A.M. at the Upper Guadalupe River Authority, 125 Lehmann Drive, Kerrville, Kerr County, Texas. Present at the meeting were: Ray Buck, Kerr County; Lee Sweeten, Edwards County; Feather Wilson, Bandera County; Jonathan Letz, Kerr County; Charles Wiedenfeld, Kerr County; Jerry Simpton, Val Verde County; Otila Gonzalez, Val Verde County; David Jeffery, Bandera County; David Mauk, Bandera County; Jerry Hefley, Kerr County; Zack Davis, Kinney County, Joel Pigg, Real County; Scott Loveland, Kerr County; Rene Villareal, Kinney County; Gene Williams, Kerr County; Homer Stevens, Bandera County; Connie Townsend, Bech Bruun, Lauren Graber, Texas Water Development Board; Jody Grinstead; John Ashworth, LBG-Guyton & Assoc.; Jennifer Herrera, LBG-Guyton & Associates; Shouli Shanklin, Edwards County Judge; Con Mims, Region L Liaison; Sky Lewey; Diane McMahan; Michael Redman; Morgen Ayers; Sarah Schlessinger; John Elliott; James Beech; Pat Larson; Kevin Smith; Ernie DeWinnie and Charlie Flatten.

- I. **Call to Order, Roll Call, Certification of Quorum in Compliance with Texas Open Meetings Law.**
- II. **Public Comments.**
- III. **Approval of Minutes from December 5, 2013, meeting.**  
**Motion made by Charlie Wiedenfeld to approve the December 5, 2013, minutes; second by Ray Buck. The motion passed by a unanimous vote.**
- IV. **Reports.**
  - a. **Report from Chair - Jonathan Letz.**

Mr. Letz informed the Group that a citizen has asked if the Group would consider providing the ability for teleconferencing for future meetings. After a brief discussion it was determined that the Group was interested in doing that.

Mr. Letz informed the Group that Scott Loveland would be sitting in for Stuart Barron, and would have his vote by proxy.

Mr. Letz reviewed the bank statements for November and December, 2013.
  - b. **Report from Secretary – Gene Williams.**

No report given.
  - c. **Report from Political Entity – Ray Buck.**

No report given.
  - d. **Report from Liaisons.**

No report given.
  - e. **Report from TWDB.**

Ms. Townsend distributed 3 handouts to the Group. The first one was a fact sheet produced by the TWDB and dealt with how to amend 2011 plans. A second handout explained the role of Modeled Available Groundwater (MAGs) in regional water planning. The third handout referenced Draft Amendment #4, that adds Prioritization Tasks 12 & 13 scope of work and additional funding to the existing TWDB/UGRA Contract.

She stated that Contract Amendment #5 will provide the Notice to Proceed for Task 4D in response to Region J's request and will include the planning group's new scope of work and budget for doing the Water Management Strategy Evaluations (Amendment will be addressed in Item IX of the agenda).

Ms. Townsend briefly spoke about DB17 – the database that contains all of the data the Groups collect for their plans. She stated TWDB is setting up the database in modules. She spoke briefly regarding the Entity Module and explained that the TWDB is trying to make this database more transparent and detailed. Consultants will get trained the module in the next month or two. Once they are trained they will be able to start entering data.

She informed the Group that draft prioritizations are due to the Water Development Board on June 1<sup>st</sup> for the 2011 plans – with final prioritizations due September 1<sup>st</sup>. Later in the planning cycle, the Group will be doing a repeat of this prioritization effort for the 2016 plan WMSs that the planning group are currently working on.

**f. Report from GMA representatives**

Feather Wilson gave a brief update regarding issues GMA 9 and GMA 10 were addressing. Charlie Wiedenfeld spoke briefly regarding Region L.

**V. Consider, discuss and take appropriate action to approve invoices.**

**Motion by Charlie Wiedenfeld to approve the following invoices:**

**LBG-Guyton (10/1/13 – 10/31/13) \$8,054.18**

**LBG-Guyton (11/1/13 – 11/30/13) \$3,585.46**

**LBG-Guyton (12/1/13 – 12/31/13) \$5,353.76**

**Transcription Reimbursement for Jody Grinstead (12/5/13 meeting) - \$329.70**

**Second by Feather Wilson. The motion passed by a unanimous vote.**

**VI. Consider, discuss and take appropriate action to announce vacancy in the Water Utilities Interest, Kerr County.**

This vacancy is to replace Howard Jackson. The vacancy will be properly posted and will be filled at the next meeting. No action is required by the Group at this time.

**VII. Consider, discuss, and take appropriate action on water source and WUG water supply availability for the 2016 Regional Water Plan.**

Mr. Ashworth reviewed several handouts with the Group.

Table 3-1 entitled "Water Source Availability". This spreadsheet lists the total amount of water that's available to use from each source.

Table 3-2 entitled "Water User Group Water Supply Capacity". This spreadsheet deals with water supply capacity – which measures the amount of water each one of the WUGs is capable of producing. This is based on the amount of water each infrastructure can produce, based on the number of wells and the number of water rights. It's also based on drought of record conditions, especially for our rivers.

Mr. Ashworth stated that he had worked with several members of the Group, in each of the counties, and the numbers listed on the charts were based on their discussions. The Group discussed each county individually.

**Motion by Lee Sweeten to approve Table 3-1 Water Source Availability, and 3-2 Water User Group water supply capacity as slightly amended today; second by David Jeffery. The motion passed by a unanimous vote. The motion was then amended to allow the City of Kerrville, and Headwaters GCD, to look at the Trinity number one more time with the consultant. Lee Sweeten made a motion to accept the amendment; second by David Jeffery. The amendment to the motion passed by a unanimous vote.**

Mr. Ashworth briefly discussed Table 4-1 entitled “Water Supply Capacity and Water Demand Comparison” which shows comparisons for each county and for each WUG. The Group briefly discussed the livestock numbers on Table 4-1.

**VIII. Consider, discuss, and take appropriate action on list of potentially feasible water management Strategies for the 2016 Regional Water Plan.**

Mr. Ashworth reviewed his handout entitled “Plateau Region Potentially Feasible Water Management Strategies” with the Group. He explained that he spoke to some key people in the Group that had specific questions and expertise on some of these WUGs and made some changes based on their discussions. There are a total of 65 strategies which can be looked at in terms of groups. There are 32 conservation oriented strategies, 17 groundwater sources oriented strategies, 4 surface water source strategies, and 12 infrastructure only source strategies. He pointed out that the list contained Potentially Feasible Strategies. These are not detailed - they are just given a subject title. He stated that this is the list that will be presented to the Water Development Board to free up the additional funding to study these strategies. The Group briefly discussed the strategies for each county.

**Motion by Lee Sweeten to approve the Potentially Feasible Water Management Strategies as modified today; second by Zack Davis. The motion passed by a unanimous vote. An amendment was made to the motion to include analysis of a remote well field in the East Kerr County Project; second by Feather Wilson. The amendment to the motion passed by a unanimous vote**

**IX. Consider, discuss and take appropriate action to approve the new Task 4D scope of work and authorize UGRA to request a contract amendment authorizing release of Task 4D funding.**

Mr. Ashworth reviewed the draft of his memorandum to the Group regarding the “Scope of Work and Budget for Task 4D Water Management Strategy Analysis” dated February 20, 2014.

**Motion by Lee Sweeten to approve the document with one corrected typo; second by Feather Wilson. The motion passed by a unanimous vote.**

**X Consider, discuss and take appropriate action on prioritization of water management strategies for the 2011 Plateau Region Water Plan as required.**

Mr. Letz discussed his handout entitled “HB4 Stakeholder Committee – Final Uniform Standards for Prioritization”. He explained that HB 4 mandated that all 16 of the regional water planning group (RWPG) chairs get together and develop a way to prioritize projects under certain standards that were set out by the Legislature. The basic criteria was that the process had to be objective (remove all subjectivity) and you had to be able to tie it to real data in the water plan. There were certain categories such as decade of need, feasibility, viability, sustainability, and cost effectiveness that were written into House Bill 4. From the information, the RWPG chairs created an Excel spreadsheet that has been given to all the consultants for the various planning groups.

He went on to describe how to use the spreadsheet. Each of the five categories is weighted. These categories are: Decade of Need, Project Feasibility, Project Viability, Project Sustainability and Project Cost Effectiveness.

Mr. Letz stressed that they were rushed to complete the spreadsheet, and it had not really been tested. He believes that the Water Development Board is likely going to be making changes to it in the future.

The 19 strategies that were listed in the 2011 plan will need to be scored and submitted to the TWDB by June 1, 2014. Ms. Townsend stated that some of the other Regions that are undertaking the scoring right now are finding situations that don't work well and are coming up with questions; they need clarification on some items. Those Groups have asked TWDB to provide additional guidance, and TWDB is suggesting that they compile their questions together and present them to the stakeholder committee that created these uniform standards. Therefore the stakeholder committee may need to reconvene to do renovations on the uniform standards before the 2016 plan WMS prioritization task to help the planning groups do the scoring.

It was agreed that the consultant will score the 19 strategies in the 2011 plan and the Group will review them at the next meeting.

Ms. Townsend discussed Amendment No. 4 - to add in the Task 12 and Task 13 and the associated additional budget that will go with these prioritization activities. Task 12 will be during the 2011 plan and Task 13 will be during the 2016 plan. She discussed her handout entitled "Amendment No. 4" and explained that it is for additional money that is being put into these tasks, it is not just rearranging the budget the Group already has. **Motion by Lee Sweeten approve Amendment No. 4 and authorize the political subdivision to execute on behalf of the Regional Water Planning Group; second by Joel Pigg. The motion passed by a unanimous vote.**

**XI. Discussion with Director Bech Bruun Texas Water Development Board.**

Mr. Bruun made some comments to the Group, followed by a question and answer session.

**XII. Presentation by Connie Townsend – Revised Regional Water Planning Requirements, Part II [New Chapter 7: Drought Response Information, Activities, & Recommendations; and, new Chapter 11: Implementation & Comparison to Previous Plan].**

Ms. Townsend gave her presentation.

**XIII. Information and Discussion of current Regional Water Planning process and future agenda items.**

No items were discussed

**XIV. Set Next Meeting.**

No action was taken to set a new meeting.

**XV. Adjournment.**

Meeting was adjourned

**Minutes  
Plateau Water Planning Group  
Public Meeting  
Fort Clark Springs  
23 McClernand Road  
Brackettville, Texas  
May 22, 2014 at 11:00 A.M.**

Notice having been duly given, the Plateau Water Planning Group (PWPG) held a Public Meeting regarding the revision to water demand projections for Laughlin Air Force Base in the 2016 Regional Water Plan on Thursday, May 22, 2014, beginning at 11:00 A.M. at the Fort Clark Springs, 23 McClernand Road, Brackettville, Kinney County, Texas. Present at the meeting were: Ray Buck, Kerr County; Feather Wilson, Bandera County; Jonathan Letz, Kerr County; ; Rene Villareal, Kinney County ; Peggy Sue Postell, Kinney County ; Tully Shahan, Kinney County; Tooter Trees, Real County ; Charles Wiedenfeld, Kerr County; Jerry Simpton, Val Verde County; David Jeffery, Bandera County; David Mauk, Bandera County; Jerry Heffley, Kerr County; Zack Davis, Kinney County; Scott Loveland, Kerr County; Gene Williams, Kerr County; David Meesey, Texas Water Development Board; Clay Shultz, Texas Water Development Board; Jody Grinstead; John Ashworth, LBG-Guyton & Assoc.; Jennifer Herrera, LBG-Guyton & Associates; Tom Brown, Naismith Engineering; Matt Nelson, Texas Water Development Board; Kayla Rohrbach, Bandera County; Dennette Coates, Genell Hobbs, Kinney County; Kendria Ray, Texas State Soil and Water Conservation Board and Ernie DeWinnie.

Jonathan Letz called the Public Meeting to order. Jerry Simpton briefly explained the adjustment that needed to be made to the demand projections. No public comments were received. Mr. Letz stated that he did not receive any written comments. The Public Meeting was closed.

**Minutes**  
**Plateau Water Planning Group**  
**Regular Meeting – Brackettville, Texas**  
**May 22, 2014 at 11:00 A.M.**

Notice having been duly given, the Plateau Water Planning Group (PWPG) held a Regular Meeting on Thursday, May 22, 2014, beginning at 11:00 A.M. at the Fort Clark Springs, 23 McClernand Road, Brackettville, Kinney County, Texas. Present at the meeting were: Ray Buck, Kerr County; Feather Wilson, Bandera County; Jonathan Letz, Kerr County; ; Rene Villareal, Kinney County ; Peggy Sue Postell, Kinney County ; Tully Shahan, Kinney County; Tooter Trees, Real County ; Charles Wiedenfeld, Kerr County; Jerry Simpton, Val Verde County; David Jeffery, Bandera County; David Mauk, Bandera County; Jerry Heffley, Kerr County; Zack Davis, Kinney County; Scott Loveland, Kerr County; Gene Williams, Kerr County; David Meesey, Texas Water Development Board; Clay Shultz, Texas Water Development Board; Jody Grinstead; John Ashworth, LBG-Guyton & Assoc.; Jennifer Herrera, LBG-Guyton & Associates; Tom Brown, Naismith Engineering; Matt Nelson, Texas Water Development Board; Kayla Rohrbach, Bandera County; Dennette Coates, Genell Hobbs, Kinney County; Kendria Ray, Texas State Soil and Water Conservation Board and Ernie DeWinnie.

**I. Call to Order, Roll Call, Certification of Quorum in Compliance with Texas Open Meetings Law.**

**II. Public Comments.**

Mr. Letz welcomed Matt Nelson, Divisional Head of Regional Water Planning with the Texas Water Development Board. Mr. Letz informed the Group that Connie Townsend will no longer be the TWDB Liaison for PWPG, and introduced David Meesey, the new Liaison.

**III. Approval of Minutes from February 20, 2014, meeting.**

**Motion made by Tooter Trees to approve the February 20, 2014 minutes; second by Feather Wilson. The motion passed by a unanimous vote.**

**IV. Reports.**

**a. Report from Chair.**

Mr. Letz informed the Group that a gentleman with the Devils River Conservancy Group requested that the Group consider designating the Devils River as a unique stream segment. The Group briefly discussed the matter. No action was taken.

Mr. Letz reviewed bank statements for January, February, March and April.

**b. Report from Secretary.**

No report was given

**c. Report from Political Entity.**

No report was given

**d. Report from Liaisons.**

Mr. Wiedenfeld gave a report on Region L

Mr. Wilson gave a report on Region K

**e. Report from TWDB.**

Mr. Meesey handed out information regarding the SWIFT timeline. He also reminded the group that the deadline to submit



the draft prioritization reports is June 1st, and September 1st is the deadline for the final reports.

**f. Report from GMA representatives**

Mr. Jeffery gave a brief update on GMA 9.

**V. Consider, discuss and take appropriate action to approve invoices.**

**Motion by Ray Buck to approve the following invoices:**

**Greengrocers Deli (\$212.71) - lunch 2/20/14 meeting**

**Jody Grinstead (\$33.25) - lunch 2/20/14 meeting**

**LBJ-Guyton (\$2,272.91) 1/1/2014-1/31/2014**

**LBJ-Guyton (\$6,014.79) 2/1/2014 – 2/29/2014**

**LBJ-Guyton (\$317.21) 3/1/2014 – 3/31/2014**

**Jody Grinstead (\$342.30) Transcription Reimbursement;**

**second by Tully Shahan. The motion passed by a unanimous vote.**

**VI. Consider, discuss and take appropriate action to appoint member to fill vacancy in the “Municipal Interest, Kerr County, Texas”.**

**Motion by Tully Shahan to appoint Jerry Heffley to fill the Municipal Interest for Kerr County; second by Charlie Wiedenfeld. The motion passed by a unanimous vote.**

**VII. Consider, discuss and take appropriate action to authorize political subdivision to submit Task 4C Technical Memorandum to meet the August 1, 2014 deadline.**

Mr. Letz informed the Group that this agenda item would allow UGRA to submit the Task 4C Technical Memorandum which contains data that the Group has previously approved. **Motion by Charlie Wiedenfeld to authorize the political subdivision to submit that Task 4C Technical Memorandum to meet that August 1<sup>st</sup> deadline; second by Zack Davis. The motion passed by a unanimous vote.**

**VIII. Consider, discuss and take appropriate action on revisions to the Laughlin AFB water demand projections for the 2016 Plan, and authorize UGRA to officially request TWDB to approve the revisions.**

Mr. Ashworth reviewed his handout entitled “Plateau Region Water Plan Proposed Revision to Laughlin Air Force Base Water Demand Projections”. He informed the Group that these were the numbers the Group approved, and the Water Development Board accepted, last year. He stated that Mr. Simpton noticed an error, which was investigated and confirmed as an error. Page 2 of the handout lists the new numbers based on what the Water Development Board suggests the numbers should be according to the correct procedure. **Motion by Jerry Simpton to approve the revisions to the Laughlin AFB water demand projections for the 2016 Plan and authorize UGRA to officially request TWDB to approve the revisions; second by Jerry Heffley. The motion passed by a unanimous vote.**

**IX. Consider, discuss and take appropriate action on prioritizing 2011 Plateau Region Water Plan strategies.**

Mr. Ashworth provided the Group with various handouts (Prioritization handout listing each of the Recommended Water Management Strategies; A Memorandum

RE: Prioritization of 2011 Plan Strategies Assumptions and a document listing the Prioritization Scoring from Highest to Lowest).

Mr. Letz provided the Group with a brief summary of HB4 which requires Water Planning Groups to prioritize all the strategies in their 2011 and 2016 Plans. He went on to explain that the process used to prioritize the strategies was based on some very broad guidance from the Legislation and the new TWDB Board. He stated that the founding principle was that they had to be uniform across the state and quantifiable by what is in the actual plan. Therefore, nothing subjective was included. The priority given to each project would be based on the tables that were in the plans; then using that raw data they would be put it into categories that matched the Legislation, and come up with a numerical value. Scores range from 0 to 1000.

Mr. Ashworth reviewed each of the Recommended Water Management Strategies with the Group and discussed the various criteria as it applied to each strategy. The suggestions were then used to update/revise various numbers listed on the tables.

Mr. Letz informed the Group that there would likely be a revised table to use in the future. He stressed that while the prioritization listing for the strategies in the 2011 Plan was important, the numbers used in the 2016 Plan would be more important as those will be in place for the next 5 years.

A brief discussion ensued regarding other Regions and how their scoring compared with the scoring given to the strategies in our Region.

Mr. Meesey stressed that the ranking of the strategies was important only for entities that were seeking to borrow SWIFT funds from the TWDB for their projects. Mr. Letz stated the he believes, as do the Chairs for the other Regions, that these numbers will be used for many things other than SWIFT funds. While they are intended for use for SWIFT funding, the Chairs believe they will be used as stabilized ratings for each of the projects.

**Motion by Zack Davis to approve the list of 2011 Plateau Water Plan Strategies as amended today and authorize UGRA to submit them to TWDB; second by David Mauk. The motion passed by a unanimous vote.**

- X. **Consider, discuss and take appropriate action to establish committee to review 2011 plan prioritizations and make any minor modifications as may be required based on public comments.**

No action was taken.

- XI. **Presentation from Clay Shultz with the Texas Water Development Board regarding current and future TWDB programs to finance water infrastructure.**

Mr. Shultz gave his presentation.

- XII. **Consider, discuss and take appropriate action to authorize Consultant to pursue adding Sub-WUG's for the 2016 RWP.**

Mr. Letz stated that adding Sub-WUG's would allow the County Other category to be broken out in some of the areas making it easier to show where the needs are. He added that doing this would cause more work for the Consultant and the Water Development Board. He went on to inform the Group that Director Bruun is very concerned with how the County Other category is currently being handled. Mr. Letz is hesitant to go forward in this manner, when there may be a state-wide fix for this part of this problem in the future.

Mr. Nelson stated that TWDB would accommodate the Group with whatever the Group decides to do. He did reiterate that the TWDB is aware of the County Other issues.

Mr. Letz suggested separating it out in the Plan, but not putting it into the tables. He is concerned about the cost of doing it as well as the time it would take in order to get it done in the 2016 Plan. He suggested that the Group work on it but not formally change the reporting data.

No action taken.

**XIII. Information and Discussion of current Regional Water Planning process and future agenda items.**

No discussion.

**XIV. Set Next Meeting.**

The next meeting will be set in August in order to approve the final prioritization list before the September 1<sup>st</sup> deadline.

**XV. Adjournment**

Meeting was adjourned

**Minutes**  
**Plateau Water Planning Group**  
**Regular Meeting – Leakey, Texas**  
**August 21, 2014 at 10:00 A.M.**

Notice having been duly given, the Plateau Water Planning Group (PWPG) conducted a Regular Meeting on Thursday, August 21, 2014, beginning at 10:00 A.M. at the Frio Canyon Baptist Church, 919 US 83, Leakey, Real County, Texas. Present at the meeting were: Ray Buck, Kerr County; Feather Wilson, Bandera County; Jonathan Letz, Kerr County; Charles Wiedenfeld, Kerr County; Otila Gonzalez, Val Verde County; David Jeffery, Bandera County; David Mauk, Bandera County; Joel Pigg, Real County; Gene Williams, Kerr County; Homer Stevens, Bandera County; Tully Shahan, Kinney County; Hector Canales, City of Del Rio; Jody Grinstead; John Ashworth, LBG-Guyton & Assoc.; Tom Brown, Naismith Engineering; David Meesey, Texas Water Development Board; Phyllis Varnon, Texas Department of Agriculture; Sky Lewey; Sarah Schlessinger, Bandera County River Authority and Groundwater District; Jane Atwood, Carl Schwing; Ernie DeWinne, Bandera County River Authority and Groundwater District and Genell Hobbs, Kinney County.

**I. Call to Order, Roll Call, Certification of Quorum in Compliance with Texas Open Meetings Law.**

**II. Public Comments.**

Sky Lewey informed the Group that the Nueces River Authority is getting involved with the Devil's River, acting as a conduit, to underwrite a study by Ron Green. It will be a hydrological flow model for the Devil's River Basin. The results of that study should be available after the first of the year. A brief discussion ensued.

**III. Approval of Minutes from May 22, 2014, meeting.**  
**Motion by Feather Wilson to approve the May 22, 2014 minutes; second by Ray Buck. The motion passed by a unanimous vote.**

**IV. Reports.**

**a. Report from Chair.**

Commissioner Letz spoke briefly regarding the conferences the Water Planning Groups Chairs have had with Texas Water Development Board (TWDB) regarding the statewide prioritization process. He stated at least one of the TWDB Directors aware of the issues involved with County Other and the need to change the whole process – though it cannot be changed until the 2021 Plan.

Mr. Letz reviewed the Bank Statements with the Group.

**b. Report from Secretary.**

No report from Mr. Williams

**c. Report from Political Entity.**

No report from Mr. Buck

**d. Report from Liaisons.**

Mr. Wilson gave a brief report on Region K

A brief discussion ensued regarding the next session of the Legislation and the different treatment of brackish water and fresh water. It was noted that the implications could be significant.

Mr. Mauk briefly discussed Chapter 36 of the Texas Water Code.

**e. Report from TWDB.**

No report was given.

**f. Report from GMA representatives**

David Mauk informed the Group that GMA 9 recently put out a RFQ for an exploratory report for the DFC. He discussed some guidance he was given by the TWDB regarding relevant and non-relevant aquifers.

Feather Wilson gave an update on GMA10

**V. Consider, discuss and take appropriate action to approve invoices.**

**Motion by Tully Shahan to approve the following invoices:**

**LBG-Guyton \$4,455.18 (4/1/14 - 4/30/14)**

**LBG-Guyton \$8,891.80 (5/1/14 – 5/31/14)**

**LBG-Guyton \$8,142.87 (6/1/14 – 6/30/14)**

**LBG-Guyton \$1,793.03 (7/1/14 – 7/31/14)**

**Jody Grinstead \$176.40 (reimbursement for transcripts)**

**Second by Charlie Wiedenfeld. The motion passed by a unanimous vote.**

**VI. Consider, discuss and take appropriate action to approve final prioritization of strategies for the 2011 Plateau Regional Water Plan (Region J) and authorize the UGRA to submit the prioritization documents to the TWDB prior to the September 1, 2014 deadline.**

John Ashworth reviewed his handout entitled “2011 Plateau Region Water Plan Water Management Strategy – Prioritization Order from Highest to Lowest (5-28-2014” with the Group). **Motion by Charlie Wiedenfeld to approve the final Prioritization of Strategies as presented and authorize UGRA to submit the list the Texas Water Development Board; second by David Mauk. The motion passed by a unanimous vote.**

A brief discussion ensued regarding issues the Water Planning Groups have had with Project Viability and various County Other issues. The Group briefly discussed the Waters of the United States (as described in the Clean Water Act).

Mr. Ashworth reminded the Group that in Chapter 8 they are able to make recommendations to the Legislature. He suggested that the Group consider developing a sub-committee to come up with recommendation topics, or that the Group give him instructions on how they want to handle recommendations within that chapter. He stated that he had been keeping a list of recommendations that the Group had discussed in previous meetings and would send that out to all the members for their review prior to the next meeting.

**VII. Consider, discuss and take appropriate action on creating any sub-WUGS for the 2016 Plateau Regional Water Plan (Region J).**

Mr. Letz stated that the primary areas that needed to be discussed were Eastern Kerr County and County Other. Those areas should be divided due to the difference in demographics and population from the Western part of the County. The Group briefly discussed the idea of creating sub-categories. Mr. Letz believes it would be a good idea to create sub-categories so they can be assigned strategies, then they can be addressed at the

privatization level. It was suggested that sub-categories might work well for Bandera County and Real County also. It was decided that the counties that needed to use the strategies would be determined at the next meeting.

**VII. Discuss development of the Drought Chapter, and consider and take appropriate action to appoint a drought sub-committee to address “existing and potential emergency interconnects”.**

Mr. Ashworth stated this was a new topic for this Plan. In previous plans, the impact of the drought was not discussed in detail. However, based on the ongoing statewide drought the Legislature chastised the Water Development Board because the State Water Plan did not offer specific strategies for what happens when a community runs out of water. Based on the guidelines they were given, the Water Development Board is setting up an entire chapter dedicated to the drought; Chapter 7. Mr. Ashworth went on to discuss his handout entitled “Texas Drought Report”. He stated that Tom Brown had been instrumental in communicating with each one of our communities; finding the level of Drought Management that's going within that community – along with conservation aspects.

Mr. Ashworth spoke briefly regarding “Existing and Potential Emergency Inter-Connects” and stated that if the information gathered is something that the entities want to keep confidential then the Planning Group can establish a sub-committee to deal with these items. That sub-committee can meet and discuss any confidential matter, and through that sub-committee provide that information to the Water Development Board EA. That confidential aspect will not become part of the plan. Mr. Meesey stated that any confidential information would be due the same time as the plan, but it would not be part of the plan; it will be under a separate cover so the information can be kept confidential.

A brief discussion ensued regarding the definition of “community”.

Mr. Ashworth informed the Group that he participated in a conference call with all the consultants and the Water Development Board staff. During that meeting the Water Development Board staff said they are looking into changing the entities the Group reports on in the next planning period; it will be more utility-based. Mr. Meesey said that was something that the TWDB could do that without Legislation; moving from population based to service area-based, because the water utility follows a service area that may or may not follow the city limits. Mr. Ashworth believes this would help take care of some of the need for sub-WUG’s.

The Group briefly discussed Drought Contingency Plans for the WUG’s and Drought Management.

**IX. Presentation by David Meesey with the Texas Water Development Board regarding the SWIFT rules**

Mr. Meesey gave a presentation regarding the SWIFT rules.

**X. Set Next Meeting.**

The next meeting was set for Thursday, November 13<sup>th</sup> in Del Rio.

**XI. Adjournment.**

The meeting was adjourned.

**Minutes**  
**Plateau Water Planning Group**  
**Regular Meeting – Del Rio, Texas**  
**November 13, 2014 at 11:00 A.M.**

Notice having been duly given, the Plateau Water Planning Group (PWPG) conducted a Regular Meeting on Thursday, November 13, 2014, beginning at 11:00 A.M. at The Bank and Trust, 1200 Veterans Blvd, Del Rio, Val Verde, Texas. Present at the meeting were: Ray Buck, Kerr County; Feather Wilson, Bandera County; Jonathan Letz, Kerr County; Charles Wiedenfeld, Kerr County; Otila Gonzalez, Val Verde County; Tooter Trees, Real County; Joel Pigg, Real County; Gene Williams, Kerr County; Tully Shahan, Kinney County; Jerry Simpton, Val Verde County; Jerry Heffley, Kerr County; Jody Grinstead; John Ashworth, LBG-Guyton & Associates.; Jennifer Herrera, LBG-Guyton & Associates, Tom Brown, Naismith Engineering; David Meeseey, Texas Water Development Board; Phyllis Varnon, Texas Department of Agriculture; Sky Lewey; Sarah Schlessinger, Bandera County River Authority and Groundwater District; Carl Schwing; Ernie DeWinne, Bandera County River Authority and Groundwater District; Jennifer DeWinne, Bandera County; and Janet Atwood.

**I. Call to Order, Roll Call, Certification of Quorum in Compliance with Texas Open Meetings Law.**

The meeting was called to order.

**II. Public Comments.**

There were no public comments.

**III. Approval of Minutes from August 21, 2014, meeting.**

**Motion by Joel Pigg to approve the August 21, 2014 minutes; second by Jerry Simpton. The motion passed by a unanimous vote.**

**IV. Reports.**

**a. Report from Chair.**

Mr. Letz informed the Group that Ronnie Pace would no longer be a member of the Group, and notice of that vacancy would be placed on the next agenda.

Mr. Letz spoke briefly regarding a matter that was discussed at the previous meeting with regards to dividing some of the areas of the region into smaller sub-areas. He said if that were done the Group would need to combine those areas on the tables, which is where the prioritization starts anyway, so it didn't make sense to do that; and it would be a lot of extra work for no gain.

He informed the Group that the Chairs are scheduled to meet in January to review the whole prioritization process again, and analyze how things went.

Mr. Letz reviewed the August, September and October bank statements with the Group. The current balance is \$24,546.44.

**b. Report from Secretary.**

No report was given.

**c. Report from Political Entity.**

No report was given.

**d. Report from Liaisons.**

Charlie Wiedenfeld gave an update on Region L.

Feather Wilson gave an update on Region K.

**e. Report from TWDB.**

David Meesey informed the Group that they will no longer have to Draft Prioritization of Strategies as they have in the past; the strategies in the 2016 Plan will be the final prioritization.

He briefly discussed the SWIFT loans. He stated that the rules say TWDB must try to set aside 20% for conservation and reuse projects. They will try to devote at least 10% to projects that support and serve rural and agricultural communities (populations fewer than 10,000). He went on to describe the expected length of the loans, the anticipated interest rates, and the application process.

**f. Report from GMA representatives**

Sarah Schlessinger gave a brief report regarding the explanatory report.

**V. Consider, discuss and take appropriate action to approve invoices.**

**Motion by Jerry Heffley to approve the following invoices:**

Transcript reimbursement to Jody Grinstead	\$140.80
LBG-Guyton (8/1/14-8/31/14)	\$5,063.84
LBG-Guyton (9/1/14-9/30/14)	\$8,796.89

**Second by Jerry Simpton. The motion passed by a unanimous vote.**

**VI. Consider, discuss and take appropriate action on planning work schedule and chapter review process.**

John Ashworth reviewed his handout entitled “Remaining Regional Water Planning Schedule”. He discussed DB17 entries, putting the Draft Plan on the PWPG website (that is hosted by UGRA), the Public Hearing on the Draft Plan (60 days for comments), then TWDB has 120 days to review it, and the Final Plan and Strategy Prioritizations for the 2016 Plan will be due on December 1, 2015.

He stated we would be asking for comments on the Draft Plan at the next meeting and reviewing the entire Draft Plan at a meeting in April.

**VII. Consider, discuss and take appropriate action on water management strategy evaluation process (Chapter 5).**

John Ashworth discussed his handout with information regarding “Infrastructure/Costs to Include in Regional Water Plans”.

A brief discussion ensued regarding brush control, range management, land management and riparian management.

**VIII. Consider, discuss and take appropriate action on development of regional drought response (Chapter 7).**

John Ashworth said discussions regarding the Drought will be a new, and major, part of the new plan. Jennifer Herrera went over the “Chapter 7 – Regional Drought Response (draft)” handout in detail with the Group. She stated that each of the tables in the Chapter are “working” tables and can be changed. She encouraged feedback from the members of the Group. Mr. Ashworth asked Mr. Meesey to review the information and make sure the Group is following the TWDB guidelines with this draft.

**IX. Consider, discuss and take appropriate action on development of Planning Group Recommendations, including consideration of “Ecologically Unique Stream Segments” and “Unique Sites for Reservoir Construction” (Chapter 8).**



John Ashworth asked the Group how they would like to proceed with the recommendations; did they want to review them as a group – or have an executive committee review them. He stated that he has compiled a document that has the recommendations from the previous plan, recommendations from the Bandera County River Authority and Groundwater District, notes from previous meeting discussions and recommendations from his point of view. He stated that he would provide the document to the Group members, or the Executive Committee, whichever the Group decided they wanted to have it. He said he also found a document from a Texas Leadership round table discussion in October 2014 on water. That document discusses water issues within the state and have identified them and made recommendations.

Mr. Letz stated that he would prefer to have the entire group to be involved in the recommendation chapter. A discussion ensued. It was agreed that Mr. Ashworth would forward the documents to the Group (via Jody Grinstead) and the Group could decide whether they wanted to have a special meeting to discuss the recommendations, or just put it on as an agenda item at the February meeting

Mr. Meesey stated that in the recommendations chapter the Group can make recommendations to the Texas Water Development Board as wells a recommendations for the Legislature to consider.

Mr. Ashworth informed the group that Chapter 8 also allows the Group to recommend Ecologically Unique Stream Segments or Unique Sites for Reservoir Construction. He stated that thus far the Group has chosen not to do that. A brief discussion ensued. It was agreed that the Group is not inclined to do it at this time.

**X. Set next meeting.**

The next meeting was set for February 5, 2015. Mr. Meesey stated that he may have a conflict with that date, so February 19, 2015, was chosen as a back-up date.

**XI. Adjournment.**

**Minutes**  
**Plateau Water Planning Group**  
**Regular Meeting – Bandera, Texas**  
**February 19, 2015 at 10:00 A.M.**

Notice having been duly given, the Plateau Water Planning Group (PWPG) conducted a Regular Meeting on Thursday, February 19, 2015, beginning at 10:00 A.M. the Bandera County River Authority and Groundwater District Public Meeting Room, 440 FM 3240, Bandera, Bandera County, Texas. Present at the meeting were: Ray Buck, Kerr County; Feather Wilson, Bandera County; Jonathan Letz, Kerr County; Charles Wiedenfeld, Kerr County; Joel Pigg, Real County; Gene Williams, Kerr County; Jerry Simpton, Val Verde County; Jerry Heffley, Kerr County; Scott Loveland, Kerr County; Homer Stevens, Bandera County; David Jeffery, Bandera County; Rene Villareal, Kinney County; Peggy Sue Postell, Kinney County; Jody Grinstead; John Ashworth, LBG-Guyton & Associates.; Jennifer Herrera, LBG-Guyton & Associates, Tom Brown, Naismith Engineering; David Meesey, Texas Water Development Board; Phyllis Varnon, Texas Department of Agriculture; Sky Lewey; Sarah Schlessinger, Bandera County River Authority and Groundwater District; Carl Schwing; Ernie DeWinne, Bandera County River Authority and Groundwater District; Melany Murphy; Aaron Wendt, TSSWCB; Charlie Flatten, Bill Hutchison, Megan Bean, Texas Parks and Wildlife and Tammy Thompson, UGRA.

**I. Call to Order, Roll Call, Certification of Quorum in Compliance with Texas Open Meetings Law.**

A quorum was present and the meeting was called to order.

**II. Public Comments.**

There were no public comments.

**III. Approval of Minutes from November 13, 2014, meeting.**

Motion by Joel Pigg to approve the November 13, 2014, minutes; second by Jerry Heffley. The motion passed by a unanimous vote.

**IV. Reports.**

- a. **Report from Chair.**
- b. **Report from Secretary.**
- c. **Report from Political Entity.**
- d. **Report from Liaisons.**
- e. **Report from TWDB.**
- f. **Report from GMA representatives**

**V. Consider, discuss and take appropriate action to approve invoices.**

Motion by David Mauk to approve an invoice to LBG-Guyton (12/1/14-12/31/14) in the amount of \$19,644.72; second by Joel Pigg. The motion passed by a unanimous vote.

**VI. Presentation on Hydrogeologic Study and Groundwater Model - Val Verde County. (Bill Hutchison)**

Mr. Hutchison gave a presentation entitled "Hydrogeologic Study – Val Verde County/ City of Del Rio, TX".

**VII. Consider, discuss, and take appropriate action to reaffirm the Upper Guadalupe River Authority (UGRA) as the Plateau Region (J) political subdivision for the fifth cycle of regional water planning (2017-2021).**

Motion by Charlie Wiedenfeld to reaffirm UGRA as the Region J political subdivision for the fifth cycle of regional water planning (2017-2021); second by David Mauk. The motion was approved by a unanimous vote.

**VIII. Consider, discuss, and take appropriate action to authorize the UGRA to prepare and submit a Regional Water Planning Grant Application for funding the fifth cycle of regional water planning (2017-2021) and post the associated 30-day public notice that goes with submitting the application.**

Motion by Jerry Simpton to authorize the UGRA to prepare and submit a Regional Water Planning Grant Application for funding the fifth cycle of regional water planning (2017-2021) and post the associated 30-day public notice that goes with submitting the application; second by Charlie Wiedenfeld. The motion was approved by a unanimous vote.

- IX. Consider, discuss, and take appropriate action to request the TWDB to prepare a Socioeconomic Analysis report for inclusion into the 2016 Plateau Region Water Plan.**  
Motion by Ray Buck to have Jonathan Letz prepare a letter to request the TWDB to prepare a Socioeconomic Analysis report for inclusion into the 2016 Plateau Region Water Plan; second by Jerry Heffley. The motion passed by a unanimous vote.
- X. Discuss and provide comments on Draft Chapters 1, 2, 3 and 7.**  
A brief discussion ensued regarding Chapters 1, 2, 3 and 7. It was agreed that hard copies of each chapter would be mailed to the planning group members for review and the members would let Mr. Ashworth know of any changes they would like to see; the chapters will be approved at the next meeting.
- XI. Discuss and provide guidance on submission of water planning Recommendations for inclusion in Chapter 8.**  
A brief discussion ensued regarding Chapter 8. It was agreed that the Group would discuss Chapter 8 again at the next meeting.
- XII. Consider, discuss and take appropriate action to announce vacancy in the “Industries Interest”, Kerr County, Texas.**  
Mr. Letz informed the Group that Ronnie Pace was no longer able to serve on the Board. Motion by Ray Buck to announce the vacancy in “Industries Interest”, Kerr County, and authorize posting of the vacancy; second by Charlie Wiedenfeld. The motion passed by a unanimous vote.
- XIII. Consider, discuss and take appropriate action to appoint Genell Hobbs, (General Manager, Kinney County Groundwater Conservation District) as GMA 10 representative; replacing Peggy Sue Postell.**  
Motion by Jerry Simpton to appoint Genell Hobbs as the GMA10 representative; second by Charlie Wiedenfeld. The motion passed by a unanimous vote.
- XIV. Set Next Meeting,**  
The next meeting was set for April 8, 2015 at 10:00 AM in Edwards County; exact location to be determined.
- XV. Adjournment**

**Minutes**  
**Plateau Water Planning Group**  
**Regular Meeting – Leakey, Texas**  
**April 8, 2015, at 10:00 A.M.**

Notice having been duly given, the Plateau Water Planning Group (PWPG) conducted a Regular Meeting on Wednesday, April 8, 2015, beginning at 10:00 A.M. at the Frio Canyon Baptist Church, 919 U.S. 83, Leakey, Real County, Texas. Present at the meeting were: Ray Buck, Kerr County; Feather Wilson, Bandera County; Jonathan Letz, Kerr County; Charles Wiedenfeld, Kerr County; Joel Pigg, Real County; Gene Williams, Kerr County; Jerry Simpton, Val Verde County; Jerry Heffley, Kerr County; Otila Gonzalez, Val Verde County; Zack Davis, Kinney County; Tully Shahan, Kinney County; Lee Sweeten, Edwards County; Roland “Tooter” Trees, Real County; Scott Loveland, Kerr County; David Jeffery, Bandera County; Rene Villarreal, Kinney County; Genell Hobbs, Kinney County; Jody Grinstead; John Ashworth, LBG-Guyton & Associates.; Jennifer Herrera, LBG-Guyton & Associates; Marty Kelly; Tom Barnett, Texas Water Development Board; Sarah Schlessinger, Bandera County River Authority and Groundwater District; Tyson Broad, Megan Bean, Texas Parks and Wildlife; Mike Gillson, Mike Howard and Phillip Wright.

**I. Call to Order, Roll Call, Certification of Quorum in Compliance with Texas Open Meetings Law.**

A quorum was present.

**II. Public Comments.**

There were no public comments.

**III. Approval of Minutes from February 19, 2015, meeting.**

**Motion by Jerry Simpton to approve the February 19, 2015 minutes; second by Feather Wilson. The motion passed by a unanimous vote.**

**IV. Reports.**

**a. Report from Chair.**

Mr. Letz informed the Group that the legal name on the checking account held at Wells Fargo Bank and managed by the PWPG Administrative Office is currently under UGRA. UGRA has requested that the name be transferred to Kerr County, for auditing reasons. Currently the account is not being audited, and if it is transferred to Kerr County it would be audited under Kerr County’s annual audit. The funds in this account come from each of the participating entities and would not be intermixed with Kerr County funds at any time.

**b. Report from Secretary.**

No report was given.

**c. Report from Political Entity.**

Mr. Buck informed the Group that the application for the grant for the next round of planning has been filed as authorized by the Group at the last month.

**d. Report from Liaisons.**

Mr. Wilson gave an update regarding Region K.

**e. Report from TWDB.**

No report was given.

**f. Report from GMA representatives.**

Updates were given on GMA9 and GMA10.

- V. **Consider, discuss and take appropriate action to approve invoices.**  
**Motion by Joel Pigg to approve two (2) invoices for LBG-Guyton & Associates (\$6,466.54 and \$17,107.91); second by Otila Gonzalez. The motion passed by a unanimous vote.**

**Motion by Jerry Simpton to approve the following invoices:**

**Funds for Grant Application publications (these funds will be reimbursed to the PWPG account once grant funds for Cycle 5 have been received by UGRA):**

Texas Mohair Weekly (\$56.90)

Hill Country Community Journal (\$94.88)

Bandera Bulletin (\$80.00)

Uvalde Leader-News (\$127.65)\*\*

Del Rio Herald & Brackettville Herald (\$264.80)\*\*

\*\*Jody Grinstead paid these upfront

Jody Grinstead

\$412.05 (Publications-see above & \$19.60 for postage)

\$115.50 (2/19/15 meeting transcript reimbursement)

**Charges for copying the draft chapters for PWPG Members**

1-Stop Advertising & Printing (\$533.46)

Postage (\$124.95) \*Jody Grinstead paid upfront and was reimbursed;

**Second by Joel Pigg. The motion passed by a unanimous vote.**

- VI. **Consider, discuss and take appropriate action to fill vacancy in the industry's interest for Kerr County.**

Mr. Letz informed the Group that he had not received any applications to fill the Industry vacancy and that it would be placed on the next agenda again.

- VII. **Consider, discuss and take appropriate action to set dates for public comment hearing after adoption of IPP (requires a 30 day notice).**

**Motion by Lee Sweeten to set the public comment hearing for the IPP on July 23, 2015, at 10:00 AM in Rock Springs, with the location to be determined; second by David Jeffery. The motion passed by a unanimous vote.**

- VIII. **Consider, discuss and take appropriate action to review all chapters and water management strategies for the 2016 regional water plan.**

Mr. Letz suggested that the Group be divided into two Committees; an Eastern Committee and a Western Committee, to review the IPP instead of reviewing the entire document as a Group. Doing it this way would save time and would allow the Group to approve the final plan in October or November without being rushed.

The Group agreed that it was worth the expense to provide each member with a hard copy of the IPP to review. Mr. Letz suggested that it might be worth getting a bound copy once the final version was completed.

Mr. Ashworth went on to discuss Chapter Eight (Recommendations) which allows the Group to voice its opinion on policy issues, water planning issues, or any other issues they have discussed with regards to Legislative issues. He stated that a lot of the information currently in the chapter has been carried over from the 2011 Plan, so the Group must decide whether or not it's still pertinent or not. The Group briefly discussed the desire to have transient population added to the new version. Mr. Letz suggested adding a section that deals with state funding. He stated there are numerous programs/laws that have been passed by the Legislature that are poorly funded, or not funded at all. Mr. Buck stated he would like something in the chapter

that deals with the criteria for qualifying for loans. It's much easier for a large municipal area (due to population base) to get a grant versus a small population base like Eastern Kerr. Mr. Sweeten suggested that maybe the grants could be public/private partnerships. It was suggested by Mr. Letz that these items be added, be added to the chapter unless there were any objections. He stressed that even if these items are added in now, they can be taken out in the next phase. It is important to have these items in the Plan prior to the public comment period (at least as headings with a brief discussion) so public is aware of what the Group is considering.

The Group briefly discussed strategies. Mr. Ashworth stated that every strategy had to be filled out and that this Plan has many more than the previous Plan. He went into detail regarding a few of the strategies. He stated that there are two options on strategies; primary strategies and alternative strategies. He briefly defined the difference between the two. He went on to explain that Database 17 (which does all the math and determines whether or not there's enough water to meet all these strategies in the state) only looks at the primary strategies; which is why they will allow alternate strategies in the Plan.

Mr. Letz suggested that the chapter needed to have a recommendation that deals with sub areas within county other. He stated that was a big problem in almost every county with parts of the county having a very productive aquifer and other parts of the county not being as productive. The distribution of the water is done equally, yet the population is not equally distributed among the county so it doesn't necessarily meet the needs in certain areas. He stated that some of the Directors with the Texas Water Development Board are very much aware of this problem and how the whole county other issue is solved is the recommendation. A brief discussion ensued regarding exempt use.

The Group briefly discussed water management strategies for Barksdale.

Mr. Ashworth stated that the plan lists the actual water management strategies that fit the requirements for a water planning strategy (i.e. it has to generate new water). We are finding that there are a lot of projects, like laying new distribution lines or repairing a water treatment plant, that don't qualify; but are important. Since they have to do with water those are being listed as bullets every time we come across them. That is something that has not been done before, but is a part of this plan.

The Group briefly discussed; the need for the Ellenberger to be further studied in this region in terms of its desalination potential; municipal pricing of water on an inclining block structure; water conservation; and brush management.

Mr. Ashworth informed the Group that the Plan has to be administratively complete before it can be submitted to the TWDB on May 1st.

- IX. Consider, discuss and take appropriate action to approve the Draft IPP Plateau Region Water Plan (including all chapters and water management strategies) for transmittal to the TWDB by the May 1, 2015 deadline. Motion by Lee Sweeten to approve the Draft IPP subject to the Political Subdivision, and the PWPG Chair, having the ability to make, non-substantive corrections and changes prior to May 1<sup>st</sup>; second by Jerry Simpton. The motion passed by a unanimous vote.**

- X. Consider, discuss and take appropriate action to authorize the PWPG Chair to send a letter to TWDB certifying that the IPP is complete in accordance with TWDB statute, rule and contract.

Motion by Lee Sweeten to authorize the PWPG chair to send letter to Texas Water Development Board to certify that the IPP is complete in accordance with TWDB statute, rule and contract; second by David Jeffery. The motion passed by a unanimous vote.

- XI. Set Next Meeting,

The next meeting was set for July 23, 2015, at 10:00 A.M. in Rock Springs.

- XII. Adjournment

**Minutes**  
**Plateau Water Planning Group**  
**Public Meeting – Kerrville, TX**  
**May 21, 2015 at 4:00 P.M.**

Notice having been duly given, a Public Meeting of the Region “J” Regional Water Planning Group (PWPG) was held at the Hill Country Youth Event Center, 3785 Highway 27, Kerrville, Kerr County, Texas on May 21, 2015 at 4:00 PM. Present at the meeting were: Jonathan Letz, Kerr County, Carl Schwing and Jody Grinstead

No Public Comments were received regarding issues that should be addressed or provisions that should be included in the Regional or State Water Plan for the Fifth Cycle of Regional Water Planning



**Minutes**  
**Plateau Water Planning Group**  
**Public Hearing – Rocksprings, Texas**  
**July 23, 2015, at 10:00 A.M.**

Notice having been duly given the Plateau Water Planning Group (PWPG) conducted a Public Hearing to receive comments on the *Plateau Region Initially Prepared Water Plan (IPP)* on Thursday, July 23, 2015, beginning at 10:00 A.M. at the Park Building (American Legion Hall), 903 U.S. Highway 377, Rock Springs, Edwards County, Texas. Present at the hearing were: Ray Buck, Kerr County; Jonathan Letz, Kerr County; Charles Wiedenfeld, Kerr County; Joel Pigg, Real County; Gene Williams, Kerr County; Jerry Simpton, Val Verde County; Tully Shahan, Kinney County; Lee Sweeten, Edwards County; Roland “Tooter” Trees, Real County; Jerry Heffley, Kerr County; Grant Terry (for Scott Loveland), Kerr County; David Jeffery, Bandera County; Genell Hobbs, Kinney County; Jody Grinstead; John Ashworth, LBG-Guyton & Associates.; Jennifer Herrera, LBG-Guyton & Associates; Tom Barnett, Texas Water Development Board; Tom Brown, Naismith Engineering; Morgan Ayers (for David Mauk), Bandera County River Authority; Megan Bean, Texas Parks and Wildlife; Marty Kelly, Texas Parks and Wildlife; Janet Atwood; Sky Lewey; Phyllis Varnon, Texas Department of Agriculture and Charlie Flatten.

Charlie Flatten made a statement on behalf of the Hill Country Alliance and stated that he would submit their comments by the end of next week. No other public comments were made. Mr. Letz stated that any additional written comments are due by 5:00 P.M. on September 21, 2015.

The Public Hearing was closed.

**Minutes  
Plateau Water Planning Group  
Regular Meeting – Rocksprings, Texas  
July 23, 2015, at 10:00 A.M.**

Notice having been duly given the Plateau Water Planning Group (PWPG) conducted a Regular Meeting on Thursday, July 23, 2015, beginning at 10:00 A.M. at the Park Building (American Legion Hall), 903 U.S. Highway 377, Rock Springs, Edwards County, Texas. Present at the meeting were: Ray Buck, Kerr County; Jonathan Letz, Kerr County; Charles Wiedenfeld, Kerr County; Joel Pigg, Real County; Gene Williams, Kerr County; Jerry Simpton, Val Verde County; Tully Shahan, Kinney County; Lee Sweeten, Edwards County; Roland “Tooter” Trees, Real County; Jerry Heffley, Kerr County; Grant Terry (for Scott Loveland), Kerr County; David Jeffery, Bandera County; Genell Hobbs, Kinney County; Jody Grinstead; John Ashworth, LBG-Guyton & Associates.; Jennifer Herrera, LBG-Guyton & Associates; Tom Barnett, Texas Water Development Board; Tom Brown, Naismith Engineering; Morgan Ayers (for David Mauk), Bandera County River Authority; Megan Bean, Texas Parks and Wildlife; Marty Kelly, Texas Parks and Wildlife; Janet Atwood; Sky Lewey; Phyllis Varnon, Texas Department of Agriculture and Charlie Flatten.

**I. Call to Order, Roll Call, Certification of Quorum in Compliance with Texas Open Meetings Law.**

A quorum was present.

**II. Public Comments.**

Phyllis Varnon informed the Group that the Texas Agriculture Commissioner planned to establish an Assistant Commissioner to head up water issues. Once that Commissioner had been chosen she will email that information to the planning group members.

**III. Approval of Minutes from April 8, 2015, meeting and May 21, 2015 Public Meeting.**

**Motion by Lee Sweeten to approve the April 8, 2015 minutes; second by Joel Pigg. The motion passed by a unanimous vote.** It was agreed that the minutes from the May 21, 2015 Public Meeting did not need to be approved as it was a Public Meeting and a quorum was not present at the meeting.

**IV. Reports.**

**a. Report from Chair.**

Mr. Letz stated that he hope all of the PWPG Board members would remain on the Board; but if anyone was considering resigning from the Group that now would be a good time since the Group is getting ready to start a new planning cycle and it would be good to have people on the Board who are committed to another five year term.

Mr. Letz informed the Group that they are still working to fill the vacancy for Industries. He stated that two individuals had expressed an interest: Jerry Wheatcraft who owns gravel quarries in Kerr County and Keith Jones who is with James Avery Craftsman but neither had submitted anything in writing as of yet.

He stated that UGRA is in the process of preparing and publishing the RFQ for the consultants for the next planning period. The RFQ's will

On the August 31<sup>st</sup>, Mr. Letz suggested that a committee should be appointed to review the RFQ's that are received and that the committee would give their recommendation at the next meeting. He informed the members to email him if they were interested in being on the committee.

Mr. Letz reviewed the bank statements, stating that the balance in the administrative account as of the end of June is \$19,324.28. He informed the Group that the administrative account is currently under UGRA's name, but UGRA is concerned about having an account in their name that they have no authority over. Therefore, he is currently trying to get that account changed over to Kerr County's name since PWPG does not have a Tax ID number. He emphasized that the money would not be part of the Kerr County budget; it would remain separate.

**b. Report from Secretary.**

No report was given.

**c. Report from Political Entity.**

Mr. Buck reiterated that UGRA was working on the RFQ and asked the Group to let him know if they had any companies that would like to receive the notice

**d. Report from Liaisons.**

No comments were given.

**e. Report from TWDB.**

Tom Barnett informed the Group that the previous project manager, David Meesey, retired at the end of April, and that he would be filling in at the meetings. He stated that Temple McKinnon is currently the designated project manager for Region J, but they will be hiring someone new, and possibly reshuffling assignments for round five.

Mr. Barnett stated that Carlos Rubenstein announced his retirement at the end of August, and Governor Abbott, upon his announcement, made Bech Bruun the new Chair.

He stated that the TWDB Board is currently meeting in Austin and are giving commitments for the first round of SWIFT Funds. The Planning Staff have been working on the Initially Prepared Plans that were submitted May 1<sup>st</sup>; and the comment letter for Region J was sent out yesterday. He stated there were a lot of rules and guidelines to follow and that they would be working with the Planning Groups and consultants to make sure those comments are addressed prior to the December 1<sup>st</sup> deadline. Mr. Letz informed the Group that Jody would send out a copy of the letter to the members.

**f. Report from GMA representatives**

David Jeffery gave a brief update on GMA 9.

Genell Hobbs gave a brief update on GMA 10.

Joel Pigg gave a brief update on GMA 7.

**V. Consider, discuss and take appropriate action to approve invoices.**

**Motion by Charlie Wiedenfeld to approve the following invoices:** \$22,822.86 – LBG Guyton (3/1/2015-3/31/2015), \$23,754.62 – LBG-Guyton (4/1/2015-

7/30/2015), \$5,070.01 – LDC Clayton (3/1/2015-3/31/2015), \$102.50 – Judy Grinstead (reimbursement for 4/8/15 transcripts), IPP Related Items: \$2,435.63 – So Fast Printing (to print IPP’s for Libraries/Clerks/Members), \$129.50 – Publication fees (Uvalde Leader-News), \$220.32 – Publication fees (Del Rio News-Herald & Brackettville Herald), \$120.00 – Publication fees (Bandera Bulletin), \$59.90 – Publication fees (Texas Mohair Weekly), \$725.57 – USPS (mailing IPP’s and 540+ notices) and \$129.90 – Affordable Printing (Peel & Seal envelopes w/ Return address); **second by David Jeffery. The motion passed by a unanimous vote.**

**VI. Consider, discuss and take appropriate action to revise Bandera County Trinity Aquifer infrastructure supply availability so that proposed Bandera County water management strategies do not over allocate MAG limits on aquifer availability. This will also allow moving City of Bandera strategies to be moved from Alternate to Recommended.**

Mr. Ashworth reviewed his handout entitled “Bandera County – Trinity Aquifer” and explained that once they started applying all of the strategies, there was not a sufficient amount of Trinity Aquifer supply left in the MAG to supply the strategy needs, so that caused them to go back and look at the original infrastructure supply numbers. He briefly described the data on the handout. He stated that he needed a vote to change chapter 3 availability numbers so that they will allow us to have this infrastructure amount. **Motion by Lee Sweeten to accept the revisions as stated on the Bandera County – Trinity Aquifer handout; second by Tooter Trees. The motion passed by a unanimous vote.**

**VII. Consider, discuss and take appropriate action on revisions to specific water management strategies.**

Mr. Ashworth reviewed the handout entitled “Table 5-2. Summary of Water Management Strategy Evaluations”. The Group reviewed the document county by county. A brief discussion ensued regarding conservation, as well as brush management issues involving cedar, ash juniper and arundo donax. The Group briefly discussed the handout entitled “Table 5-3. Summary of Recommended Water Management Strategy Cost”.

Mr. Ashworth stated that several of the Water Development Board comments questioned whether or not some of the strategies meet the qualifications of being strategies. He went on to explain that the main qualification is that it has to produce additional new water. The Plan must be reviewed to identify whether or not the strategies do in fact meet the qualifications, or the Group will need to decide if the strategies should be deleted from the Plan. He said that currently the Plan includes all the city projects, which don't necessarily meet the strategy requirements, but that they should be shown (at least by title) in the Plan so they can be considered for SWIFT Funding.

**VIII. Consider, discuss and take appropriate action on planning group Policy Recommendations.**

Mr. Letz explained that Chapter 8 is the chapter that allows the Group to state whatever they think could be done in the future differently (or the same). He stated that even though these are suggestions, he believes they should be put in priority order and he believes that land stewardship, brush control, conservation management, recharge, rainwater harvesting and other similar items are high priorities.

He stated that the language in section 8.1.16, dealing with land stewardship, should be expanded. He went on to say that if that if land stewardship is done, the

upper portion of the basin should get allocated a portion of that water, rather than having it just go through the system and straight down to downstream users. Some credit should be given to the area where the conservation/land stewardship is detected. Also, there should be a recommendation that the downstream users help pay for the cost of that land stewardship.

Mr. Williams stated that section 8.1.13 has been taken out as they already have rules for that.

Mr. Buck suggested including something in this chapter regarding how the County Other demand is calculated. Mr. Letz asked Mr. Ashworth to prepare some draft language to address the problem with the County Other numbers being distributed evenly across the entire county, even though the population is not evenly distributed throughout the county. The Group went on to discuss seasonal fluctuation of the population and peak demand. Mr. Ashworth stated that in other regions they have used the following statement: "The MAG's are to be used as the cap unless the Regional Water Planning Group obtains written permission from the Groundwater Conservation District to allow a strategy that uses more groundwater than the MAG".

Mr. Letz stated that at the last session of the Legislature there was big push to classify brackish water differently than fresh water. He believes the Group should put a recommendation in their Plan that all groundwater, whether it's brackish or fresh, should be treated under the same rules, and by the same local control and groundwater conservation districts. A brief discussion ensued regarding brackish water and whether or not public or state controlled land in the county should be under the jurisdiction of the Groundwater District.

Mr. Letz stated that if anyone had any other policy recommendations that they would like included in the Plan that they need to get them to Mr. Ashworth as soon as possible and the Group would go through them one more time at the October 29<sup>th</sup> meeting.

**IX. Consider notifying the TWDB Executive Administrator in writing of any project or issues raised in another Regional IPP that would have an unacceptable degree of impact on the Region J area.**

Mr. Letz spoke briefly regarding the Mid-Basin Project that Region L has in their plan under Guadalupe-Blanco River Authority (GBRA). He stated that project involves an off channel reservoir on the Guadalupe River in the Gonzales area. He said that Kerr County, the City of Kerrville, and UGRA all filed protest against the permit for that water. The City of Kerrville has since withdrawn their protest, Kerr County was found to have no standing and UGRA was given standing and that protest is still under way. Mr. Letz requested the Planning Group to give him authorization to write a letter stating that there is a project in Region L that may have a negative impact on Kerr County.

**Motion by Lee Sweeten to authorize Jonathan Letz to write a letter to the directors and administrator identifying the Mid-Basin Project in Region L as a potential conflict; second by Jerry Heffley. The motion passed by a unanimous vote.**

**X. Discuss remaining planning activities.**

Mr. Ashworth stated that the IPP was delivered on time. The public hearing has been held and the public has until September 21<sup>st</sup> to get any additional comments in. The three state agencies that are involved in regional water planning have

and September 30 to get any of their comments in. He commended the Water Development Board for responding already, and Jennifer Herrera and Tom Brown for their work on the project.

He reminded the Group that the Plan is due December 1<sup>st</sup>. He stated that all of the current information is Data Base 17; though there will still be some modifications to input. He said that they are required to provide GIS locations for all of our strategies, which is 95% complete at this time.

There are still two surveys that have to be done before the end of this process; the Implementation of 2011 Plan strategies and the Infrastructure Report on how the entities plan on financing the strategies in the 2016 Plan.

The final process is going to be the prioritization of 2016 strategies. It does not have to be part of the plan, but it has to be done as a sub-requirement.

He stated the strategies must be completed by the end of August in order to meet the deadlines. He said he would work behind the scenes with people who had comments and will present the final product to the Group at the October 29<sup>th</sup> meeting. The Group will also have to finalize the prioritization of the strategies. Mr. Letz said he would like to approve the Plan at the next meeting, at least to the point that it's been done in the past; that if a few minor changes are needed the Group can designate Mr. Letz, Ray Buck, or someone else to make those few changes. If the Group did not want to do that there would still be enough time to call another meeting before the plan is due on December 1<sup>st</sup>.

**XI. Set next meeting.**

The next meeting was set for October 29<sup>th</sup> at 10:00 AM in Kerrville.

**Minutes  
Plateau Water Planning Group  
Regular Meeting – Kerrville, Texas  
October 29, 2015, at 10:00 A.M.**

Notice having been duly given the Plateau Water Planning Group (PWPG) conducted a Regular Meeting on Thursday, October 29, 2015, beginning at 10:00 A.M. at the Upper Guadalupe River Authority, 125 Lehmann Drive, Kerrville, Kerr County, Texas. Present at the meeting were: Ray Buck, Kerr County; Otila Gonzalez, Val Verde County; Jonathan Letz, Kerr County; David Mauk, Bandera County; Charles Wiedenfeld, Kerr County; Joel Pigg, Real County; Gene Williams, Kerr County; Jerry Simpton, Val Verde County; Roland “Tooter” Trees, Real County; Rene Villareal, Kinney County; Feather Wilson, Bandera County; Scott Loveland, Kerr County; David Jeffery, Bandera County; Jody Grinstead; John Ashworth, LBG-Guyton & Associates.; Jennifer Herrera, LBG-Guyton & Associates; Tom Barnett, Texas Water Development Board; Diane McMahon; Jennifer Reiley; Sky Lewey and Carol Faulkenberry, Texas Department of Agriculture.

**I. Call to Order, Roll Call, Certification of Quorum in Compliance with Texas Open Meetings Law.**

A quorum was present.

**II. Public Comments.**

Tooter Trees introduced Carol Faulkenberry, who is replacing Phyllis Varnon as the Texas Department of Agriculture representative.

**III. Approval of minutes from the July 23, 2015 meeting and the minutes of the July 23, 2015 Public Hearing on the Initially Prepared Plan.**

**Motion by Charlie Wiedenfeld to approve the minutes from the July 23, 2015 meeting and the July 23, 2015 Public Hearing on the Initially Prepared Plan; second by Feather Wilson. The motion passed by a unanimous vote.**

**IV. Reports.**

**a. Report from Chair.**

Mr. Letz stated that the balance in the checking account as of the end of September was \$18,807.44.

**b. Report from Secretary.**

No report was given.

**c. Report from Political Entity.**

Mr. Buck stated that everything was on track and the contract for the 5<sup>th</sup> round of planning had been approved and was ready for the first draw.

**d. Report from Liaisons.**

Feather Wilson gave an update regarding Region K. He then briefly discussed House Bill 1232.

Charlie Wiedenfeld stated that Region L was planning to approve their Plan in the near future. Mr. Letz stated that Region L should have language in their Plan to avoid an interregional conflict with Region J related to the Kerr County’s MOU in Canyon Lake. He asked Mr. Wiedenfeld to check with Region L on that; he said to speak with Bill West.

**e. Report from TWDB.**

Mr. Barnett gave the following updates.

The adopted 2016 Regional Plans are due December 1st which includes submittal of the Implementation Survey, the Socioeconomic Impact Analysis and Infrastructure Finance Report. The Prioritization and Strategies in the 2016 Plan are also due to TWDB by December 1st.

The TWDB Board met in September concerning the next round of SWIFT funding. They determined that it will be based on the new 2016 Plans and the 2017 State Water Plan. Abridged applications are due early February.

On October 13<sup>th</sup> the TWDB Board reviewed all of the Regional Water Planning Area boundaries. Every five years it's statutorily required that they consider if they need to make any changes to the Regions. Despite some public comments and proposed changes, the Board decided to keep things as they are.

The Board is meeting on November 10<sup>th</sup> to consider a rule revision for dealing with inter-regional conflicts.

He spoke briefly regarding the distribution of the Plans. While it's required that the IPP go to libraries, county clerks and adjacent planning groups, the Final Plan does not need to be copied for each of those entities. The group can chose whether or not they want to do that; but it would above and beyond the requirements. John Ashworth stated the minimum requirement is nine printed copies and the electronic copies; all of which is within their contract to produce.

A Public Input Meeting will be required for the 5<sup>th</sup> cycle to take input from the public on what they would like to see as part of the 5<sup>th</sup> cycle planning. There is no deadline for that meeting, but it should be held before any technical work is done related to the Plan.

TWDB has two RFQs out right now: one to improve the demand side projection process and one for an external entity to review the non-municipal projections for irrigation, manufacturing and steam electric. Both are due in early November.

During the 5<sup>th</sup> cycle they are moving into utility-based planning, trying to reformulate the way water-user groups are looked at; moving away from dealing with cities and towards dealing with actual water providers. This should better match up with entities seeking funding. He stated that the Projection staff has volunteered to visit all the planning groups in 2016 to discuss the changes, if requested to do so.

**f. Report from GMA representatives**

David Jeffery gave a brief update on GMA9.

**V. Consider, discuss and take appropriate action to approve invoices.**

**Motion by Charlie Wiedenfeld to approve the following invoices: LBG-Guyton \$9,451.75 (6/1/2015-6/30/2015); LBG-Guyton \$14,743.32 (7/1/2015-7/31/2015) and Jody Grinstead \$220.50 (reimbursement for transcripts); second by David Mauk. The motion passed by a unanimous vote.**



**VI. Consider, discuss, and take appropriate action to adopt the 2016 Plateau Region Water Plan. Authorize the Consultants/Administrative Agency to make and approve minor revisions to the Plan subsequent to its adoption.**

Mr. Letz stated the Group needed to decide if they would prefer to meet again to adopt the Plan or if they are comfortable authorizing the political entity and the Chair (and additional individuals if desired) to make the final changes, as has been done in the past.

Mr. Ashworth stated that TWDB assumes that when the Plan is adopted it is administratively complete. As of two weeks ago when the draft copy was sent out he felt that it was administratively complete - minus some tables that TWDB still has to create and provide to us, as well as completion of responses to TWDB comments. However, during the last three days there have been significant discussions with TWDB staff who, using their Database 17, are finding flags that weren't there two weeks ago. There are now (all of a sudden) some mismatches. He stated that currently they are working with the TWBD to try to find out what the problem is. He said it was important that the Group know where some of these issues are and then they can decide whether to adopt it or if they would like to see the final version prior to adopting it.

He stated that these Plans get much better with each cycle. There are additions that are being required to be put in the Plans (i.e. significant details) that haven't been in there in the past, which is a major upgrade. What he finds frustrating is that this Regional Water Plan has been pushed very significantly through the SWIFT Funding process. TWDB is going to look to make sure projects are in the Regional Water Plans before they are funded through SWIFT. Another difficulty he has is that this is a drought-of-record based Water Plan, not just strictly an infrastructure Plan; meaning that from TWDB's perspective the strategies are only drought-of-record driven strategies. Mr. Ashworth went on to explain in detail what that meant. A brief discussion ensued regarding conjunctive use.

He stated that PWPG will be able to put together a final Plan that will satisfy TWDB and still recognize these projects; though some of the projects may get bumped down to alternative strategies. He suggested that they stay in the Plan as recommended strategies because they carry more weight that way. It only affects 3 or 4 of the 60+ strategies, but some of them are key strategies. The Eastern Kerr County Regional Project was discussed briefly. It was agreed that a letter should be written to the TWDB Board members do address the Groups concerns. **Motion by Ray Buck to authorize a letter be drafted and signed by Chairman Letz to the TWDB Board related to comments made by John Ashworth; second by Otila Gonzalez. The motion passed by a unanimous vote.** The letter will address the problem with the planning process right now which is we are planning for the drought-of-record only and that doesn't meet the state water needs.

A brief discussion ensued regarding projects that fall under TCEQ requirements.

The Group briefly discussed Drought-of Record and Groundwater Districts Drought Contingency Plans.

Mr. Ashworth discussed his handouts entitled "Remaining Responses to TWDB Comments on the Initially Prepared 2016 Plateau (Region J) Regional Water Plan", as well as his handouts with information on each of the Projects listed in the Plan. He informed the Group that the Board does not put strategies that do not relate to infrastructure on this list to be prioritized. All the vegetative

management and conservation strategies are not part of this prioritization list. However, they are in the Regional Water Plan. Mr. Barnett said the prioritization list is one of the changes since the last round of planning. The list includes only projects in which capital costs are included (to be scored) since it's directly tied to SWIFT funding. However, Brush Control will still be a recommended Strategy. Mr. Ashworth stated that the prioritization list is due on December 1<sup>st</sup> but does not become a part of the Plan.

Ms. Herrera stated that the Implementation Survey Questionnaire was sent back to TWDB. As soon as the results are received, LBG-Guyton will put the table in the Plan. At that time the Plan will be complete. Mr. Ashworth said it was a side requirement of the TWDB, but it had some interesting information, so they would summarize it and put it in the Plan.

Mr. Letz stated that everything is almost complete - except possibly the City of Kerrville and the UGRA permit and the East Kerr Water Project. Therefore, he suggested that the Plan be approved today, and that parties that are involved with incomplete issues be allowed to make the final decisions on those issues; that being primarily Jonathan Letz, Ray Buck and Scott Loveland. **Motion by Charlie Wiedenfeld to approve the 2016 Plan and allow flexibility to finalize the Plan and clean up data resulting from significant changes including slight modifications to the Strategy to the City of Kerrville and the Kerr County Other categories related to the East Kerr Water Project; second by Feather Wilson. The motion passed by a unanimous vote.**

**VII. Authorize UGRA, on behalf of the Plateau Region Water Planning Group, to deliver all required bound and electronic copies of the adopted 2016 Plateau Region Water Plan, and other required backup files, to the Texas Water Development Board by December 1, 2015.**

Mr. Letz stated that this will allow UGRA to submit all required documentation to the TWDB. **Motion by David Jeffery to authorize UGRA to submit the required documents to the TWDB by December 1, 2015; second by David Mauk. The motion passed by a unanimous vote.**

**VIII. Consider, discuss, and take appropriate action to prioritize adopted strategies in the 2016 Plateau Region Water Plan; and authorize UGRA, on behalf of the Plateau Region Water Planning Group, to submit the adopted prioritization document to the Texas Water Development Board by December 1, 2015.**

The Group discussed the two Priority Lists that were previously discussed under Item VI. Mr. Ashworth stated that a lot of these would get divided into different categories and different pools of money. He said the scores are pretty uniform compared with a lot of other Regions. A brief discussion ensued regarding the scoring and whether or not projects could be moved up or down on the priority list based on an entities likelihood of needing SWIFT Funding. The Group went on to discuss the East Kerr Water Project.

It was agreed that the scoring could not be arbitrarily changed, there had to be some logical reason for changing it. Mr. Letz stated that the list was driven by the larger municipalities and big infrastructure projects. He suggested that a comment be added under the Recommendation section stating that big projects and little projects need to be ranked differently; they should not even be on the same table. It was agreed that the Group will allow Mr. Ashworth and Ms. Herrera to re-input some of the numbers, see how the ranking changes, then the individuals involved in those projects can review the new numbers and they can keep doing it until

they get a ranking the Group is satisfied with. Mr. Barnett stated the TWDB Board will only consider the prioritization scoring for projects in which applications are submitted.

Mr. Ashworth discussed his handout dealing with “Prioritization of 2016 Plan Strategies Assumptions”. He suggested the Group list the strategies that they believe should not be included on list on the back of this document; which lets TWDB know which items PWPG thinks should be eliminated. That way, the list remains as it is but there is documentation stating the Groups opinion.

**Motion by Tooter Trees to authorize the political subdivision and the Chair to have final approval of the prioritization list, subject to feedback from the group when the consultants send out a revised prioritization list; second by David Mauk. The motion passed by a unanimous vote.**

**IX. Consider, discuss and take appropriate action to review Statements of Qualifications received, and procure technical consultant for the 5<sup>th</sup> cycle of planning.**

Mr. Letz informed the Group that a RFQ (Request for Qualification) was done for a technical consultant for the 5<sup>th</sup> cycle of planning and no responses were received; so a 2<sup>nd</sup> RFQ was done. Only one Statement of Qualification was received; from LGJ-Guyton & Associates and Naismith Engineering. It was agreed that they have done good work in the past, and they are the ones the Group would like to continue working with. **Motion by David Mauk to approve LGB-Guyton & Associates to do the 2021 Plateau Region Water Planning Plan; second by Jerry Simpton. The motion passed by a unanimous vote.**

**X. Discuss remaining planning activities.**

Mr. Simpton stated that the Plan is so large it will be to overwhelming for the public; they cannot be expected to comment on it. Mr. Letz believes the prioritization lists would be a place good start. He said it would be helpful if TWDB would sort the list by various methods or means and by region. If that was done the list could then be put on the PWPG website (hosted by UGRA). He also believes some of the tables could be simplified and maybe have a 2 to 5 page summary of the plan; build upon the information in the State Water Plan and make it more specific to this region. Mr. Letz stated this wouldn't be within the scope of work for LBJ-Guyton, but there were funds available in the account to pay for it. He suggested that the Group consider authorizing LBG-Guyton to prepare a summary of the plan at the next meeting. Mr. Barnett said TWDB is working on the interactive State Water Plan which is an online mapping interface. Using the interactive State Water Plan the public will be able to zoom in on their county of interest and see sources, projects, supply & demand numbers etc. It is meant to be a tool for people to better engage at the local level with the plan.

**XI. Set next meeting.**

It was discussed that the next meeting would be March or April, 2016. No action was taken.

~~minutes~~  
**Plateau Water Planning Group**  
**Public Meeting – Brackettville, Texas**  
**April 14, 2016.**

Notice having been duly given the Plateau Water Planning Group (PWPG) conducted a Public Meeting on Thursday, April 14, 2016, beginning at 10:00 A.M. in the District Courtroom in the Kinney County Courthouse, 501 S. Ann Street, Brackettville, Kinney County, Texas. Present at the meeting were: Ray Buck, Kerr County; Otila Gonzalez, Val Verde County; Jonathan Letz, Kerr County; Michael Redman (for David Mauk), Bandera County; Charles Wiedenfeld, Kerr County; Joel Pigg, Real County; Gene Williams, Kerr County; Jerry Simpton, Val Verde County; Rene Villareal, Kinney County; Genell Hobbs, Kinney County; Tully Shahan, Kinney County; Mitch Lomas, Val Verde County; Homer Stevens, Bandera County; Feather Wilson, Bandera County; Scott Loveland, Kerr County; David Jeffery, Bandera County; Jody Grinstead; John Ashworth, LBG-Guyton & Associates.; Jennifer Herrera, LBG-Guyton & Associates; Lann Bookout, Texas Water Development Board; Carol Faulkenberry, Texas Department of Agriculture; Chad Norris, Texas Parks and Wildlife; Tyson Broad; Tom Ratza; Marion Cole; Kevin Meier; Roger Sanchez; David Barrera.

**Public Meeting of the Regional Water Planning Group (PWPG) - Region J to accept written and oral comments (not to exceed five (5) minutes per speaker) regarding the scope of activities to be considered during the Fifth Cycle of Regional Water Planning (2017-2021).**

Tyson Broad with the Llano River Field Station at Texas Tech Junction addressed the Planning Group with his comments. No other comments were made.

**Minutes**  
**Plateau Water Planning Group**  
**Regular Meeting – Kerrville, Texas**  
**April 14, 2016.**

Notice having been duly given the Plateau Water Planning Group (PWPG) conducted a Regular Meeting on Thursday, April 14, 2016, beginning at 10:00 A.M. in the District Courtroom in the Kinney County Courthouse, 501 S. Ann Street, Brackettville, Kinney County, Texas. Present at the meeting were: Ray Buck, Kerr County; Otila Gonzalez, Val Verde County; Jonathan Letz, Kerr County; Michael Redman (for David Mauk), Bandera County; Charles Wiedenfeld, Kerr County; Joel Pigg, Real County; Gene Williams, Kerr County; Jerry Simpton, Val Verde County; Rene Villareal, Kinney County; Genell Hobbs, Kinney County; Tully Shahan, Kinney County, Mitch Lomas, Val Verde County; Homer Stevens, Bandera County; Feather Wilson, Bandera County; Scott Loveland, Kerr County; David Jeffery, Bandera County; Jody Grinstead; John Ashworth, LBG-Guyton & Associates.; Jennifer Herrera, LBG-Guyton & Associates; Lann Bookout, Texas Water Development Board; Carol Faulkenberry, Texas Department of Agriculture; Chad Norris, Texas Parks and Wildlife; Tyson Broad; Tom Ratza; Marion Cole; Kevin Meier; Roger Sanchez; David Barrera.

**I. Call to Order, Roll Call, Certification of Quorum in Compliance with Texas Open Meetings Law.**

It was determined that a quorum was present.

**II. Public Comments.**

No public comments were made.

**III. Approval of minutes from the October 29, 2015.**

**Motion by Ray Buck to approve the October 29, 2015 minutes; second by Feather Wilson. The motion passed by a unanimous vote.**

**IV. Reports.**

**a. Report from Chair.**

Mr. Letz introduced Lann Bookout, the new TWDB Representative for the PWPG. Mr. Bookout addressed the Group. Mr. Letz introduced Director Kathleen Jackson from the Water Development Board. Ms. Jackson addressed the Group.

Mr. Letz informed the Group that the administrative bank account that was previously with Wells Fargo under UGRA's name had been moved to Security State Bank under Kerr County's name. He believes it will be better for the planning group as it will now be an audited account under Kerr County. The invoices will still be approved as there were previously but the checks will be signed by the Kerr County Auditor and the Kerr County Treasurer. He stated the current balance is \$18,628.69, and that based on what we have spent previously out of that administrative account the is adequate funding to get us through the next planning cycle. Therefore, we should not need any contributions from other entities for this planning cycle either.

**b. Report from Secretary.**

No report was given.

**c. Report from Political Entity.**

Mr. Buck stated that they were finalizing the contract and requirements for the fourth round of planning.

**d. Report from Liaisons.**

Feather Wilson gave an update on Region's K and L

Chad Norris with Texas Parks and Wildlife introduced himself.

Carol Faulkenberry with the Texas Department of Agriculture spoke briefly regarding their Hog Abatement Grant Program

**e. Report from TWDB.**

Lann Bookout stated that they sent out a letter on February 22<sup>nd</sup> that outlined TWDB's intent to propose revisions to the rules related the Regional Water Planning. There was a comment period, and those proposed revisions will formally be taken to the Board in June.

Mr. Bookout stated they are considering revising the technical guidelines also and there will be a meeting on May 2<sup>nd</sup> for the consultants and anyone else that has input on the technical side. They will be discussing methodologies and other factors used in the analysis in the determination of population. There will be comment period for those rules in June, and revisions will be done in August.

He stated that the State Water Planning was posted for public comment on March the 3<sup>rd</sup> and there will be a Public Hearing on Monday, April 18<sup>th</sup> at 6:00 p.m. at the Stephen F. Austin Building in Austin for that Plan.

He spoke briefly regarding the interactive State Water Plan on the TWDB website. Information can be pulled up by region, water usage group or a number of other selectors. You can see all your population, your water plans and needs, and water management strategies and other data.

Mr. Bookout stated that Kevin Kluge could come to a future meeting to give a presentation on the new methodology for determination of populations; going from the method that we used before to a more simplified method that uses the boundary of the entity to determine the population.

**f. Report from GMA representatives**

David Jeffery gave a brief update on GMA 9

Jerry Simpton stated that Val Verde County and the City of Del Rio had resolutions and letters going to GMA7 asking that there be no DFC for Val Verde County. He stated it would be non-relevant since they do not have a water district and they cannot get in local agreement on what is reasonable. He requested that if any members have a vote in that issue that they support the County and City on that.

Genell Hobbs gave a brief update on GMA 10

**V. Consider, discuss and take appropriate action to approve invoices.**

**Motion by David Jeffery to approve the following invoices:** LBG-Guyton - \$5,731.96 (9/1/15-9/30/15); LBG-Guyton - \$13,537.46 (10/1/15-10/31/15); LBG-Guyton - \$8,095.51 (11/1/15-11/30/15); LBG-Guyton - \$20,094.74 (12/1/15 - 12/31/15); LBG-Guyton - \$43,659.60 (1/1/16 -1/31/16); LBG-Guyton - \$23,806.52 (1/1/16 - 1/31/16); Jody Grinstead - \$142.40 (reimbursement for transcripts 10/29/15 mtg); Jody Grinstead - \$36.35 (snack for 10/29/15 mtg); and : Kerrville Postmaster - \$294.00 (stamps for mailing notices); Public Meeting – Scope of Work for 5<sup>th</sup> Cycle Fees Affordable Printing - \$59.00 (envelopes for mailing notices); Uvalde Leader News-publication (Paid with J P Morgan credit card)- \$92.50; Hill Country Community Journal (publication) - \$45.00; Bandera Bulletin (publication) \$100.00; Texas Mohair Weekly (publication) \$44.30 (still waiting for invoices from Brackettville Herald); **second by Charlie Wiedenfeld. The motion passed by a unanimous vote.**

**VI. Introduction and comments from TWDB Director Jackson.**

Ms. Jackson spoke briefly to the group about her background and thanked them for the work they are doing. She talked to the Group about the SWIFT program and the advancements with brackish groundwater and seawater desal.

**VII. Consider, discuss and take appropriate action to on vacancy in the Industries Interest for Kerr County.**

Mr. Letz stated that two people had expressed some interest in that vacancy, and there was some communication, but it never moved forward. He suggested that the vacancy be reposted. He stated that no action was required since it had already been previously announced, he just wanted to update the Group.

**VIII. Consider, discuss and take appropriate action to accept resignation of Zack Davis; and announce vacancy of Agriculture Interest for Kinney County.**

Mr. Letz informed the Group that Mr. Davis notified him stating that he enjoyed being a part of the Group, but after four planning cycles he was ready to move on, so he resigned. **Motion by Charlie Wiedenfeld to accept the resignation of Zack Davis, announce the vacancy and post as appropriate; second by Gene Williams. The motion passed by a unanimous vote.**

**IX. Consider, discuss and take appropriate action on potential vacancy regarding Water Utilities Interest for Kerr County.**

Mr. Letz stated this position was held by Jerry Heffley with the City of Ingram. However Mr. Heffley is no longer with the City of Ingram. Therefore the vacancy must be announced and posted for the Water Utility Interest vacancy in Kerr County. **Motion by Charlie Wiedenfeld to announce the vacancy and post as appropriate; second by Feather Wilson. The motion passed by a unanimous vote.** It was suggested that someone reach out to Aqua Texas to see if they would be interested in having a representative be a part of PWPG. Mr. Wiedenfeld agreed to contact them to find out.

Mr. Wiedenfeld asked if his situation of not being a stockholder in a Water Utility Company affected his status as a member. He stated he was still active in the water business and wished to remain a member of the PWPG. Mr. Letz stated that he did not believe there was a requirement that the member be an owner or employee of a water utility to represent the water utility; it had to do more with the knowledge you possess. It was agreed there was no need to announce a vacancy for Mr. Wiedenfeld.

**X. Consider, discuss and take appropriate action to authorize LBG-Guyton to prepare a 5 page summary of the 2016 Regional Water Plan.**

Mr. Letz reminded the members that at a previous meeting it was agreed that it would be beneficial to have a one-page summary prepared for the 2016 Regional Water Plan that outlined each of the counties in the PWPG. It was to be an executive summary, county by county, as opposed to executive summary for the entire region. The summary would be of benefit to some of the smaller counties in the region as they might be dwarfed by Kerr County and Val Verde County. It was agreed the cost would not be covered under the scope of the agreement with the Water Development Board, or the contract with LBG-Guyton. Mr. Ashworth estimated the cost to prepare the document to be between \$3,000 - \$4,000. **Motion by David Jeffery to authorize LBG-Guyton to spend up to \$3,000.00 on county-by-county executive summaries with the funds to come from the administrative account; second by Tully Shahan. The motion passed by a unanimous vote.**

**XI. Consider, discuss and take appropriate action regarding potential special projects within the planning area for the 5<sup>th</sup> Cycle of Regional Water Planning.**

Mr. Letz asked if there were any projects that the members had in their respective counties that needed to be added to the scope of work. They projects may or may not get funded, but now was the time start developing a scope of things that we may or may not want in the next Plan. He briefly discussed the testing the Ellenberger Aquifer. Mr. Wiedenfeld suggested adding a study on the radiological intrusion into Kerr County coming from the North. It was agreed that would be a good project because it affects the water quality.

Mr. Ashworth stated that the current contracts are not showing specified funds for interim projects like they have in the past. He stated that some of the projects discussed can be either fully or partially covered within the planning process. We need to evaluate water supplies and water quality impacts on supplies. Some of that analysis can probably spill through that type of mechanism, so they will try to cover it as best they can. The Group briefly discussed various project areas within their respective counties.

**XII. Consider, discuss and take appropriate action on anticipated population projections for the 5<sup>th</sup> Cycle of Regional Water Planning.**

Mr. Letz stated he put this on the agenda because population projection has been a discussion on all four of the previous plans, and it is because of the way it's been done by the state. However, a lot of it doesn't reflect the PWPG water demand and there needs to be some changes. He went on to speak about the very large transient population within the region. A brief discussion ensued. Mr. Bookout confirmed that TWDB will calculate demand numbers based on the census; but those numbers would be adjusted based on the new methodology for determination – by utility boundary. He stated those numbers would not be finalized until 2018. A brief discussion ensued regarding how the numbers would be calculated based on utility boundaries. It was decided that the Group would like Kevin Kluge to come give a short presentation regarding this system. The Group briefly discussed water availability numbers, and how those numbers are based on the whole county, despite most of the citizen being located within a small area in that county.

Mr. Bookout stated that TWDB is redefining the threshold that triggers whether an entity is a water user group or not. He briefly described the process and stated they are looking at the statistics and data and it will be discussed in the technical meeting in May. He stated that the guidelines of the Regional Water Planning are also open for comments at this point and stated that any suggestions can be sent through the Regional Planning Group or as an individual to the Board for consideration.

Ms. Herrera stated that the handout she provided today came from the Water Development Board; and had their rough draft layout of the timing. Planning Groups will get the projections for review somewhere between October and December. Then there is a process set up where they'll accept comments and adjustments until January of 2018. She stated that they are encouraging local input to those draft numbers that are going to come out based on the utility approach on the CCN's over census blocks.

**XIII. Consider, discuss and take appropriate action on county other issues in the 5<sup>th</sup> Cycle of Regional Water Planning.**

Mr. Letz stated the bulk of populations within our Region are located in “county other” not within municipalities. However, with the way things on done on the water supply side, it basically says the water is uniformly distributed and population is uniformly distributed across the county. This is not true, which means that we have areas of all our counties that have



problems. Therefore the Group has to figure out a way to make it work for regions like ours; maybe dividing the county into smaller units for county other purposes. It's important to figure out a way to make it work because if a deficit is not shown, there can be no strategy; and if there is not strategy you cannot get funding.

The Group briefly discussed the problem with distribution of water within the county. Mr. Buck stated that the way the methodology works is that you take all the water that's available and divide it by the population to get your demand and it is not working for the small localities.

Ms. Herrera stated that TWDB has a mechanism that will allow the Planning Group to have a higher level of resolution. It will take the WUGs and subdivide them into sub-WUGs so that you can better assess water demands and needs for those entities that aren't getting picked up at the WUG level. She suggested that she believes this is the route the Group should think about going in this fifth cycle of planning because it will capture the eastern Kerr County population, as well as areas in Bandera County that have that same density issue on one side and not across the county as a whole.

John Ashworth stated that the Group should push the limits on some of the guidelines sometimes, and sub-WUGs are certainly one of the aspects of things we're going to do which is allowable. We need to be able to also break that down into the county supply, not just the demand centers, so that we can subdivide that out. He stated that they also want to work at being able to allow groundwater conservation districts to manage the location of where their MAG is.

A brief discussion ensued regarding having a study done to look at the usage in the rural areas to determine how much water people are actually using.

#### **XIV. Consider, discuss and take appropriate action regarding LBG-Guyton's anticipated future planning activities and directions.**

Ms. Herrera stated that one of the areas that they looked at closely in the Plan (after it was submitted) was the land stewardship vegetative management side of the plan. And late in the game, they realized that the Board needed us to adjust our strategy supply volume so that it reflected what the project could bring in during a drought of record. That basically, in our tables, took all that vegetative management work and said zero supply during drought of record. She said that she and Mr. Ashworth were not satisfied with that so they are going to reinvestigate that; maybe work with Tyson and a few other people to see what type of supply can be shown, even during drought condition. Our goal is to continue to push the importance of conservation in our Plan and work with the Water Development Board on some aspects there of refining and reassessing. Mr. Letz agreed. He stated that by calling it brush control or brush management, we've been zeroed out. Therefore, he thinks the Group needs to change the approach into much more land stewardship (which is now a specific requirement in the Texas Water Code). One of the comments that need to be made to Water Development Board during the rule change, is that they need to come up with a consistent way to handle land stewardship and management. A brief discussion ensued regarding brush control and land stewardship being a factor in water enhancement and water quality.

Ms. Herrera stated that the Plans are evolving; the 2016 Plan has almost three times the strategies of the 2011 Plan. She stated they still have areas that would like to look at more in depth including impacts, cost assessments, work in the rural areas to expand their strategy descriptions and projects.

Mr. Letz spoke briefly about sub-consultants. He stated the our political entity, UGRA, has had a difficult time with our current sub-engineering consultant (Naismith) getting documentation

processed for reimbursements from TWDB. Mr. Ashworth stated that Naismith did a good job of going to each community and providing the information back as to potential strategies for those communities, but things just fell through from there. Mr. Letz agreed that their engineering was good, but they could not get their invoicing correct, which caused numerous delays for funding from TWDB. Mr. Buck commended Ms. Herrera and LBG-Guyton for their diligent work in trying to get the issues resolved.

Mr. Ashworth spoke briefly regarding the qualifications that are needed for the new sub-contractor, and stated that they would need some direction from the Group on who they would like to be the new sub-contractor. He asked if the Group would prefer to make the choice as a Group or if he should work directly with Mr. Letz and Mr. Buck to help select a new contractor. Mr. Letz stated that maybe he and Mr. Buck could help with the recommendations to the Group, but he believed the final decision should be made by the full board. It was agreed that the new sub-contractor need to be familiar with state contracts, as there is a very specific way of handling those invoices.

**XV. Discuss remaining planning activities.**

The Group briefly discussed the copying and distribution of copies of the final 2016 Plan to the members. Mr. Ashworth stated that they have made the copies in the past; however, the printing of copies is not within the Water Development Board's planning. Therefore any associated costs would come out of the administrative fund. It was stated that the Plan was also available on-line, and that disks could be made as well. The members were asked to let Jody know whether they would prefer a hard copy, a disk or to print it themselves.

**XVI. Set next meeting.**

It was stated that the next meeting would be in the fall and that maybe have Kevin Kluge could give his presentation to the Group.

Mr. Broad inquired about whether or not the vacancy for the agricultural interest was limited to a Kinney County resident. Mr. Letz stated that when the Group was originally set it up they wanted both the interest representation and the county representation so they set it up that way to ensure proper representation. He stated that initially Kinney County did not have a Groundwater District so the only way to guarantee that they had a representative was to give them the agricultural interest. Now that they have a groundwater district there is more flexibility. The most important thing is to keep a representative from every county on the board and to make sure all the interests are represented. He suggested that if anyone had an interest in or knew someone that's interested in being on the Board then submit their name and that Board will make the determination.