

**Minutes**  
**Plateau Water Planning Group**  
**REGULAR MEETING**  
**Initiated and Chaired at**  
**Guadalupe Basin Natural Resources Center (GBNRC)**  
**125 Lehmann Drive - Auditorium**  
**Kerrville, Texas**  
**August 8, 2024**  
**10:00 AM**

Notice having duly been given the Plateau Water Planning Group (PWPG) conducted a Regular Meeting on Thursday, August 8, 2024, beginning at 10:00 A.M. The meeting was initiated and chaired at GBNRC, 125 Lehmann Drive, Auditorium, Kerrville, TX 78028. **Present in person:** Jonathan Letz, Kerr County; Tara Bushnoe, Kerr County; Charlie Wiedenfeld, Kerr County; Genell Hobbs, Kinney County/GMA7; Jerry Simpton, Val Verde County; Tony Smith, Carollo Engineering; Lann Bookout, Texas Water Development Board; Matthew Wilkinson, UGRA (hosted the meeting); Jody Grinstead, Admin. Asst.; Tammy Thompson, UGRA; Monica Thibodeaux for Gene Williams, Kerr County; Jess Erlund, Kerr County; Tully Shahan, Kinney County; Dave Mauk, Bandera County; Darlene Shahan; Kendria Ray, TSSWCB; David Jeffery; Bandera County/GMA9; Jerry Simpton, Val Verde County; Homer Stevens, Bandera County and a representative from Aqua Texas, **Present via Zoom:** Jennifer Jackson, Carollo Engineering; Dell Dickinson, Val Verde County; Max Martin, Edward/Val Verde/Kinney County; Feather Wilson, Bandera County; Wes Robinson, Kinney County; Enriqueta Caballero, Texas Water Development Board; Carol Faulkenberg, Texas Department of Agriculture; Chris Clark, City of Kerrville; Lindsey Elkins, Texas Parks and Wildlife; Gage Brown and Brittany W.

**I. Call to Order, Roll Call, Certification of Quorum in Compliance with Texas Open Meetings Law.**

It was determined that a quorum was present.

**II. Public Comments.**

No public comments were made.

**III. Approval of minutes from the April 25, 2024 Regular Meeting.**

**Motion by Charlie Wiedenfeld to approve the April 25, 2024 minutes; second by Tully Shahan. The motion passed by a unanimous vote.**

**IV. Reports.**

**a. Report from Chair.**

Chairman Letz stated that the account has \$10,532.27 as of July 31, 2024.

He noted that a Water Conservation Plan was received from the City of Kerrville

**b. Report from Secretary.**

No report was given

**c. Report from Political Entity.**

Ms. Bushnoe gave a brief update regarding the contract with Carollo.

**d. Report from Liaisons.**

Mr. Wilson gave a brief update regarding a desalinization well in Edwards County that is about to be drilled.

**e. Report from GMA representatives.**

No reports were given.

**V. Consider, discuss and take appropriate action to approve new invoices.**

**Motion by Charlie Wiedenfeld to approve the following invoices: *GMR Transcription (4/25 meeting transcripts) - \$222.75; Carollo Engineers (4/4/24 – 6/30/24) - \$36,068.46 and UGRA (Year 3 Website hosting fee) - \$250.00; second by Jerry Simpton. The motion passed by a unanimous vote.***

- VI. **Consider, discuss and take appropriate action to approve administrative expenses, and certify that the expenses are eligible for reimbursements and are correct and necessary.**  
**Motion by Charlie Wiedenfeld to approve administrative expenses (totaling \$968.25; \$745.50 for administrative fees and \$222.75 for transcription fees); second by Wes Robinson. The motion passed by a unanimous vote.**
- VII. **Texas Water Development Board Updates.**  
Mr. Bookout stated that TWDB has taken the data provided by the regional planning groups and created different dashboards on their website with the information. Users can now view the GPCD for the region for each of the entities. They also compiled a water supply planning summary for each county that shows the demands and the projected needs for each of the entities within the planning area.  
  
Ms. Enriqueta Caballero with the TWDB Outreach Team spoke briefly to the group regarding various TWDB funding opportunities.  
  
Mr. Letz encouraged the members to view the interactive section related to water planning on TWDB website stating it is very informative. He also stated that he had a meeting with Senator Charles Perry, Chairman of the Senate Committee on Water, Agricultural and Rural Affairs, and Sen. Perry informed him that there will be a lot of discussion at the legislative session about water and the regional water planning process.
- VIII. **Consider, discuss and take appropriate action to fill vacancy for Rene Villareal (Water Districts/Kinney County).**  
Mr. Letz stated that 2 nominations were received; one from the Kinney County Groundwater District Board of Directors for Marti Payne and one from Max Martin for Darlene Shahan. A discussion ensued regarding the nominees and their qualifications. **Motion by Wes Robinson to appoint Marti Payne to fill the vacancy for Water District – Kinney County; second by: Charlie Wiedenfeld. The motion passed by a majority vote (Tully Shahan and Max Martin voting against).**
- IX. **Consider, discuss and take appropriate action to post vacancy for Scott Loveland (Municipalities/Kerr County).**  
**Motion by Charlie Wiedenfeld to post vacancy notice for Municipalities – Kerr County, to replace Scott Loveland; second by Tara Bushnoe. The motion passed by a unanimous vote.**
- X. **Consider, discuss and take appropriate action to accept resignation from Kenneth Reed and post vacancy (Counties/Edwards County).**  
**Motion by David Jeffery to accept resignation from Kenneth Reed and post vacancy notice for Counties – Edwards County; second by David Mauk. The motion passed by a unanimous vote.**
- XI. **Consider, discuss and take appropriate action to ratify and confirm amended Amendment #4 to TWDB contract amending the scope of work to include Task 5B.**  
Tara briefly explained the need for the amendment. **Motion by Charlie Wiedenfeld to ratify and confirm amended Amendment #4 to TWDB contract amending the scope of work to include Task 5B; second by David Jeffery. The motion passed by a unanimous vote.**
- XII. **Consider, discuss and take appropriate action to ratify and confirm amended Amendment #1 to Carollo contract amending the scope of work to include Task 5B.**  
**Motion by Charlie Wiedenfeld to ratify and confirm amended Amendment #1 to Carollo contract amending the scope of work to include Task 5B; second by Tara Bushnoe. The motion passed by a unanimous vote.**

**XIII. Report from Carollo on the schedule of Regional Water Planning.**

Ms. Jackson asked the planning group to download and review the drafts of Chapters 1 and 2, then submit any feedback they have to her. She stated that chapters 3 and 4 will be presented at the next meeting.

She noted that the planning group is in line with the rest of the regions as far as scheduling.

**XIV. Consideration and Discussion of material from Carollo regarding a draft Chapter 1 for the 2026 Plateau Water Plan.**

Ms. Jackson reviewed Chapter 1 with the group, noting that it is a large chapter with eight sections and acts as a summary/synopsis of what will be in each of the individual chapters. She stated that the goal is not to cut and copy from the previous plan, but to develop an evolving water plan that is accurate to each of the communities and stakeholders that are represented.

She reviewed the history/boundaries/entities of the plateau region.

She stated that she updated the climatic average monthly rainfall graph to reflect the last 31 years to help capture what we are experiencing in our most recent six-cycle regional water plan.

A brief discussion ensued regarding brush control. Mr. Letz suggested that it be mentioned in this section as well – instead of just later in the plan. Mr. Letz also suggested that letters be sent to Senator Perry regarding this issue as he is the person that can make a change.

Ms. Shahan spoke briefly about her concerns in Kinney County: there are no drought restrictions in place, municipal usage isn't recognized and industrial usage isn't recognized. A brief discussion ensued regarding the reporting being done. Ms. Shahan was encouraged to contact Ms. Jackson with any comments/concerns. Ms. Jackson stressed that this is the point of sharing the information early – so the members have time to review it and provide feedback. Ms. Jackson encouraged Ms. Shahan to write up her concerns and she will put it in the plan, then come back to the planning group for final review and approval.

Ms. Jackson spoke briefly regarding the colonias/ Economically Distressed Area Program section of the chapter.

**XV. Consideration and Discussion of material from Carollo regarding a draft Chapter 2 for the 2026 Plateau Water Plan.**

Ms. Jackson noted that Chapter 2 has three sections with the main focus being on population and water demand. Items discussed in the Chapter are: population, population projection methodology, water demands based on that population, and environmental and recreational water needs.

She briefly discussed the projections from the 2021 plan – and noted that they may have been slightly inflated based on census data and other information coming in from the region. She noted that the planning group will need to vote to approve the TWDB projected population values at a later date but now is the time for the planning group to determine whether or not they believe that there is growth that is not being accounted for in some of the counties.

**XVI. Report from Carollo on other regional planning efforts.**

Ms. Jackson stated that the notice for Task Five B had been submitted to TWDB and had been approved after minimal changes were made.

She spoke briefly regarding vegetative management, water conservation, drought of record and other projects. She encouraged the members to let her know if there were any new projects that need to be included in this plan.

She informed the planning group that the first group of water management strategy surveys have been sent out. They asked for those surveys to be completed and returned by the 30<sup>th</sup> of July and are currently following up on those they have not heard back from. Carollo is also in the process of collecting drought contingency plans/emergency water management plans and they are completing the draft for Chapters 3 and 4.

**XVII. Set next meeting.**

Ms. Jackson requested that the planning group members submit their feedback to the consultants regarding Chapters 1 and 2 by October 16<sup>th</sup>.

The next meeting was set for November 14<sup>th</sup> at 10:00 a.m.

Brittany W. addressed the planning group regarding the vacancies; how they are filled, when and where they are posted, whether or not nominees need to reside in the county they represent. Chairman Letz responded to each of her inquiries.